



FAYETTEVILLE CITY COUNCIL
AGENDA
JUNE 13, 2011
7:00 P.M.
CITY HALL COUNCIL CHAMBER

1.0 CALL TO ORDER

2.0 INVOCATION

3.0 PLEDGE OF ALLEGIANCE

4.0 APPROVAL OF AGENDA

5.0 ANNOUNCEMENTS AND RECOGNITIONS

6.0 PUBLIC FORUM

Each speaker shall have up to 2 minutes to address Council on issues related to the City of Fayetteville. No time will be yielded to any speaker by another speaker. The Public Forum shall last no longer than 15 minutes. The Mayor shall have the discretion to extend the Public Forum up to 30 minutes.

7.0 CONSENT

7.1 Approve Minutes:

- April 26, 2011 - Dinner & Discussion Meeting
- May 2, 2011 - Work Session
- May 9, 2011 - Dinner & Discussion Meeting
- May 9, 2011 - Regular Meeting
- May 11, 2011 - Budget Workshop
- May 18, 2011 - Agenda Briefing
- May 18, 2011 - Budget Workshop

7.2 Adoption of a Fund Balance Policy

7.3 Budget Ordinance Amendment 2011-16 (General Fund, Transit Fund, Warranty Vehicle Lease Fund and City of Fayetteville Finance Corporation)

- 7.4 Capital Project Ordinance 2011-11 (Stormwater Drainage Improvements)
- 7.5 Capital Project Ordinance 2011-12 (Purchase of Festival Park Plaza Office Building)
- 7.6 Capital Project Ordinance Amendment 2011-19 (Downtown Streetscape Project)
- 7.7 Capital Project Ordinance Amendment 2011-20 (Ramsey Street Transportation Improvement Project)
- 7.8 Capital Project Ordinance Amendment 2011-21 (Texfi Property)
- 7.9 Special Revenue Fund Project Ordinance 2011-12 (FY2011 Youth Education Program)
- 7.10 PWC Financial Matters: Budget Amendments
- 7.11 PWC: For Assessed Property - Modify Assessment to Waive the Interest
- 7.12 Bid Recommendation – Purchase of One Multi-Terrain Loader with 72” Brush Cutter
- 7.13 Phase 5 Annexation Area 11-WS
- 7.14 Phase 5 Annexation Areas 10 and 11
- 7.15 Municipal Agreement with NCDOT for Grove Street Bridge Replacement
- 7.16 Reimbursement Agreement with NCDOT for Salt Purchase
- 7.17 FY 2011-12 Strategic Plan Adoption
- 7.18 Tax Refunds of Greater Than \$100
- 7.19 Comprehensive Limited English Proficiency (LEP) Policy

8.0 OTHER ITEMS OF BUSINESS

- 8.1 Fiscal Year 2011-2012 Budget Ordinance and Fee Schedule, Fiscal Year 2012-2016 Capital Improvement and Information Technology Plans, Capital Project Ordinance 2012-1, Capital Project Ordinance Amendments 2012-1 through 2012-8, and Special Revenue Fund Project Ordinance Amendment 2012-1
Presenter(s): Dale Iman, City Manager

9.0 ADJOURNMENT

CLOSING REMARKS

POLICY REGARDING NON-PUBLIC HEARING AGENDA ITEMS

Anyone desiring to address the Council on an item that is not a public hearing must present a written request to the City Manager by 10:00 a.m. on the Wednesday preceding the Monday meeting date.

POLICY REGARDING PUBLIC HEARING AGENDA ITEMS

Individuals wishing to speak at a public hearing must register in advance with the City Clerk. The Clerk's Office is located in the Executive Offices, Second Floor, City Hall, 433 Hay Street, and is open during normal business hours. Citizens may also register to speak immediately before the public hearing by signing in with the City Clerk in the Council Chamber between 6:30 p.m. and 7:00 p.m.

POLICY REGARDING CITY COUNCIL MEETING PROCEDURES SPEAKING ON A PUBLIC AND NON-PUBLIC HEARING ITEM

Individuals who have not made a written request to speak on a nonpublic hearing item may submit written materials to the City Council on the subject matter by providing twenty (20) copies of the written materials to the Office of the City Manager before 5:00 p.m. on the day of the Council meeting at which the item is scheduled to be discussed.

**COUNCIL MEETING WILL BE AIRED
JUNE 13, 2011 - 7:00 PM
COMMUNITY CHANNEL 7**

**COUNCIL MEETING WILL BE RE-AIRED
JUNE 15, 2011 - 10:00 PM
COMMUNITY CHANNEL 7**

Notice Under the Americans with Disabilities Act (ADA): *The City of Fayetteville will not discriminate against qualified individuals with disabilities on the basis of disability in the City's services, programs, or activities. The City will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in the City's programs, services, and activities. The City will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all City programs, services, and activities. Any person who requires an auxiliary aid or service for effective communications, or a modification of policies or procedures to participate in any City program, service, or activity, should contact the office of Ron McElrath, ADA Coordinator, at rmcelrath@ci.fay.nc.us, 910-433-1696, or the office of the City Clerk at cityclerk@ci.fay.nc.us, 910-433-1989, as soon as possible but no later than 72 hours before the scheduled event.*

CITY COUNCIL ACTION MEMO

TO: Mayor and Members of City Council
FROM: City Clerk's Office
DATE: June 13, 2011
RE: **Approve Minutes:**
- April 26, 2011 - Dinner & Discussion Meeting
- May 2, 2011 - Work Session
- May 9, 2011 - Dinner & Discussion Meeting
- May 9, 2011 - Regular Meeting
- May 11, 2011 - Budget Workshop
- May 18, 2011 - Agenda Briefing
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THE QUESTION:

Should City Council approve the draft minutes as the official record of the proceedings and actions of the associated meetings?

RELATIONSHIP TO STRATEGIC PLAN:

Greater Community Unity - Pride in Fayetteville; Objective 2: Goal 5: Better informed citizenry about the City and City government.

BACKGROUND:

The Fayetteville City Council conducted meeting (s) on the referenced date (s) during which they considered items of business as presented in the draft minutes.

ISSUES:

N/A

BUDGET IMPACT:

N/A

OPTIONS:

1. Approve the draft minutes as presented.
2. Revise the draft minutes and approve the draft minutes as revised.
3. Do not approve the draft minutes and provide direction to Staff.

RECOMMENDED ACTION:

Approve the draft minutes as presented.

