



**FAYETTEVILLE REGIONAL AIRPORT  
AIRPORT COMMISSION MEETING  
FIRST FLOOR CONFERENCE ROOM  
Tuesday, January 28, 2020  
2:00 P.M.**

**ATTENDANCE**

Mr. Vic Carnevale, Mr. Mark Lynch, Ms. Dawn Gibson, Mrs. Judy Dawkins, Mrs. Sandy Ammons, Mr. Robert Van Geons, Mr. Wilson Lacy

**ABSENT'**

Mr. Hector Ray, Mr. Jay Wyatt, Mr. John Meroski

**OTHERS**

Mr. Brad Whited, Airport Director  
Ms. Patricia Campbell, Sr. Administrative Assistant  
Mr. Brian Knight, USO Director

Vice Chairperson Carnevale called the meeting to order at 2:00 P.M.

**ITEM 1: Consider Approval of the Agenda**

Vice Chairperson Carnevale asked for a motion to approve the agenda.

Ms. Gibson made a motion to approve the agenda.

Mr. Lynch seconded the motion.

**ACTION:** The motion was carried unanimously.

**ITEM 2: Consider Approval of the Minutes of the Meeting held November 29, 2019**

Vice Chairperson Carnevale asked for a motion to approve the minutes.

Mr. Lynch made a motion to approve the minutes.

Mrs. Ammons seconded the motion.

**ACTION:** The motion was carried unanimously.

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**ITEM 3: Introduction of Employee of the Quarter**

The Employee of the Quarter, Jack Granger unfortunately called in sick today so he will be introduced next month.

**ITEM 4: Brian Knight, USO Director – Update on USO**

Mr. Knight said the USO was given a \$40,000 Cannon grant. The USO Airport Center will close February 3<sup>rd</sup> for approximately 2 weeks for renovations. He is hoping to have the center re-opened around February 18<sup>th</sup> and an official ribbon cutting ceremony at a later date.

**ITEM 5: Consider approval of Signature Flight Support name change**

Mr. Whited explained the name change is from Signature Flight Support Corporation to Signature Flight Support, LLC. The City’s Attorney Office stated this is consistent with Article 13, “Assignment; Transfer of Interest” in the lease and recommends approval.

Vice Chairperson Carnevale asked for a motion to approve the name change.

Mr. Lynch made a motion to approve the name change.

Ms. Gibson seconded the motion.

**ACTION:** The motion was carried unanimously.

**ITEM 6: Consider approval of Taxicab Lease**

Love Taxi and KT-taxi approached the Director’s Office to consider rental of a booth in the baggage claim area. This will allow our customers interested in getting a taxi without being “solicited.” The queuing area still remains outside the baggage claim area. Mr. Lynch asked if the Airport was responsible for cleaning the booth. Mr. Whited said yes, the Airport custodians do empty trash and vacuum when necessary. All taxicabs that service the Airport are inspected and certified by the City of Fayetteville Inspections Department. Mr. Lynch asked if the drivers were vetted by the Airport. Mr. Whited said the Airport does not vet the drivers, that is a function of City Inspections, but to his knowledge, background checks are not done.

Vice Chairperson Carnevale asked for a motion to approve the Taxicab Lease.

Mrs. Ammons made a motion to approve the Taxicab Lease.

Mrs. Dawkins seconded the motion.

**ACTION:** The motion was carried unanimously.

**ITEM 7: Consider Approval of the completed Master Plan**

The FAA signed off on the Master Plan in November. Executive Summaries were passed out to all members. This summarizes the 300 plus page Master Plan document. Mr. Whited recommended approval.

Vice Chairperson Carnevale asked for a motion to approve the Master Plan.

Mr. Lynch made a motion to approve the Master Plan.

Ms. Gibson seconded the motion.

**ACTION:** The motion was carried unanimously.

**ITEM 8: Management Report**

**Enplanements.** Total enplanements for all carriers as of December 2019 were 19,022. This indicates a 6.7% decrease compared to December of last year and a 5.9 % decrease year to date.

USO visitors for the month of December 2019 was 2,304. The year to date total is 30,237.

Terminal Construction Update:

Part I:

- Resolute is working on final punch list items with Gordon Johnson.

The next Tenant Managers Meeting will be Wednesday, February 5th at 8:30 A.M. in the restaurant. Please feel free to join us.

Mrs. Ammons left at 2:45 P.M,

**ITEM 9: Commission Members Concerns**

Mr. Lynch asked if the new seating charging posts had inductive chargers. Mr. Whited stated no.

Mrs. Dawkins had no concerns.

Mr. Lacy had no concerns.

Ms. Gibson said a concerned citizen contacted her stating frustration with flights being delayed into and out of Fayetteville. This citizen wanted to know if the Airport or the Commission had any control over this considering the amount of money the Airport is spending on renovations. She explained to the citizen this is an airline issue, not and Airport issue and there is no control over delays or cancelations.

Mr. Carnevale also stated that a concerned citizen contacted him about aircraft maintenance in the hangars. Any commercial business is required to have a lease and insurance to conduct

business on the Airport, which includes A&P mechanics, flight instructors, ect. Mr. Whited stated that maintenance work other than oil changes cannot be done in t-hangars. He also explained that someone that rents a hangar, especially a t-hangar, cannot allow someone to use their hanger to do maintenance. We have tenants that do maintenance and repairs and someone other than them doing maintenance is a liability.

Ms. Gibson left at 2:50 P.M.

Mr. Van Geons asked if there was interest by a company to build a hangar, would the Airport have the space. Mr. Whited said there is space.

**ITEM 10: The next regularly scheduled meeting of the Airport Commission will be Tuesday, February 25, 2020 at 2:00 P.M.**

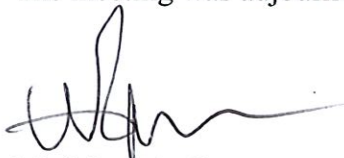
Vice Chairperson Carnevale asked for a motion to approve the next regularly scheduled Airport Commission meeting for February 25, 2020 at 2:00 P.M.

Mr. Lynch made the motion to approve the next regularly scheduled Commission meeting for February 25, 2020.

Mr. Carnevale seconded the motion.

**ACTION:** The motion was carried unanimously.

The meeting was adjourned at 2:57 P.M.



Mark Lynch, Secretary  
Transcribed: PAC 01/30/2020