



**FAYETTEVILLE REGIONAL AIRPORT  
AIRPORT COMMISSION MEETING  
ZOOM MEETING  
Tuesday, July 28, 2020  
2:00 P.M.**

**ATTENDANCE**

Mr. Vic Carnevale, Mr. Mark Lynch, Mr. Jay Wyatt, Mrs. Sandy Ammons, Mr. Daniel Travieso, Mr. Robert Van Geons, Mr. John Meroski

**ABSENT**

Mrs. Judy Dawkins, Mr. Wilson Lacy

**OTHERS**

Mr. Toney Coleman, Airport Director  
Ms. Patricia Campbell, Sr. Administrative Assistant  
Ms. Allison Rogers, Marketing Specialist  
Ms. Trinia Wolfe, Administrative Assistant

Vice Chairperson Carnevale called the meeting to order at 2:00 P.M.

The Commission congratulated Mr. Coleman as being named the new Airport Director.

**ITEM 1: Consider Approval of the Agenda**

Vice Chairperson Carnevale asked for a motion to approve the agenda.

Mr. Wyatt made a motion to approve the agenda.

Mrs. Ammons seconded the motion.

**ACTION:** The motion was carried unanimously.

**ITEM 2: Swear in new Commission Member Daniel Travieso**

Ms. Trinia Wolfe had Mr. Travieso affirm his oath. He was welcomed by all Commission Members.

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**ITEM 3: Election of Chairperson, Vice Chairperson and Secretary**

Vice Chairperson Carnevale asked for nominations for Chairperson. Mr. Wyatt nominated Mr. Lynch for Chairperson. Mrs. Ammons seconded the nomination. Vote was unanimous for Mr. Lynch for Chairperson.

Chairperson Lynch asked for nominations for Vice Chairperson. Chairperson Lynch nominated Mr. Carnevale for Vice Chairperson. Mrs. Ammons seconded the nomination. Vote was unanimous for Mr. Lynch for Chairperson.

Chairperson Lynch asked for nominations for Secretary. Mr. Lynch nominated Mrs. Ammons for Secretary. Mr. Wyatt seconded the nomination. Vote was unanimous for Mrs. Ammons for Secretary.

**ITEM 4: Consider Approval of the Minutes of the Meeting held February 25, 2020**

Chairperson Lynch asked for a motion to approve the minutes.

Mr. Wyatt made a motion to approve the minutes.

Mrs. Ammons seconded the motion.

**ACTION:** Mr. Travieso abstained from voting as he was not a member at the time of the meeting. The motion was passed.

**ITEM 5: Consider approval of the new lease agreement with the USO**

Mr. Coleman explained the new lease was due to a buyout of the USO. The name is changed to The United Service Organizations. This name change along with Article VII, Section "C" are the only changes.

Chairperson Lynch asked for a motion to approve the lease with the USO.

Mr. Carnevale made a motion to approve the lease.

Mr. Travieso seconded the motion.

**ACTION:** The motion was carried unanimously.

**ITEM 6: Management Report**

**Enplanements.** Total enplanements for all carriers as of June 2020 were 5,740. This indicates a 69.9% decrease compared to June of last year and a 46.5 % decrease year to date.

Rental Car revenue is at \$11.2 million (\$1.6 million last year)

Customer Facility Charge \$1,033,000

Parking Lot revenue at 1.3 million (1.8 million last year)

Target for enplanements and deplanements is 500,000. The total passengers for FY ending June 30, 2020 was 334,596 (33.08% due to COVID)

Average load factor target is 80%. The actual was 71.7% which is 10.4% below target.

USO renovations were complete in February and reopened February 18<sup>th</sup>. Due to COVID, the center has been closed since the end of February. When the Governor moves to Phase III, the center should reopen.

Terminal Construction Update: Mr. Coleman provided a PowerPoint presentation of the ongoing construction of the terminal.

Our Tenant Managers Meetings are cancelled until further notice due to COVID.

**ITEM 7: Commission Members Concerns**

Mr. Wyatt commented he liked the updates Mr. Coleman sent out while the Commission was not meeting and would like those updates to continue.

Mrs. Ammons asked Ms. Rogers how marketing has been going. Ms. Rogers said the reach is about 3,600 for the website and social media. Mrs. Ammons also said she may know someone with their own travel business that may like to serve on our Commission.

Mr. Travieso said he is a program manager with CACI International and looks forward to working with the Commission.

Mr. Carnevale had no concerns.

Mr. Lynch had no concerns.

Mr. Meroksi had no concerns.

Mr. Van Geons stated he has worked in the past with Mr. Travieso and he will be a good partner for our Commission.

**ITEM 8: The next regularly scheduled meeting of the Airport Commission will be Tuesday, August 25, 2020 at 2:00 P.M.**

Chairperson Lynch asked for a motion to approve the next regularly scheduled Airport Commission meeting for August 25, 2020 at 2:00 P.M.

Mrs. Ammons made the motion to approve the next regularly scheduled Commission meeting.

Mr. Wyatt seconded the motion.

**ACTION:** The motion was carried unanimously.

The meeting was adjourned at 2:57 P.M.



Sandy Ammons

Transcribed: PAC 07/30/2020