ATTACHMENTS:

April 26, 2011 - Dinner & Discussion
May 2, 2011 - Work Session
May 9, 2011 - Dinner & Discussion Meeting
May 9, 2011 - Regular Meeting
May 11, 2011 - Budget Workshop
May 18, 2011 - Agenda Briefing
May 18, 2011 - Budget Workshop

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**FAYETTEVILLE CITY COUNCIL
DINNER AND DISCUSSION MEETING MINUTES
EXECUTIVE CONFERENCE ROOM
APRIL 26, 2011
6:00 P.M.**

Present: Mayor Anthony G. Chavonne

Council Members Keith Bates, Sr. (District 1); Kady-Ann Davy (District 2); Robert A. Massey, Jr. (District 3); Bobby Hurst (District 5); William J. L. Crisp (District 6); Valencia A. Applewhite (District 7); Theodore W. Mohn (District 8); James W. Arp, Jr. (District 9)

Absent: Council Member Darrell J. Haire (District 4)

Others Present: Dale E. Iman, City Manager
Kristoff Bauer, Assistant City Manager
Doug Hewett, Assistant City Manager
Brian Leonard, Assistant City Attorney

Mayor Chavonne called the meeting to order.

Closed session for consultation with the attorney.

MOTION: Council Member Hurst moved to go into closed session for.
SECOND: Council Member Arp
VOTE: UNANIMOUS (9-0)

The regular session recessed at 6:15 p.m. The regular session reconvened at 6:40 p.m.

MOTION: Council Member Mohn moved to go into open session.
SECOND: Council Member Applewhite
VOTE: UNANIMOUS (9-0)

There being no further business, the meeting adjourned at 6:45 p.m.

Respectfully submitted,

BRIAN K. LEONARD
Assistant City Attorney

ANTHONY G. CHAVONNE
Mayor

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FAYETTEVILLE CITY COUNCIL
WORK SESSION MINUTES
LAFAYETTE ROOM
MAY 2, 2011
5:00 P.M.

Present: Mayor Anthony G. Chavonne

Council Members Keith Bates, Sr. (District 1); Kady-Ann Davy (District 2) (arrived at 5:10 p.m.); Robert A. Massey, Jr. (District 3); Bobby Hurst (District 5); William J. L. Crisp (District 6); Valencia A. Applewhite (District 7) (arrived at 5:15 p.m.); Theodore W. Mohn (District 8); James W. Arp, Jr. (District 9)

Absent: Mayor Pro Tem Darrell J. Haire (District 4)

Others Present: Dale E. Iman, City Manager
Doug Hewett, Assistant City Manager
Kristoff Bauer, Assistant City Manager
Karen M. McDonald, City Attorney
Brian Leonard, Assistant City Attorney
Brian Meyer, Assistant City Attorney
Renner Eberlein, Assistant City Attorney
Lisa Smith, Chief Financial Officer
Tracey Broyles, Budget and Evaluation Manager
Charles Hunter, Police Captain
Benjamin Majors, Interim Fire Chief
Stanley Victrum, Information Technology Director
Karen Hilton, Planning and Zoning Division Manager
John Kuhls, Human Resource Development Director
Jeffery Brown, Engineering and Infrastructure Director
Jerry Dietzen, Environmental Services Director
James Rhodes, Solid Waste Supervisor
Steve Blanchard, PWC CEO/General Manager
Mike Lallier, Public Works Commission
Dwight Miller, PWC Chief Finance Officer
Joe Glass, PWC Engineering Manager-Water Resources
Mick Noland, PWC Water Resources Chief Operations Officer
Members of the Press

1.0 CALL TO ORDER

Mayor Chavonne called the meeting to order.

2.0 INVOCATION

The invocation was offered by Council Member Arp.

3.0 APPROVAL OF AGENDA

MOTION: Mayor Chavonne moved to approve the agenda with the flexibility to change the order of the items based on availability of staff.

SECOND: Council Member Massey

VOTE: UNANIMOUS (9-0)

Mayor Chavonne proceeded with the agenda items in the following order.

4.0 OTHER ITEMS OF BUSINESS

4.5 Text corrections or amendments for the Unified Development Ordinance (UDO).

Ms. Karen S. Hilton, Planning and Zoning Division Manager, presented this item and stated during the remapping process, some

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inconsistencies in the text were identified. She reviewed the recommended text corrections/amendments to the adopted UDO Version 7-2011 as outlined in the agenda packet and responded to questions by Council regarding the sign standards and appeal process.

Ms. Karen McDonald, City Attorney, explained Section 1-9 regarding appeals only pertained to the appeal of civil penalties and not the standards contained in the ordinance.

Ms. Hilton provided a timeline of the public hearings regarding the recommended corrections or amendments.

This presentation was provided for information purposes only. No action was taken on this item.

4.6 Consideration of resolution to adopt an ordinance regulating open burning of debris within City limits.

Mr. Benjamin Majors, Interim Fire Chief, presented this item and stated in response to the recent weather event, the State passed House Bill 268 which lifted burning restrictions until June and allowed residents within the City limits affected by the storm to burn storm debris. He stated under the House Bill local jurisdictions have the option to adopt an ordinance that would be more restrictive. He stated the purpose of the proposed ordinance was to keep the current burn standards in place and ban open burning of storm debris now and for future storms that may occur.

Concerns were raised and discussion ensued regarding air quality and forest fires.

Consensus of Council was to place this ordinance on the May 9, 2011, City Council agenda for approval.

4.1 Sewer installation schedule for Phase V annexation area.

Mr. Steve Blanchard, PWC CEO/General Manager, presented this item and provided background information. He stated it was requested that PWC review the funding model to see if the number of properties could be increased without an adverse impact on the funding requirement by the City or PWC. He stated PWC would need to add additional personnel to maintain an increased schedule and the City would need to allocate additional manpower and funds to support the storm drainage improvements being done simultaneously with the sanitary sewer installation.

Mr. Jeffery Brown, Engineering and Infrastructure Director, provided a brief overview and stated they were working with PWC in identifying the areas and working with an engineering firm for design of the sewer in the identified areas. He stated they were also working with the engineering firm to look at the storm drainage infrastructure within those areas to determine if there should be upgrades or additional storm drainage added to handle flooding complaints. He stated projects had been identified and the funding model and financing packet for LLC approval would be brought to Council for approval in July or August. He stated there was limited funding available and if projects were moved further ahead than originally scheduled, it would impact the ability to move forward with the projects already identified and force them to reprioritize. He stated it would require more staff and funding to add more projects to the schedule.

Discussion ensued regarding the impact of adding more projects. Mr. Blanchard explained the current process was working well and projects were moving forward on schedule. He stated adding more projects would shorten the schedule by a couple of years.

A question and answer period and discussion ensued regarding prioritizing streets that need storm water improvements and the

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additional personnel needed to maintain the increased schedule. Mr. Brown explained the process of looking into the complaints and storm drainage improvements. Mr. Blanchard further explained the current workload and overtime.

