



**FAYETTEVILLE REGIONAL AIRPORT
AIRPORT COMMISSION MEETING
ZOOM MEETING
Tuesday, September 29, 2020
2:00 P.M.**

ATTENDANCE

Mr. Mark Lynch, Mr. Vic Carnevale, Mrs. Sandy Ammons, Mr. Jay Wyatt, Mrs. Judy Dawkins, Mr. Daniel Travieso, Mr. Robert Van Geons, Dr. Wilson Lacy

ABSENT

Mr. John Meroski

OTHERS

Dr. Toney Coleman, Airport Director
Ms. Patricia Campbell, Sr. Administrative Assistant
Ms. Allison Rogers, Marketing Specialist

Chairperson Lynch called the meeting to order at 2:00 P.M.

ITEM 1: Consider Approval of the Agenda

Chairperson Lynch asked for a motion to approve the agenda.

Mrs. Dawkins made a motion to approve the agenda.

Mrs. Ammons seconded the motion.

ACTION: The motion was carried unanimously.

ITEM 2: Consider Approval of the Minutes of the Meeting held August 25, 2020

Chairperson Lynch asked for a motion to approve the minutes.

Mr. Carnevale made a motion to approve the minutes.

Mrs. Dawkins seconded the motion.

Mr. Travieso abstained from voting as he was not in attendance at the meeting.

400 AIRPORT ROAD, SUITE 1
FAYETTEVILLE, NC 28306
(910) 433-1160 • FAX (910) 433-1765

www.flyfay.com www.fayettevillenc.gov
www.facebook.com/cityoffayettevillegovernment www.twitter.com/CityOfFayNC
An Equal Opportunity Employer

ACTION: The motion was carried.

ITEM 3: Consider approval of MOA between USASOC Flight Company and the Fayetteville Regional Airport

Dr. Coleman showed a map of the South General Aviation area where USASOC would like to operate approximately from March 2021 until October 2021.

Chairperson Lynch asked for a motion to approve the MOA between USASOC and the Fayetteville Regional Airport.

Mrs. Ammons made a motion to approve the MOA.

Mr. Wyatt seconded the motion.

ACTION: The motion was carried unanimously.

ITEM 4: Consider approval of the lease amendment for Aeronautical Radio Incorporated (ARINC)

Dr. Coleman explained the amendment is requested by ARINC as the antenna and equipment had to be moved due to the construction. This antenna and equipment is used by the airlines for communications with incoming aircraft.

Chairperson Lynch asked for a motion to approve the lease amendment.

Mr. Wyatt made a motion to approve the lease amendment.

Mrs. Dawkins seconded the motion.

ACTION: The motion was carried unanimously.

ITEM 5: Management Report

Enplanements. Total enplanements for all carriers as of August 2020 were 9,839. This indicates a 48.1% decrease compared to August of last year and a 47.3 % decrease year to date.

American Airlines load factor is at 75% with 100 % of seat available. Delta Airlines load factor is at 35.2% - this is at 27 passengers in a 76 available seat aircraft but with only 60% of seats (45) available. True load factor is 59.4%.

Customer Satisfaction percentage based on Airport survey of users averaged 95% for all factors.

We are capturing 75% of Rental Car Revenue at \$211,960 for August (10% of Gross).

Ms. Brenda Brayboy was voted as our Employee of the Quarter. Ms. Brayboy has stepped up in the absence of the Custodial Supervisor and has done a wonderful job.

Terminal Renovations continue:

- Center section of canopy has been removed.
- Airport Director's staff in temporary offices.
- The ceiling infrastructure removed to install new fire sprinkling system.
- New foundations for elevators started.
- Dialogue with stakeholders/Chamber takes place October 6th.

The President of the United States held a rally here on September 19th. About 6,500 people attended.

We did t-hangar inspections on September 24th. Did have a couple of issues that are being addressed.

The road leading to the South GA is going to be named. Suggestions need to be submitted to Dr. Coleman no later than October 5th.

The 8-unit t-hangar project is restarting. Bids received last year were rejected. Rebidding in the next two months.

The Deputy Director position closes on October 9th. Twelve applicants to date.

Allison Rogers gave the marketing update:

- 4,200 users. This is up 9%.
- Bounce rate 35.46% which is down 4.2%.
- Facebook reach is 3,259 and likes are up 20% to 3,683.
- Twitter impressions are at 3,415 and followers are up 10 to 337.

ITEM 6: Commission Members Concerns

Mr. Wyatt said he took a 3 year old to the Airport Fire Station for a tour and it was really nice. The Firemen did a wonderful job. Mr Wyatt said he did not know that Allison Rogers gave school tours, pre COVID-19, and was told she did a good job. He also recommended Commission Members to go to the terminal and see the progress.

Mr. Wyatt asked Dr. Coleman who's responsible for fire extinguishers in the hangars. Dr. Coleman stated Signature is responsible for the t-hangars and corporate tenants are responsible for theirs. Mr. Wyatt asked Dr. Coleman to ask the Fire Department how many are required in a hangar. Mr. Wyatt also commented that if flammable materials are in hangars that fire cabinets should be required.

Mr. Wyatt wanted to commend Michael Vinay, Manager of Signature and staff for staying late after the President left to take down tents so the ramp would be available to hangar tenants Sunday morning.

Mr. Lynch thanked Dr. Coleman and his staff for the support during the Trump visit. He has heard all positive remarks.

ITEM 7: The next regularly scheduled meeting of the Airport Commission will be Tuesday, October 27, 2020 at 2:00 P.M.

Chairperson Lynch asked for a motion to approve the next regularly scheduled Airport Commission meeting for October 27, 2020 at 2:00 P.M.

Mr. Carnevale made the motion to approve the next regularly scheduled Commission meeting.

Mrs. Dawkins seconded the motion.

ACTION: The motion was carried unanimously.

The meeting was adjourned at 2:46 P.M.



Sandy Ammons

Transcribed: PAC 09/30/2020