



**FAYETTEVILLE REGIONAL AIRPORT  
AIRPORT COMMISSION MEETING  
FIRST FLOOR CONFERENCE ROOM**

**Tuesday, June 25, 2019**

**2:00 P.M.**

**ATTENDANCE**

Mr. Hector Ray, Mr. Vic Carnevale, Mr. Mark Lynch, Ms. Dawn Gibson, Mrs. Sandy Ammons, Mrs. Judy Dawkins, Mr. Robert Van Geons

**ABSENT**

Mr. Jay Wyatt, Mr John Meroski, Mr. Wilson Lacy

**OTHERS**

Mr. Bradley Whited, Airport Director  
Mr. Toney Coleman, Deputy Airport Director  
Ms. Patricia Campbell, Sr. Administrative Assistant  
Ms. Allison Rogers, Airport Marketing Specialist  
Ms. Valeria Pacheco, Intern  
Ms. Alicia Young, City Attorney

Chairman Ray called the meeting to order at 2:00 P.M.

**ITEM 1: Consider Approval of the Revised Agenda**

Chairman Ray asked for a motion to approve the revised agenda.

Mrs. Ammons made a motion to approve the revised agenda.

Ms. Gibson seconded the motion.

**ACTION:** The motion was carried unanimously.

**ITEM 2: Consider Approval of the Minutes of the Meeting held May 28, 2019**

Chairman Ray asked for a motion to approve the minutes.

Mrs. Dawkins made a motion to approve the minutes.

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Mr. Carnevale seconded the motion.

**ACTION:** The motion was carried unanimously.

**ITEM 3: County Zoning Case P18-35, Lazy Acres RV Park Expansion**  
*Closed session: Attorney-Client Privileged Matter [N.C.G.S. § 143-318.11.3]*  
*Briefing by: Alicia Young, Assistant City Attorney*

Mr. Lynch made a motion to go into closed session for an attorney-client privileged matter.

Ms. Gibson seconded the motion to go into closed session.

**ACTION:** The motion was carried unanimously.

**The regular session recessed at 2:08 P.M. The regular session reconvened at 2:15 P.M.**

Chairman Ray asked for a motion to appeal the County Commissioners zoning decision.

Mr. Lynch made a motion to appeal the County Commissioners zoning decision.

Ms. Gibson seconded the motion.

**ACTION:** The motion was carried unanimously.

**ITEM 4: Consider approval of Residential Lease with Chase Dubois**

Ms. Young wanted to advise the Commission that the City Manager's Office wants to align all City Department Leases per City Policy. She will come back to brief the Commission on recommended changes once an overview of all leases is complete. Mr. Chase Dubois is the son of the former tenant, Mr. Bill Dubois. Mr. Dubois had been an excellent tenant for over 20 years. Mr. Whited recommends approval of Mr. Chase Dubois lease.

Chairman Ray asked for a motion to approve the residential lease with Chase Dubois.

Mr. Lynch made a motion to approve the residential lease with Chase Dubois.

Mr. Carnevale seconded the motion,

**ACTION:** The motion was carried unanimously.

**ITEM 5: Consider lease amendment for Enterprise Holdings**

Mr. Whited said Enterprise Holdings would like to expand their lease area in the gravel parking lot for storage/logistics rather than relocate. They will be investing in the capital cost and the Airport will provide eight years of rent credit for the investment, after which normal rates will apply. Mr. Whited recommends approval.

Chairman Ray asked for a motion to approve the lease amendment for Enterprise Holdings.

Mr. Lynch made a motion to approve the lease amendment for Enterprise Holdings.

Mr. Carnevale seconded the motion,

**ACTION:** The motion was carried unanimously.

**ITEM 6: Management Report**

**Enplanements.** Total enplanements for all carriers as of May 2019 were 20,093. This indicates a 6.2% decrease compared to May of last year and a 2.2 % decrease year to date.