Mr. Blanchard provided an overview of the current interest rate of 8 percent and stated it was the maximum allowed by law and reviewed the impact of reducing the interest rate.

A question and answer period ensued after which there was discussion regarding the impact of lowering or raising the interest rate. Mr. Blanchard explained Council sets the interest rate at the time of the assessment. He stated he could provide a report of the suggested percentages showing the impact for Council's review.

Council Member Mohn inquired if they could put \$1 million in the project fund that would grow and could use later. Mr. Iman responded Council could set up a special fund.

Consensus of Council was to have staff work on a policy change for future assessments regarding the interest rate and bring back to Council.

4.2 Public Works Commission FY 2012 budget presentation.

Mr. Steve Blanchard, PWC CEO/General Manager, presented this item and reviewed a power point of the PWC 2011-2012 annual budget as follows:

- FY 2011-2012 Recommended Budget

Electric Fund	\$219,420,600.00
Water and Wastewater Fund	79,581,850.00
Fleet Maintenance Internal Service Fund	7,032,430.00
Total 2011-2012 Budget	<u>\$306,034,880.00</u>

- Six-Year Capital Improvement Program
 - New services
 - Aging infrastructure for electric, water, and wastewater systems
 - NCDOT projects
 - Annexation projects

- CIP Budget \$51,251,500.00 plus bond funded and other projects

- Economic Development Direct Funding
 - \$315,000.00 to support the Fayetteville/Cumberland County Chamber of Commerce
 - \$500,000.00 to support the Hope VI Project
 - \$50,000.00 to continue PWC Foreign Trade Zone
 - \$125,000.00 for development of PWC property

- Personnel Costs - 2.7% allowed in performance evaluation formula for employees with a budget impact of 1.35%

- Rate Changes
 - Electric rates will be reviewed and any adjustment will be effective May 1, 2012
 - Water and sewer rate increase approved with an effective date of May 1, 2012

- Commitment to Support City of Fayetteville
 - \$9,769,883.00 transfer from Electric Fund to City

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- o \$1,350,000.00 included for parking deck
 - o \$1,426,000.00 for City of Fayetteville storm drainage issues
 - o \$400,000.00 included for street lighting upgrades
 - o \$3,375,000.00 budgeted for downtown streetscape and Bragg Boulevard gateway improvements
- City Funding - Original Plan

Cash to General Fund	\$7,437,806.00
City Share Phase V Annexation	1,926,030.00
Adjustments per Agreements	406,047.00
Total	<u>\$9,769,883.00</u>
 - City Funding - With Amendment to Phase V Funding Agreement

Cash to General Fund	\$8,437,806.00
City Share Phase V Annexation	926,030.00
Adjustments per Agreements	406,047.00
Total	<u>\$9,769,883.00</u>

A question and answer period ensued after which there was discussion regarding the information presented and the contributions from the City and PWC.

Consensus of Council was to forward a master list of questions to Mr. Blanchard for his response.

4.3 Overview of the Fiscal Year 2011-2012 recommended General Fund budget.

Mr. Dale Iman, City Manager, presented this item and stated as the revenues were coming in and more guidance was received from the State, the budget looked better than it did three months ago. He provided an overview of the budget process to date and reviewed a power point of the FY 2011-2012 Recommended General Fund budget as follows:

General Fund Recommended Budget (In Millions)

Revenues	FY 2011 Original Budget	FY 2012 Recommended Budget	Change
Property Taxes	\$58.6	\$60.0	\$1.4
Other Taxes	2.5	2.6	0.1
Intergovernmental	51.5	52.7	1.2
Fees/Miscellaneous	8.2	9.2	1.0
Transfers/Financing	10.5	10.3	(0.2)
Fund Balance	2.9	4.0	1.1
Total	\$134.2	\$138.8	\$4.6

Mr. Iman explained the Fund Balance was growing because of a 4 percent vacancy increase. He stated in the past they would budget 100 percent for each department for salary. He stated they were changing the fund balance budgeting this year because this was not a fair or accurate way to present the information. He continued his review of the power point as follows:

General Fund Revenue Highlights

Property Taxes

- Expect real and personal property values to be 1.75% higher than projected FY 2011 values
- Expect motor vehicle property values to be 5.4% higher than projected FY 2011 values
- Project 2.4% revenue growth for ad valorem taxes versus FY 2011 original budget

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Sales Taxes

- Projected 3.5% economic growth for FY 2012 over the FY 2011 projection is offset by census population loss
- As compared to the FY 2011 original budget, revenues are projected to increase by 3.4%

Utility Tax Distributions

- Project FY 2011 revenues to be 1.0% higher than FY 2011 original budget
- Project FY 2012 revenues to decline 1.4% from FY 2011 estimates based upon NCLM guidance and census population impacts

Fees for Service (Functional Revenues)

- FY 2012 projections include \$286,000.00 from fee adjustments as previously shared

Revenue Highlights

PWC Transfers

- Regular transfer projected at \$9,769,900.00, an increase of \$767,000.00 or 8.5% from FY 2011 original budget
- FY 2011 original budget included a one-time return of \$1 million in residual funds from Phase 1 projects
- FY 2012 includes a \$65,000.00 transfer to fund one half of residential street light expenditures through December 2011

Other Transfers

- \$427,845.00 included from transfers from the Recycling Fund and Lake Valley Drive MSD to repay interfund loans
- \$27,216.00 included from the CBTD for parking deck debt service

Use of General Fund Fund Balance

Capital Improvement Plan Uses of Fund Balance

- \$1.19 million for municipal agreements - transportation projects
- \$607,000.00 for building maintenance - roof repairs, HVAC replacements, and other projects
- \$200,000.00 for Fort Bragg Road rehabilitation
- \$265,000.00 for facility space and needs analysis and improvements
- \$150,000.00 for Ramsey Street project
- \$50,000.00 to secure Texfi site
- \$50,000.00 for sidewalks

A question and answer period ensued regarding the energy grant and the funds for the tornado cleanup. Mr. Iman explained the energy grant was a separate fund and provided budget amendment figures on the tornado cleanup.

Other Uses of Fund Balance

- \$845,000.00 for replacement aerial fire truck
- \$150,000.00 for 25 in-car cameras for Police
- \$218,000.00 for biennial election
- \$85,000.00 for classification and compensation study
- \$50,000.00 for Bragg Boulevard corridor study

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- \$50,000.00 for 250th Anniversary celebration
- \$65,000.00 for half-year residential street light utilities
- \$31,000.00 for FY 2012 Festival Park Plaza taxes

A question and answer period ensued regarding the in-car cameras. Mr. Charles Hunter, Police Captain, explained 100 out of 250 vehicles would have cameras installed. He stated the priority would be on patrol officers and then working up through the supervisors and the ones with the highest incidents of citizen interaction would take top priority.

