



**FAYETTEVILLE REGIONAL AIRPORT  
AIRPORT COMMISSION MEETING  
FIRST FLOOR CONFERENCE ROOM  
Tuesday, November 26, 2019  
2:00 P.M.**

**ATTENDANCE**

Mr. Vic Carnevale, Mr. Jay Wyatt, Ms. Dawn Gibson, Mrs. Sandy Ammons, Mr. Robert Van Geons

**ABSENT**

Mr. Hector Ray, Mr. Mark Lynch, Mrs. Judy Dawkins, Mr. Wilson Lacy, Mr. John Meroski

**OTHERS**

Mr. Brad Whited, Airport Director  
Ms. Patricia Campbell, Sr. Administrative Assistant  
Mr. Dwight Thompson, visitor/observer  
Mr. John B. Stephens, UNC School of Government  
Ms. Loretta Van Geons, visitor/observer

Vice Chairperson Carnevale called the meeting to order at 2:00 P.M.

**ITEM 1: Consider Approval of the Agenda**

Vice Chairperson Carnevale asked for a motion to approve the agenda.

Mr. Wyatt made a motion to approve the agenda.

Ms. Gibson seconded the motion.

**ACTION:** The motion was carried unanimously.

**ITEM 2: Consider Approval of the Minutes of the Meeting held October 29, 2019**

Vice Chairperson Carnevale asked for a motion to approve the minutes.

Ms. Gibson made a motion to approve the minutes.

Mr. Wyatt seconded the motion.

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**ACTION:** The motion was carried unanimously.

**ITEM 3: Introduction of Employee of the Quarter**

Mr. Whited introduced Elizabeth Martinez-Blanco. Ms. Martinez-Blanco is a fairly new custodian and was voted on by her peers as the Airport Employee of the Quarter.

**ITEM 4: Management Report**

**Enplanements.** Total enplanements for all carriers as of October 2019 were 18,554. This indicates a 10.7% decrease compared to October of last year and a 4.8 % decrease year to date.

USO visitors for the month of October 2019 was 2,364. The year to date total is 25,674. Mrs. Renee Lane is now the Director of the ASOM Museum and Mr. Brian Knight is the USO Director. The construction for the renovations for the USO will start after the first of the year.

Bid opening for the new 8 unit t-hangar project was held November 14th. Six bids were received. The lowest bid was 30% over estimate.

**Terminal Construction Update:**

Part I:

- TSA inspection of security doors was held November 22, 2019.
- A few additional signs are needed on doors in the new concourse and should be installed November 27<sup>th</sup>.
- Resolute plans to remove wall in "B" Concourse hall on December 2, 2019.
- Chairs will need to be moved in after the wall is out.

Part II:

- City Council meeting December 9<sup>th</sup> to award contract.

The Director's Office will be closed Thursday and Friday, November 28 & 29 in observance of Thanksgiving.

Snowball Express will be departing Saturday, December 7<sup>th</sup> from our new Concourse, Gate 1. They will arrive between 6:00/6:30 A.M. and depart around 7:45 A.M. They return Wednesday, December 11<sup>th</sup> around 5:30 P.M.

The next Tenant Managers Meeting will be Wednesday, December 4, 2019 at 8:30 A.M. in the restaurant. Please feel free to join us.

**ITEM 5: Commission Members Concerns**

Ms. Gibson had no concerns.

Mrs. Ammons said the radio commercial is great. She asked for an update on the new website. Mr. Whited said it was still being worked on and hopes for it to be up by the end of the year.

Mr. Wyatt asked about the painting on the ramp. Mr. Whited said the lines were being re-painted by the contractor. Also, the joints needed to be filled in correctly.

Mr. Carnevale had no concerns.

**ITEM 6: Consider cancellation of the next regularly scheduled meeting of the Airport Commission on Tuesday, December 31, 2019 at 2:00 P.M.**

Vice Chairperson Carnevale asked for a motion to cancel the December Meeting.

Mrs. Ammons made a motion to cancel the December meeting.

Ms. Gibson seconded the motion.

**ACTION:** The motion was carried unanimously.

**ITEM 7: The next regularly scheduled meeting of the Airport Commission will be Tuesday, January 28, 2020 at 2:00 P.M.**

Vice Chairperson Carnevale asked for a motion to approve the next regularly scheduled Airport Commission meeting for January 28, 2020 at 2:00 P.M.

Ms. Gibson made the motion to approve the next regularly scheduled Commission meeting for January 28, 2020.

Mrs. Ammons seconded the motion.

**ACTION:** The motion was carried unanimously.

Vice Chairperson Carnevale asked for a motion to adjourn the Airport Commission Meeting.

Mrs. Ammons made the motion to adjourn the meeting.

Ms. Gibson seconded the motion.

**ACTION:** The motion was carried unanimously.

The meeting was adjourned at 2:37 P.M.

A handwritten signature in black ink, appearing to be 'Mark Lynch', written in a cursive style.

Mark Lynch, Secretary  
Transcribed: PAC 12/02/19