



**FAYETTEVILLE REGIONAL AIRPORT
AIRPORT COMMISSION MEETING
FIRST FLOOR CONFERENCE ROOM
Tuesday, September 24, 2019
2:00 P.M.**

ATTENDANCE

Mr. Hector Ray, Mr. Mark Lynch, Mr. Jay Wyatt, Mrs. Sandy Ammons, Mrs. Judy Dawkins,
Mr. Robert Van Geons

ABSENT

Ms. Dawn Gibson, Mr. Carnevale, Mr. Wilson Lacy, Mr. John Meroski

OTHERS

Mr. Brad Whited, Airport Director
Mr. Toney Coleman, Deputy Airport Director
Ms. Patricia Campbell, Sr. Administrative Assistant
Ms. Allison Rogers, Airport Marketing Specialist

Secretary Lynch called the meeting to order at 2:17 P.M.

ITEM 1: Consider Approval of the Agenda

Secretary Lynch asked for a motion to approve the agenda.

Mrs. Ammons made a motion to approve the agenda.

Mrs. Dawkins seconded the motion.

ACTION: The motion was carried unanimously.

ITEM 2: Consider Approval of the Minutes of the Meeting held August 27, 2019

Secretary Lynch asked for a motion to approve the minutes.

Mrs. Dawkins made a motion to approve the minutes.

Mrs. Ammons seconded the motion.

400 AIRPORT ROAD, SUITE 1
FAYETTEVILLE, NC 28306
(910) 433-1160 • FAX (910) 433-1765

www.flyfay.com www.fayettevillenc.gov
www.facebook.com/cityoffayettevillegovernment www.twitter.com/CityOfFayNC
An Equal Opportunity Employer

ACTION: The motion was carried unanimously.

Mr. Ray arrived at 2:40 P.M.

ITEM 3: Management Report

Enplanements. Total enplanements for all carriers as of August 2019 were 18,969. This indicates a 12.6% decrease compared to August of last year and a 4.9 % decrease year to date.

USO visitor stats for the month of August 2019 were 2,763. The year to date total is 20,858.

Terminal Construction Update:

Part I: Regarding the status of completion of the above referenced project. We have been informed by the Contractor that they plan to have all work ready for final punch review by my office and turned over for owner occupancy by the end of next week, October 4, 2019. Installation of the security gate at the Café' and finishing the wall space where the two concourses meet (where the temporary wall is now) may not be finished at that time but will be punch work that will remain on that date

Part II: Bids were over budget and the FAA has shifted part of our 2019 funding into FY2020. Both events will require the City/Airport to negotiate several items of construction.

The Ribbon Cutting is October 17th. You should be receiving your invitation this week. Please let Ms. Rogers know if you plan on attending.

Social Media Monthly Review - Ms. Rogers stated the new website should be live by the end of the month. She is entering content. She will present the new website to the Commission when it's officially complete. Facebook reach is up 150 and twitter reach is up 38%.

The International Folk Festival is this weekend. If you would like to volunteer some time to be in our "Fly Fayetteville" booth, it will be appreciated.

Former Commission Chairperson Lewis Jourdon passed away last Friday. His obituary is in the newspaper today.

The next Tenant Managers Meeting will be Wednesday, October 2, 2019 at 8:30 A.M. in the restaurant. Please feel free to join us.

ITEM 4: Commission Members Concerns

Mrs. Ammons asked about the appeal for the trailer park. The issue is too costly and complex to pursue per Ms. Alicia Young, Assistant City Attorney. She also asked when dignitaries are coming into the Airport, the Commission be notified.

Mrs. Dawkins had 6 family members Fly Fayetteville this past month. They all had a good experience.

Mr. Van Geons said on October 8th at 5:30 P.M. there will be a creative workshop for branding for the community. The location will be announced at a later time. Any interested persons can go to BrandingFCNC.com for community branding information.

Mr. Wyatt asked if everyone using the Airport website has to login and what is used with the information. Mr. Whited said Ms. Rogers completes and summary for Mr. Whited of the information collected for Wi-Fi usage. Mr. Wyatt suggested that a “thank you” is sent to people who log in. Mr. Wyatt asked about the FBO construction. Mr. Whited said the lease has not been signed as of yet.

Mr. Lynch said the IT Department should know what is happening with the data from the surveys for access to the Wi-Fi. If the data isn’t being used, then get rid of the login info.

ITEM 5: The next regularly scheduled meeting of the Airport Commission is Tuesday, October 29, 2019 at 2:00 P.M.

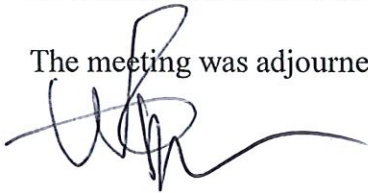
Secretary Lynch asked for a motion to adjourn the meeting.

Mrs. Dawkins made a motion to adjourn the meeting.

Mr. Wyatt seconded the motion,

ACTION: The motion was carried unanimously.

The meeting was adjourned at 3:05 P.M.



Mark Lynch, Secretary
Transcribed: PAC 09/26/19