General Fund Recommended Budget (In Millions)

Expenditures	FY 2011 Original Budget	FY 2012 Recommended Budget	Change
Personnel	\$81.7	\$80.2	(1.5)
Operating	19.8	20.6	0.8
Contract Services	11.9	12.7	0.8
Capital Outlay	5.1	5.4	0.3
Other	15.7	19.9	4.2
Total	\$134.2	\$138.8	4.6

General Fund Expenditure Highlights

Personnel

- Includes funding for police pay plan, and performance pay for other employees (4% police upper ranks, 2.5% general employees)
- Projected 4.1% vacancy savings reduced from expenditure budgets - Previously budgeted at 100% with offset from fund balance
- Includes impact of retirement rate increases, and decreases in employer healthcare contributions
- Reflects savings from Police overtime reductions, Environmental Services efficiencies
- Includes new positions for PROP program

Operating

- As compared to FY 2011 original budget
 - o Utility costs projected to be up 20.8% or \$370,000.00
 - o Vehicle maintenance costs projected to be up 18.7% or \$726,000.00
 - o Fuel expenditures projected to be up 27.7% or \$557,000.00

Ms. Lisa Smith, Chief Financial Officer, explained the 20.8 percent increase in utility costs included the residential street lights not in the original budget and PWC's rate increases were incorporated also.

Concern was raised and discussion ensued regarding the increase in the vehicle maintenance costs. Mr. Iman explained the City owned 60 percent of the fleet that PWC services. He stated a Fleet Review Committee was created a year ago and Mr. Kristoff Bauer, Assistant City Manager, worked with PWC.

Mr. Kristoff Bauer, Assistant City Manager, stated the result of the study indicated that the cost for service per vehicle was well below the industry average. He stated PWC recommended the City increase replacement or reduce the size of its fleet to conserve cost. He stated they had improved dramatically with replacement, but had not gotten to the point where people were willing to let go of backup vehicles in order to ensure operational effectiveness.

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Discussion ensued regarding energy audits being performed on the facilities. Mr. Doug Hewett, Assistant City Manager, stated they could prepare a report regarding the efficiencies of the facilities.

Mr. Iman continued review of the General Fund expenditure highlights as follows:

Contract Services

- Projected annexation agreement reimbursements (sales tax and other revenues) are \$719,000.00 less than FY 2011 original budget
- Other significant variances for FY 2012 include:
 - \$100,000.00 for the Goodyear incentive
 - \$135,000.00 for Hope VI permit reimbursements
 - \$180,000.00 for street sweeping landfill charges
 - \$85,000.00 for classification and compensation study
 - \$215,000.00 for election costs
 - \$265,000.00 for facility and space needs analysis and improvements

Capital

- Vehicle and Equipment Replacements

Police	\$1,016,500.00	29 units
Environmental Services	1,470,000.00	6 units
Fire	1,377,000.00	3 units
Parks, Recreation, and Maintenance	413,500.00	21 units
Engineering and Infrastructure	422,000.00	4 units
	<u>\$4,699,000.00</u>	<u>63 units</u>
- Other capital items include:

Police In-Car Cameras	\$150,000.00	25 units
Equipment for NC Veterans Park	\$84,000.00	4 units
Energy efficient ball field lighting	\$140,000.00	

Other Expenditures Includes Transfers to Capital Project Funds for:

Street resurfacing, including Fort Bragg Road	\$3.65M
Municipal agreement projects	1.19M
Building maintenance projects	818K
Computer replacement plan	311K
Sidewalk improvements	156K
Ramsey Street project	150K
Playground improvements	67K
Parking lot maintenance projects	53K
Wayfinding project	50K
	<u>\$6.445M</u>

Other Expenditures also includes:

Transfer to Capital Funding Plan	\$6.4M
Transfers to Transit Funds	\$3.2M
Debt Service Payments	\$1.3M
Transfer to PWC for Annexation Projects	\$926K
Transfer to PWC for debt service and Black and Decker agreement	\$406K

Mr. Iman provided a timeline for the budget workshops, public hearing, and adoption of the budget.

This presentation was provided for information purposes only. No action was taken on this item.

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4.4 Review of proposed Solid Waste service standards.

Mr. Jerry Dietzen, Environmental Services Director, presented this item and provided background information. He stated at the April 4, 2011, work session Council directed staff to move forward with the standards except for the maximum of 30 bags during leaf season collection and the clear bags used for yard waste collection. He reviewed a power point outlining the proposed solid waste service standards as follows:

Proposed Garbage Collections Standards

- Trash in City-issued carts only, one additional City brown cart may be used
- Items outside of the cart shall not be collected
- Carts shall be placed within one foot of the curb
- Resident generated construction debris \$50.00
- A "set out" will result in a fee of \$100.00
- More than one bulky collection pickups within 90 days will result in a fee of \$50.00
- Maximum of 30 bags during leaf collection season
- All yard waste must be placed within five feet of the curb or the edge of the pavement
- Only clear bags should be used for yard waste

Three Unique Issues

- Preparing for automated trucks
- Addressing potential fees for bulky collection "over-users"
- Operational improvements with yard waste collection

Semi-Automated Truck - 7-Year Analysis

Equipment Cost	\$180,000.00
Fuel	49,806.00
Labor	481,487.00
Maintenance	143,913.00
Workers' Compensation Average Cost	66,654.00
Worker Supplies	10,070.00
Total 7-Year Cost	<u>\$931,930.00</u>

Automated Truck - 7-Year Analysis

Equipment Cost	\$230,000.00
Fuel Estimate	83,940.00
Labor	253,938.00
Maintenance	187,087.00
Anticipated Workers' Compensation Cost	16,664.00
Worker Supplies	5,035.00
Increased Capacity	(156,716.00)
Total 7-Year Cost	<u>\$619,948.00</u>

Potential Savings

Semi-Automated Truck for 7 Years	\$931,930.00
Automated Truck for 7 Years	<u>619,948.00</u>
Per truck potential savings	<u>\$311,982.00</u>

For four trucks: \$311,982.00 x 4 = \$1,247,928.00

A question and answer period ensued after which there was discussion regarding the use of an automated truck as to fuel usage, time needed to go through a neighborhood, the quality of service as to cart placement, bulk pickup, and being able to pick up overflow trash. Mr. Dietzen continued review of the power point as follows:

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Bulky

- 44,103 bulky collections last year
- 12,279 construction and mixed debris (set-outs) collections
- Disposal costs - \$48,637.00

Possible Fee

- Consider fee for more than one bulky collection in 3 months or no more than four per year (\$50.00 recommended)
- Consider fee for removal of construction debris (\$50.00 recommended)
- Consider fee for set-outs not removed by owner (\$100.00 recommended)

Yard Waste

- Place yard waste in clear bags (rescinded)
- No more than 30 bags during leaf season (rescinded)
- Place yard waste within 5 feet of the curb (recommended)

Transition Period

Household Trash

- First 6 months we collect what is outside of the cart and issue information to resident
- After 6 months cite the homeowner but collect what is not in the cart
- After 9 months cite the homeowner and do not collect debris outside of the cart

Bulky

- Contact homeowners with more than 4 collections per year and offer alternatives and information about the ordinance

Council Member Massey inquired if they would be reducing services. Mr. Dietzen responded in the negative but stated the standards would require the homeowner to prepare the trash for pickup. Council Member Crisp expressed concern that the standards were placing too much burden on the citizens.