USO visitor stats for the month of May 2019 were 2,471. The year to date total is 13,539.

Terminal Construction Update: Resolute continues to say they will be done with Concourse A by the end of July/early August. The kitchen plans, for bids, are on the street and will be opened on June 27. Kitchen construction is expected to be 90 days. Resolute will be installing replacement Passenger Boarding Bridges (PPBs) for Concourse B Gates B2 & B3 during July and August. Terminal Renovation Part 2 plans are currently being updated to include a future space for a third airline office next to the two planned airline offices.

When the new Concourse is ready for opening, a ribbon cutting will be planned. This event needs to be advertised and Ms. Rogers is our event coordinator. Mr. Ray suggested a committee should be organized to help Ms. Rogers to plan this ribbon cutting, VIP event. Once it is closer to completion, a date can be set.

Mr. Whited had a Power Point slide of Delta and American Airline destinations that can be reached from Fayetteville with one stop.

Mr. Coleman and Mr. Whited met with Paul Smith & Kristen Morris, of WK Dickson & Co., who are designing our 8-unit T-hangar in the South GA area. These hangars will have a 48' bi-fold door, 39' depth, and a 14' clear door opening. Basically, this will be a light twin aircraft unit or for aircraft with longer wing spans. A slide was presented to show the location and layout of the new hangar.

Social Media Monthly Review by Allison Rogers. Ms. Rogers said Facebook reach was down 7% and total page likes were 3,431. Twitter reach was 8,721 which is down 11%. Followers are at 245.

The Directors Office will be closed Thursday, July 4<sup>th</sup> in observance of Independence Day.

Ms. Campbell passed out the revised Attendance Policy adopted by City Council.

The next Tenant Managers Meeting will be Wednesday, July 3, 2019 at 8:30 A.M. in the restaurant. Please feel free to join us.

**ITEM 7: Commission Members Concerns**

Mr. Lynch asked for a fare comparison and travel time report. Ms. Gibson will get the fare comparison done to get sent out to the Commission.

Mr. Carnevale said that he was notified by a traveling friend that the bag cart got stuck and this delayed passengers getting their baggage. Mr. Whited stated the dirt had been covered with stone to alleviate carts getting stuck and it is almost ready for blacktop.

Mrs. Ammons thanked Mr. Whited for the Airport tour last month. She asked if the new Concourse could be toured. Mr. Whited said after the next Commission meeting (July 30) he will take anyone interested to the new terminal to see the progress. He suggested comfortable shoes and to dress appropriately, it is a construction zone. She asked if the Commission Members pictures were put in the paper when appointed. Ms. Rogers said she would make sure this is taken care of.

Mrs. Dawkins commended Ms. Allison Rogers for her article in the Observer.

Mr. Van Geons said he loved the new Spectrum Wi-Fi. He announced and invited anyone interested on Thursday at 4:00 P.M., to a celebration of a launching of a new partnership with Eastern Technology. This will be held at 201 Hay Street, 4<sup>th</sup> Floor.

Ms. Gibson had no concerns.

Mr. Ray had no concerns, but wanted to thank the Commission Members willing to serve on the VIP/ribbon cutting committee.

**ITEM 8: The next regularly scheduled meeting of the Airport Commission is Tuesday, July 30, 2019 at 2:00 P.M.**

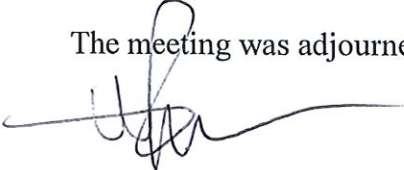
Chairman Ray asked for a motion to adjourn the meeting.

Mrs. Dawkins made a motion to adjourn the meeting.

Ms. Gibson seconded the motion,

**ACTION:** The motion was carried unanimously.

The meeting was adjourned at 3:11 P.M.



Mark Lynch, Secretary  
Transcribed: PAC 06/26/19