



**Stocking Certificate of Occupancy Application**

Development Services | Permitting & Inspections

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433 Hay Street Fayetteville, NC 28301

Phone (910) 433-1707/910-433-1768 Fax (910) 433-1588

**Notes: Please fill out application COMPLETELY – Failure to do so will delay processing – Thank you**

**1. Project Location:**

Project Address	Project Name	Building Permit Number
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**2. Contractor Information**

Company Name:		Telephone #:	
Address:		E-mail:	
City/State/Zip:			
NC State License Number:	Classification:	Limitation:	
Company Affiliation: <input type="checkbox"/> Owner – Name:		<input type="checkbox"/> Employee – Name:	

**3. Owner Information:**

Name:			
Mailing Address:			
City:	State:	Zip:	
Email Address:			Phone #:
<input type="checkbox"/> Property Owner		<input type="checkbox"/> Owner’s Designee	<input type="checkbox"/> Other

**4. Area of the building to be occupied:** \_\_\_\_\_

**5. Requirements:**

There can be no overhead work being performed and no hazardous materials are permitted. A Stocking Certificate of Occupancy (SCO) permits the owner/operator of the building to have non-construction personnel inside the building for the sole purpose of stocking the building with furniture, fixtures, equipment, shelves and racks with merchandise. There must be a minimum of one accessible working toilet, one accessible parking space and an accessible route from that parking space into the building and to employee work areas. There must be safe egress from the building. No other occupancy is allowed.

**6. Indemnification:**

To the extent permitted by law, the undersigned agree to indemnify and hold harmless the City of Fayetteville and its elected officials, employees, agents, successors, and assigns, from any and all liability and claims for any injury or damage caused by any act, omission or negligence of the undersigned, its agents, servants, employees, contractors, licensees, or invitees. Indemnification of the City by the undersigned does not constitute a waiver of the City’s governmental immunity in any respects under North Carolina law.

**Applicant’s Signature & Authorization:**

*I hereby certify that all information in this application is correct and all work will comply with the North Carolina State Building Codes and all other applicable state and local laws, ordinances and regulations. The Inspections Department will be notified of any changes in the approved plans and specification for the projected permitted herein.*

_____ Signature of Owner/Agent	_____ Printed Name	_____ Date
_____ Signature of Contractor/Agent	_____ Printed Name	_____ Date

**7. Inspectors’ Approvals and Signatures**

Plumbing:	Electrical:	Mechanical:	Fire:	Building:
Date:	Date:	Date:	Date:	Date:

<b>Date issued:</b>	<b>Expiration Date:</b>
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