A majority of Council was in support of moving forward with implementation of the household trash collection, bulky collection, and yard waste collection standards as proposed; continue buying the automated trucks; and coming back to Council with updated information.

5.0 ADJOURNMENT

There being no further business, the meeting adjourned.

Respectfully submitted,

KAREN M. MCDONALD
City Attorney

ANTHONY G. CHAVONNE
Mayor

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**FAYETTEVILLE CITY COUNCIL
DINNER AND DISCUSSION MEETING MINUTES
EXECUTIVE CONFERENCE ROOM
MAY 9, 2011
6:00 P.M.**

Present: Mayor Anthony G. Chavonne

Council Members Keith Bates, Sr. (District 1); Kady-Ann Davy (District 2); Robert A. Massey, Jr. (District 3) (arrived at 6:10 p.m.); Bobby Hurst (District 5); William J. L. Crisp (District 6); Valencia A. Applewhite (District 7); Theodore W. Mohn (District 8); James W. Arp, Jr. (District 9)

Absent: Council Member Darrell J. Haire (District 4)

Others Present: Dale E. Iman, City Manager
Kristoff Bauer, Assistant City Manager
Doug Hewett, Assistant City Manager
Karen McDonald, City Attorney
Bo Gregory, Director of Economic Development,
Fayetteville-Cumberland County Chamber of
Commerce
Douglas Peters, President and CEO, Fayetteville-
Cumberland County Chamber of Commerce
Doug Byrd, Government Liaison, Fayetteville-
Cumberland County Chamber of Commerce

Mayor Chavonne called the meeting to order.

Closed session for consultation with the attorney.

MOTION: Council Member Bates moved to go into closed session for an economic development matter, attorney-client privileged matters, and a personnel matter.
SECOND: Council Member Crisp
VOTE: UNANIMOUS (8-0)

The regular session recessed at 6:00 p.m. The regular session reconvened at 6:50 p.m.

MOTION: Council Member Applewhite moved to go into open session.
SECOND: Council Member Bates
VOTE: UNANIMOUS (9-0)

MOTION: Mayor Chavonne moved to authorize the City Attorney to settle the claim involving William C. Williams.
SECOND: Council Member Massey
VOTE: UNANIMOUS (9-0)

Mayor Chavonne then reviewed the agenda items.

There being no further business, the meeting adjourned at 6:55 p.m.

Respectfully submitted,

KAREN M. MCDONALD
City Attorney

ANTHONY G. CHAVONNE
Mayor

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FAYETTEVILLE CITY COUNCIL
REGULAR MEETING MINUTES
CITY HALL COUNCIL CHAMBER
MAY 9, 2011
7:00 P.M.

Present: Mayor Anthony G. Chavonne

Council Members Keith Bates, Sr. (District 1) (arrived during Item 5.0); Kady-Ann Davy (District 2); Robert A. Massey, Jr. (District 3); Bobby Hurst (District 5); William J. L. Crisp (District 6); Valencia A. Applewhite (District 7); Theodore W. Mohn (District 8); James W. Arp, Jr. (District 9)

Absent: Council Member Darrell J. Haire (District 4)

Others Present: Dale E. Iman, City Manager
Doug Hewett, Assistant City Manager
Karen M. McDonald, City Attorney
Renner Eberlein, Assistant City Attorney
Lisa Smith, Chief Financial Officer
Tracey Broyles, Budget and Evaluation Manager
Victor Sharpe, Community Development Director
Adolph Thomas, Community Relations Specialist
Randy Hume, Transit Director
Jeffery Brown, Engineering and Infrastructure Director
John Kuhls, Human Resource Development Director
Benjamin Majors, Interim Fire Chief
Patricia Bradley, Police Attorney
Nathan Walls, Public Information Specialist
Members of the Press

1.0 CALL TO ORDER

Mayor Chavonne called the meeting to order.

2.0 INVOCATION

The invocation was offered by Pastor Sharon L. Thompson-Journigan, Integrity Ministries.

3.0 PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the American Flag was led by Boy Scout Troop 6.

4.0 APPROVAL OF AGENDA

MOTION: Council Member Mohn moved to approve the agenda.
SECOND: Council Member Massey
VOTE: UNANIMOUS (9-0)

5.0 ANNOUNCEMENTS AND RECOGNITIONS

5.1 Federal Emergency Management Agency (FEMA) Applicant Registration Summary

Ms. Sandy Thomas, FEMA Intergovernmental Affairs Specialist, presented this item and provided a summary of the registration assistance available and contact information. She reviewed the sequence of events in delivering individual, public, or hazard mitigation assistance. She explained the categories the projects would fall under and provided information on the approval process. She introduced Mr. Jose Vejarano.

Mr. Jose Vejarano, Public Affairs Specialist with the Small Business Administration, provided a brief overview of the disaster

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assistance program in which the federal low-interest loans were opened up to homeowners, renters, and businesses of all sizes including nonprofit organizations. He provided contact information and explained the application process.

Council Members Chavonne and Davy, on behalf of the City Council, presented a Proclamation to Ms. Sue Byrd, Fayetteville Area Operation Inasmuch, Inc., proclaiming May 17, 2011, Project Homeless Connect Day. Ms. Byrd extended an invitation to Council to attend the event.

Council Members Chavonne and Bates, on behalf of the City Council, presented a Proclamation to Mr. Mark Nottingham, Transportation Planner with the Fayetteville Area Metropolitan Planning Organization, proclaiming May 2011 Air Quality Awareness Month. Mr. Nottingham thanked the City Council.

6.0 PUBLIC FORUM

Mr. Anthony P. Castillo, 106 Scott Avenue, Fayetteville, NC 28301, spoke regarding the need for a veterans' mental health facility to be built in Fayetteville.

Ms. Shawna Parker, 4640 Weaverhall Drive, Fayetteville, NC 28314, on behalf of St. Ann's Catholic School, expressed concern with the traffic issues at the school and spoke regarding the need for a crossing guard.

