



Roof Permit Application Form

inspections@ci.fay.nc.us

433 Hay Street, Fayetteville, North Carolina 28301
910-433-1707 / 910-433-1768 Fax: 910-433-1588

Submittal Date: _____

Notes: Please fill out application COMPLETELY ~ Failure to do so will delay processing ~ Thank you

1. Depending on the type of improvement or development proposed, separate permits may be required for electrical, mechanical, insulation, low-voltage electrical, or plumbing work.
2. Only licensed general contractors may submit a building permit application for construction of structures valued at \$30,000 or more.
3. All required performance guarantees must be approved by the City prior to issuance of a building permit.
4. Building permits shall not be issued unless the proposed development complies with all requirements in the City Code.

1. General Project Information

Project Address			
Tax Parcel Identification Number:		Zone Classification: _____	Corner Lot: _____
Project Name:			

2. Contractor Information

Trade Name of Contractor:			
NC State Contractor's License No, Classification, & limitation			
Mailing Address:		Fax No.:	
Phone No.:		Email:	
Project Valuation:		Roof Area:	

3. Property Owner Information

Name:			
Mailing Address:		Cell No.:	
Phone No.:		Email:	

4. Description of Proposed Work

Roofing Information (<u>Contractor</u> check all that apply)	Appliances Inside the Structure (<u>Owner</u> check all that apply)									
<input type="checkbox"/> Chimneys	<input type="checkbox"/> Other _____	<small>Gas</small>	<small>Wall Vent</small>	<small>N/A</small>	<small>Electric</small>	<small>Gas</small>	<small>Wall Vent</small>	<small>N/A</small>	<small>Electric</small>	
<input type="checkbox"/> Other penetrations	<input type="checkbox"/> B-Vents	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Cooking Equipment
<input type="checkbox"/> Yes <input type="checkbox"/> No Replacing/repairing Sheathing		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Hot Water Tank
<input type="checkbox"/> Type of roofing material _____		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Furnace
<input type="checkbox"/> NUMBER OF LAYERS OF ROOFING MATERIAL		<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	(One of these MUST be selected)				
<input type="checkbox"/> Yes <input type="checkbox"/> No Gas flue penetrations through the roof		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Fireplace
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Boiler
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Oven
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other

5. Applicant's Signature & Authorization

I hereby certify that all information in this application is correct and all work will comply with the North Carolina State Building Codes and all other applicable state and local laws, ordinances, and regulations.

I understand that I am responsible for all work performed.

	Signature of applicant	Date:
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6. Authorization to Issue Permit (CITY USE)

Signature of Code Official

Date

IF CONSTRUCTION IS PERFORMED BY OWNER WHO IS NOT A NORTH CAROLINA LICENSED GENERAL CONTRACTOR, PLEASE SIGN BELOW: This is to certify that I, as property owner, am presently occupying or will occupy the structure listed on this permit and this structure is not intended for rent, lease, or sale. I understand that I am totally responsible for all work performed. §GS 87-14.

Signature of Owner

Date:

7. Submittal Requirement Checklist

(Submittals should include 1 copies of listed items, unless otherwise stated.)

Application fee

The following items shall be submitted, when applicable

Type of roofing material installation standards. (MUST meet 100 mph installation standards)

If asphalt shingles are to be installed needs to be classified as a G or H pursuant NC Building Code Table 1507.2.7.1(1) per ASTM D 7158 or Shingles classified per ASTM D 3161 shall be listed as A, D or F.

A mechanical permit is required if any of the appliances or other equipment are indicated to be gas and penetrate the roof.

Mechanical hood equipment plans when installing any fire suppression for cooking equipment that will be vented through the roof

Mechanical/gas permits required for installation or replacement of any gas lines or gas appliances

Mechanical permits required for residential new/replacement of heat pumps, furnaces/boilers/ventilation systems/wood stoves, etc.

Mechanical permits required for commercial new/replacement of heat pumps, furnaces/boilers/ventilation systems/wood stoves, etc.