



**FAYETTEVILLE REGIONAL AIRPORT  
AIRPORT COMMISSION MEETING  
ZOOM MEETING  
Tuesday, October 27, 2020  
2:00 P.M.**

**ATTENDANCE**

Mr. Mark Lynch, Mr. Vic Carnevale, Mrs. Sandy Ammons, Mr. Jay Wyatt, Mrs. Judy Dawkins, Mr. Daniel Travieso, Mr. Robert Van Geons, Dr. Wilson Lacy, Mr. John Meroski

**ABSENT**

**OTHERS**

Dr. Toney Coleman, Airport Director  
Ms. Patricia Campbell, Sr. Administrative Assistant  
Ms. Allison Rogers, Marketing Specialist  
Mr. Tom Slater, RS&H Consultants

Chairperson Lynch called the meeting to order at 2:00 P.M.

**ITEM 1: Consider Approval of the Agenda**

Chairperson Lynch asked for a motion to approve the agenda.

Mrs. Dawkins made a motion to approve the agenda.

Mr. Carnevale seconded the motion.

**ACTION:** The motion was carried unanimously.

**ITEM 2: Consider Approval of the Minutes of the Meeting held September 29, 2020**

Chairperson Lynch asked for a motion to approve the minutes.

Mrs. Ammons made a motion to approve the minutes.

Mr. Wyatt seconded the motion.

**ACTION:** The motion was carried unanimously.

400 AIRPORT ROAD, SUITE 1  
FAYETTEVILLE, NC 28306  
(910) 433-1160 • FAX (910) 433-1765

**ITEM 3: Consider approval of lease amendment with Rental Car agencies reference towing**

Dr. Coleman explained this lease amendment needs to be incorporated into the Rental Car agencies leases. This is for towing of vehicles and customers need to sign the statement acknowledging towing regulations.

Chairperson Lynch asked for a motion to approve the lease amendment with the Rental Car agencies

Mr. Carnevale made a motion to approve the lease amendment.

Mrs. Dawkins seconded the motion.

**ACTION:** The motion was carried unanimously.

**ITEM 4: Management Report**

**Enplanements.** Total enplanements for all carriers as of September 2020 were 10,003. This indicates a 41.9% decrease compared to September of last year and a 46.7 % decrease year to date.

American Airlines load factor is at 71% with 100 % of seat available. Delta Airlines load factor is at 35.7% - this is at 27 passengers in a 76 available seat aircraft but with only 60% of seats (45) available. True load factor is 60.3%.

Customer Satisfaction percentage based on Airport survey of users averaged 95% for all factors.

We are capturing 91.5% of Rental Car Revenue at \$115,701 as compared to September 2019.

We are capturing 47% of Parking Lot Revenues at \$63,334 as compared to September 2019.

Terminal Renovations Phase II continue: Tom Slater of RS& H updated the Commission on the following:

- Center section of canopy has been removed.

- Airport Director's staff in temporary offices.

- The ceiling infrastructure removed to install new fire sprinkling system.

- New foundations for elevators started.

- Dialogue with stakeholders/Chamber took place October 6<sup>th</sup>.

- Terminal renovations are 25/30% complete on contract time.

The President of the United States landed at our Airport on October 24<sup>th</sup> to motorcade to Lumberton. There was no impact to commercial service. There is talk he is coming back for a rally on October 30<sup>th</sup>.

Corporate hangar inspections were done on October 20th.

The road leading to the South GA is going to be named and suggestions were submitted.

The 8-unit T-hangar project is restarting. Bids received last year were rejected. Rebidding in the next two months is anticipated.

The Deputy Director recruitment timeframe closed. Four candidates to be interviewed.

Dr. Coleman did speak to the Rotary Club and was on the Goldie in the Morning Show.

Allison Rogers gave the marketing update:

3,800 users.

Bounce rate 36%.

Facebook reach is 5,798 and likes are up to 3,680.

Twitter impressions are at 1,877 and followers are up 344.

**ITEM 5: Commission Members Concerns**

No Commission Members had concerns but Mr. Wyatt did ask Dr. Coleman to ask the City Manager if in person meetings could start back in January.

**ITEM 6: The next regularly scheduled meeting of the Airport Commission will be Tuesday, November 24, 2020 at 2:00 P.M.**

Chairperson Lynch asked for a motion to approve the next regularly scheduled Airport Commission meeting.

Mr. Carnevale made the motion to approve the next regularly scheduled Commission meeting.

Mrs. Dawkins seconded the motion.

**ACTION:** The motion was carried unanimously.

The meeting was adjourned at 2:52 P.M.



Sandy Ammons

Transcribed: PAC 11/02/2020