7.0 CONSENT

MOTION: Council Member Massey moved to approve the consent agenda.
SECOND: Council Member Bates
VOTE: UNANIMOUS (9-0)

7.1 Approve Minutes

- April 26, 2011 - Regular Meeting

7.2 Approval of acceptance of a parcel located on Campbell Street (PIN # 0428-85-9983).

7.3 Authorization of Fire Chief Benny Nichols and Battalion Commander Brian Mims to act as agents on behalf of the City of Fayetteville.

RESOLUTION - DESIGNATION OF APPLICANT'S AGENT. RESOLUTION NO. R2011-024.

7.4 Consideration of an ordinance regulating open burning of debris within City limits.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE AMENDING CHAPTER 11, FIRE PROTECTION AND PREVENTION, OF THE CODE OF ORDINANCES OF THE CITY OF FAYETTEVILLE, BY CREATING PROVISIONS TO REGULATE OPEN BURNING WITHIN THE CITY LIMITS OF FAYETTEVILLE, NORTH CAROLINA, AND REQUIRING NOTICE PRIOR TO OPEN BURNING. ORDINANCE NO. S2011-006.

8.0 PUBLIC HEARING

8.1 Public hearing on a proposed installment financing agreement in a principal amount not to exceed \$9,000,000.00 for the purpose of financing the acquisition of the Festival Park Plaza Office Building and site acquisition, construction and equipping of Fire Station 19.

Ms. Lisa Smith, Chief Financial Officer, presented this item and stated the proposed agreement with Bank of America was to finance acquisition of the Festival Park Plaza office building and site acquisition, construction, and equipping of Fire Station 19 located on

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Walsh Parkway. She provided a brief overview of the financing and settlement terms as follows:

- Secured by a deed of trust on the property
- Principal amount not to exceed \$9,000,000.00
 - Fire station - approximately \$2,700,000.00
 - Festival Park Plaza office building
 - Pay off existing loans - \$5,209,000.00 (estimate)
 - Terminate swap agreement - \$820,000.00 (estimate)
 - Debt issuance costs
- Variable rate loan
 - Festival Park Plaza office building - LIBOR + .75%
 - Fire Station - 62.5% of LIBOR + .60%
 - Note: Ten-year average LIBOR rate is 2.4%
- Three-year initial term based on 15-year loan amortization
 - At conclusion of the three-year term, request renewal
 - If not renewed:
 - Refinance the loan,
 - Pay off the debt, or
 - Pay the outstanding balance over three years based on the greater of: prime rate + 1.5%, Fed Funds Rate + 3%, or 7.5%

She stated the recommended action was to adopt the resolution wherein they would submit the financing application to the Local Government Commission for approval of the financing documents and planned to close the transaction no later than June 30, 2011.

Mayor Chavonne inquired if there would be a prepayment penalty. Ms. Smith responded in the negative.

This is the advertised public hearing set for this date and time. There was no one present to speak and the public hearing was opened and closed.

RESOLUTION MAKING CERTAIN FINDINGS AND DETERMINATIONS REGARDING THE FINANCING OF VARIOUS CAPITAL PROJECTS FOR THE CITY OF FAYETTEVILLE, NORTH CAROLINA, PURSUANT TO AN INSTALLMENT FINANCING AGREEMENT AND REQUESTING THE LOCAL GOVERNMENT COMMISSION TO APPROVE THE FINANCING ARRANGEMENT. RESOLUTION NO. R2011-025.

MOTION: Council Member Bates moved to adopt the resolution.
SECOND: Council Member Applewhite
VOTE: UNANIMOUS (9-0)

9.0 OTHER ITEMS OF BUSINESS

9.1 Presentation of the Fiscal Year 2011-2012 Recommended Budget.

Mr. Dale Iman, City Manager, presented this item by reading the budget message provided to Council for Fiscal Year 2011-2012. He reviewed the tools used to help in the budget planning process and the budget goals and provided budget highlights as follows:

- Maintains and enhances levels of service without increasing the tax rate
 - Recommended tax rate remains 45.6 cents per \$100.00 taxable valuation

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- Enhances transit services
 - Route 9 extension
 - Evening service on routes 8 and 15
 - 3 positions added and 5 intermittent positions upgraded to full-time to support enhancements
- Implements the Probationary Rental Occupancy Program (PROP)
- Funds police enhancements including:
 - Deployment of additional in-car camera systems
 - Upgrade a part-time forensic technician to full-time
- Provides for equipment and operating needs for North Carolina Veterans Park
- Includes funding for the police pay plan and performance pay plan for other eligible employees
- Reflects savings from efficiency improvements in areas including Environmental Services and Police Department
- Capital outlay includes:
 - Vehicle and Equipment Replacements

Police	\$1,016,500	29 units
Environmental Services	1,470,000	6 units
Fire	1,377,000	3 units
Parks, Recreation & Maintenance	413,500	21 units
Engineering & Infrastructure	422,000	4 units
	<u>\$4,699,000</u>	<u>63 units</u>
 - Other Capital Items

Police In-Car Cameras	\$150,000	25 units
Equipment for NC Veterans Park	\$84,000	4 units
Energy efficient ball field lighting	\$140,000	
 - Transfers to capital project funds for:

Street resurfacing, including Fort Bragg Road	\$3.65M
Municipal agreement projects	1.19M
Building maintenance projects	818K
Computer replacement plan	311K
Sidewalk improvements	156K
Ramsey Street project	150K
Playground improvements	67K
Parking lot maintenance projects	53K
Wayfinding signage project	50K
	<u>\$6.445M</u>
- Emergency Telephone System Fund
 - Significant revenue reductions anticipated from changes in distribution formula by State (\$423,000.00 or 40%)
- Stormwater Fund
 - Maintains combined \$3.00 per month fee
 - Includes funding for debt service to support the issuance of \$10.6 million in debt for projects
- Recycling Fund
 - No fee increase proposed
 - Enhances services with holiday pickup for curbside recycling
- Transit Fund
 - No fare increases proposed
 - Expansion of route 9 and evening service on routes 8 and 15

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- o General Fund contribution increased by \$238,000.00 over FY 2011 original budget

Mr. Iman then provided a summary of the proposed budget as follows:

- General Fund Budget
 - o Total proposed budget - \$138.8 million
 - o 3.4% increase from the original budget for fiscal year 2011
- Budget for All Annual Funds
 - o Total proposed budget - \$179.5 million
 - o 3.3% increase from original budget for fiscal year 2011

Mr. Iman provided a timeline for the budget workshops, public hearing, and adoption of the budget.

Discussion ensued regarding the tax rate. Mr. Iman provided a brief history of the tax rate.

9.0 ADJOURNMENT

9.1 Closed session

Council reconvened the closed session that was recessed at 6:50 p.m.

