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**NOTICE OF PROCESS CLARIFICATION (NOPC)**

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**TO:** DEVELOPMENT COMMUNITY  
**FROM:** GISELLE RODRIGUEZ, PE – INTERIM CITY ENGINEER  
**SUBJECT:** FINAL PLAT APPROVAL  
**DATE:** 3/13/2012

Prior to approval of a final plat by City Engineer the following should be completed to ensure the City's requirements are met:

- Inspection fees for roadway construction and storm drainage shall be paid in full to the City of Fayetteville and submitted to the Engineering Division. The fee is calculated based on linear feet of roadway and storm drainage.
  - Roadway = \$.50 / lf
  - Storm drainage = \$.30 / lf

This fee only applies to public infrastructure.

- Roads should be completely built to include sidewalks, handicap ramps and storm drainage or a bond must be provided for improvements not completed at the time. The amount for the bond will be calculated based on the construction cost to include materials, labor, equipment and project management (in accordance with the UDO):
  - Roadway = 75%
  - Sidewalks = 75%
  - Storm drainage = 75%

A certified cost estimate must be provided to our office for approval. The bond can be in the form of letter of credit, surety bond or cash bond.

- A certification of construction letter for private streets.
- All traffic control devices must be installed. A bond is not allowed in lieu of installation. Street signs shall meet the city street sign specifications, MUTCD and FHWA requirements to include but not limited to minimum reflectivity. If you wish to contract with the City to make and install street signs, coordinate with Dean Sears, City of Fayetteville Traffic Services at (910) 433-1521.
- A street lighting plan must be reviewed and approved by our office prior to installation in accordance with Chapter 24 – Article X of the code of ordinances for the City of Fayetteville. Installation must be completed prior to approval of Final Plat.
- Drainage easements shall be shown on the final plat including appropriate references to operation and maintenance agreements.
- Performance securities must be in place prior to approval of final plat.  
*See Administrative Manual for Stormwater Ordinances for a specific checklist.*

***This process must be followed to ensure compliance with the City's standards and requirements which in fact protect, maintain and enhance the public health, safety, environment and general welfare.***