There being no further business, the meeting adjourned.

Respectfully submitted,

JENNIFER PENFIELD
Deputy City Clerk

ANTHONY G. CHAVONNE
Mayor

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FAYETTEVILLE CITY COUNCIL
BUDGET WORKSHOP MINUTES
LAFAYETTE ROOM
MAY 11, 2011
5:00 P.M.

Present: Mayor Anthony G. Chavonne

Council Members Keith Bates, Sr. (District 1); Kady-Ann Davy (District 2); Robert A. Massey, Jr. (District 3); Bobby Hurst (District 5); William J. L. Crisp (District 6); Valencia A. Applewhite (District 7); Theodore W. Mohn (District 8); James W. Arp, Jr. (District 9)

Absent: Council Member Darrell J. Haire (District 4)

Others Present: Dale E. Iman, City Manager
Doug Hewett, Assistant City Manager
Karen M. McDonald, City Attorney
Lisa Smith, Chief Financial Officer
Tracey Broyles, Budget and Evaluation Manager
Victor Sharpe, Community Development Director
Jeffery Brown, Engineering and Infrastructure Director
Steve Blanchard, PWC CEO/General Manager
Nathan Walls, Public Information Specialist
Members of the Press

I. Open Meeting

Mayor Chavonne opened the meeting and called it to order.

Mr. Dale Iman, City Manager, introduced Ms. Jennifer Lowe, Public Information Officer, to Council.

II. Introduction of Agenda

Mr. Dale Iman, City Manager, provided an overview of the agenda as distributed.

III. Public Works Commission Budget Discussion

Mr. Steve Blanchard, PWC CEO/General Manager, provided a handout that contained answers to questions submitted by Council and staff advised it would be posted on the City's website.

A question and answer period ensued regarding water and sewer rates and fleet maintenance services. Mr. Blanchard explained PWC rates ranked in the lower tier for water rates and the middle tier for sewer rates in comparison to other utility providers. Mr. Dale Iman, City Manager, provided background information on the fleet maintenance agreement.

Consensus of Council was to have Mr. James Rose, PWC Chief Administrative Officer, make a presentation at the September City Council work session on the investments in smaller vehicles and a new maintenance facility. Mr. Blanchard advised Mr. Rose could present a report and was also working on a performance report on the operations.

A question and answer period ensued regarding the status of the Robert C. Williams building. Mr. Blanchard explained the building was paid for and they were drawing revenue from it. He stated they were not pushing to sale the building while the garage was being built as they would like top dollar for the building.

A question and answer period ensued regarding consolidation of IT services with PWC. Mr. Blanchard explained PWC was working on major projects and would not have the manpower for the consolidation.

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IV. Storm Water Improvement Projects Update

Mr. Dale Iman, City Manager, presented this item and provided background information. He stated after a watershed study and consultants looking at what improvements would need to be put in place, they were now ready to implement the projects.

Mr. Jeffery Brown, Engineering and Infrastructure Director, provided a handout containing a list of projects planned for Fiscal Year 2011-2012, which included Annexation Area 8, Annexation Area 9, Lyon Road/Rogers Drive, Lockwood and Ravenhill, Cottonade, Anson Pond, Seabrook, Lafayette Village, Summerhill North, Buckhead Creek Watershed, Spruce Street-Forest Hills Drive Section, McNeill Circle, and Yadkin. He stated some of the projects were underway, some were in the process of being bid, and some were up for design. He stated the goal was to have 70 percent of the projects bid before the end of June.

A question and answer period ensued regarding the projects on the list and concern was raised by Council on projects not being on the list such as the Buckhead Creek and Branson Creek issues. Mr. Brown explained the projects were prioritized and the list was the first round of projects.

Mayor Chavonne inquired if a timeline could be provided on future projects to alleviate citizen concern. Mr. Brown replied in the affirmative.

A question and answer period ensued regarding the timeline, short-term funding, Phase II requirements of the storm water ordinance, and status of permits.

V. Overview of Recommended FY 2010 Street Resurfacing

Mr. Jeffery Brown, Engineering and Infrastructure Director, presented this item and provided a handout containing a list of the 2011-2012 proposed resurfacing streets for Phase I and Phase II and streets for possible cape seal and micro-resurfacing. He stated Phase I streets would be addressed between August 15 and November 15 and Phase II between March 15 and June 15. He provided information on cape seals and micro-resurfacings. He stated they were working on a pavement condition survey which would provide a status of the streets and identify streets for resurfacing. He explained they would not look at resurfacing strictly from a neighborhood standpoint because some streets for various reasons in a neighborhood may hold up longer than another street. He stated with the pavement condition rating they would also look at sidewalk and sign conditions. He stated the information from the survey would be available electronically and tied back to the GIS to assist with calls and complaints.

A question and answer period ensued regarding the public being informed of the process through community meetings and whether all streets were evaluated. Mr. Brown advised they could have someone available at the community meetings to explain the process. He explained the streets were evaluated every three years and the schedule was set by the street ratings.

VI. Discussion of Nonprofit Funding

Mr. Dale Iman, City Manager, presented this item and stated Council had previously discussed nonprofit funding in a different manner. He explained in the current budget the Child Advocacy Center and Crime Stoppers were in the Police budget at the same level of funding in fiscal year 2011 because they were receiving services that were a tangible benefit such as training and office space. He stated the money for the Arts Council, Fascinate-U, CEED, and ASOM were lumped together and put in other appropriations under contract services which represented the same amount that was budgeted in fiscal year 2011.

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A question and answer period ensued regarding funding requirements and the process used by Community Development. Mr. Victor Sharpe, Community Development Director, explained the process and rating criteria.

Discussion ensued regarding working with applicants that were denied funding to develop applications that would be more competitive in the future.

Mayor Chavonne stated there was not a clear policy on nonprofit funding and what was in the budget in the absence of a clear policy was basically funding they had previously received. He stated they could revisit the funding model for nonprofits at an upcoming work session.

Consensus of Council was to approve the nonprofit funding for fiscal year 2012.

VII. Items of Interest for Upcoming Budget Workshops

Consensus of Council was to discuss the following at upcoming budget workshops:

- Compensation and benefit issues
- Capital Improvement Plan for 2012
- Revenues
- What the City funds and County funds for Parks and Recreation
- Upgrading stadium lights
- Parks and Recreation maintenance funding
- How do we fund new Transit routes in non-service areas

There being no further business, the meeting adjourned.

Respectfully submitted,

JENNIFER PENFIELD
Deputy City Clerk

ANTHONY G. CHAVONNE
Mayor

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FAYETTEVILLE CITY COUNCIL
AGENDA BRIEFING MINUTES
LAFAYETTE ROOM
MAY 18, 2011
4:00 P.M.

Present: Mayor Anthony G. Chavonne

Council Members Keith Bates, Sr. (District 1); Kady-Ann Davy (District 2); William J. L. Crisp (District 6); Valencia A. Applewhite (District 7); Theodore W. Mohn (District 8) (arrived at 4:40 p.m.)

Absent: Council Members Robert A. Massey, Jr. (District 3); Darrell J. Haire (District 4); Bobby Hurst (District 5); James W. Arp, Jr. (District 9)

Others Present: Kristoff Bauer, Assistant City Manager
Doug Hewett, Assistant City Manager
Karen M. McDonald, City Attorney
Karen Hilton, Planning and Zoning Division Manager
Craig Harmon, Planner II
Bart Swanson, Housing and Code Enforcement Division Manager
Frank Lewis, Senior Code Enforcement Administrator
Members of the Press

Mayor Chavonne called the meeting to order at 4:10 p.m.

City staff presented the following items scheduled for the Fayetteville City Council's May 23, 2011, agenda:

PUBLIC HEARINGS

Case No. P11-07F. The remapping of all zoning districts within the City to the closest matching or appropriate districts within the new Unified Development Ordinance (UDO). This affects all owners of property within the City limits of Fayetteville.

Mr. Craig Harmon, Planner II, presented this item and explained the UDO remapping process. He stated the primary objective for the remapping project was to find the closest possible match between existing zoning districts and new UDO zoning districts. He stated community meetings, radio spots, and advertising generated over 100 calls, emails, and individual meetings which resulted in a proposed zoning map for consideration at the May public hearings. He stated properties for which a different district were requested or recommended or which were still under analysis were scheduled for the June public hearings. He stated Zoning Commission and staff recommended approval of the remapping of all zoning districts within the City limits as shown on the proposed Official Zoning Map, excluding the properties to be heard at the June remapping public hearings.

OTHER ITEMS OF BUSINESS

Uninhabitable structures recommended for demolition.

Mr. Bart Swanson, Housing and Code Enforcement Division Manager, presented this item and reviewed the following structures recommended for demolition.

2006 Center Street

Mr. Swanson provided the history of the property and explained the owner had indicated that he wanted to repair the structure. He stated staff would make a recommendation at the City Council meeting.

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1018 Ellis Street

Mr. Swanson provided the history of the property and explained the owner had requested a variance to rebuild the residential portion of the structure. He stated as a result, the property would not come before City Council on Monday.

703 Pritchett Road

Mr. Swanson provided the history of the property and explained that no substantive response was received from the owners of the property and that staff was seeking a demolition ordinance.

5802 Shenandoah Drive

Mr. Swanson provided the history of the property. He reminded Council this had previously come before City Council and at that time Council agreed to give the property owners more time to try to repair the property and that there had been no action. As a result, staff was seeking a demolition ordinance.

2123 Strickland Bridge Road

Mr. Swanson provided the history of the property and explained that no substantive response was received from the owners of the property. As a result, staff was seeking a demolition ordinance.

Budget Ordinance Amendment for the All American City Award

Mr. Doug Hewett, Assistant City Manager, provided an overview of the City's plans to send a delegation to compete for the All American City Award in Kansas City and the proposed budget for preparing for the event, travel expenses, and other expenditures should the City win.

There being no further business, the meeting adjourned at 5:25 p.m.

Respectfully submitted,

KAREN M. MCDONALD
City Attorney

ANTHONY G. CHAVONNE
Mayor

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FAYETTEVILLE CITY COUNCIL
BUDGET WORKSHOP MINUTES
LAFAYETTE ROOM
MAY 18, 2011
5:00 P.M.

Present: Mayor Anthony G. Chavonne

Council Members Keith Bates, Sr. (District 1); Kady-Ann Davy (District 2); Robert A. Massey, Jr. (District 3) (arrived at 5:10 p.m.); Bobby Hurst (District 5); William J. L. Crisp (District 6); Valencia A. Applewhite (District 7); Theodore W. Mohn (District 8); James W. Arp, Jr. (District 9)

Absent: Council Members Darrell J. Haire (District 4)

Others Present: Dale E. Iman, City Manager
Kristoff Bauer, Assistant City Manager
Doug Hewett, Assistant City Manager
Karen M. McDonald, City Attorney
Lisa Smith, Chief Financial Officer
Tracey Broyles, Budget and Evaluation Manager
John Kuhls, Human Resource Development Director
Michael Gibson, Parks and Recreation Director
Randy Hume, Transit Director
Jeffery Brown, Engineering and Infrastructure Director
Nathan Walls, Public Information Specialist
Members of the Press

I. Open Meeting

Mayor Chavonne opened the meeting and called it to order.

Mr. Dale Iman, City Manager, provided an overview of the agenda as distributed.

II. Compensation and Benefits

Mr. John Kuhls, Human Resource Development Director, presented this item and reviewed a power point as follows:

Goals

- Bring pay ranges current with market
- Get all police officers on appropriate step
- Bring employees' pay competitive with the market (to midpoint in 7 years)
- Continue to alleviate salary compression
- Implement Pay for Performance System

Current Gap on Pay

- General Employees and Upper Rank Police - Midpoint in 7 years
 - 7% below market (including longevity)
 - 37% (209) not at midpoint (7+ years)
 - 63% (354) at or above midpoint (7+ years)
- Police Officers
 - 17% (51) not on step
 - 83% (243) on step

Pay Recommendations (Due to Limited Funding)

- Maintain pay ranges to meet market - No adjustments recommended

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- Continue police officer step plan
 - Recommended step increases of base salary who meet or exceed expectations
 - Step Plan: 13-step plan with 4% or 5% steps (5% cap)
 - 83% on step (243); 17% off step (51); 294 police officers total
- Continue market competitive pay for general employees/upper rank police
 - Recommended 2.5% of midpoint pay for performance for General Fund employees who meet or exceed expectations
 - Recommended 4.0% of midpoint pay for performance for Upper Rank Police who meet or exceed expectations

A question and answer period ensued regarding five years of service being the number for turnovers, the rating system used on performance evaluations, and the training provided to supervisors on the rating system. Mr. Kuhls continued review of the power point as follows:

Benefits Information

- Mandated Retirement Changes
 - City General - 6.44% to 6.96%
 - City Sworn Police - 15.09% to 15.72%
 - Employee Mandatory Contribution - 6%
 - City contribution received by employee only if employee retires
- Healthcare Changes
 - Adjusted plan design - more out of pocket expenses for employee/family (consumer)
 - Minor changes this year - Rx Tier II co-pay and Specialist co-pay (\$5 increase - Plan A)
 - Wellness benefit covered at 100% with co-pay waived
 - 4% lower claims costs projected per participant due to favorable claims history
 - Contribution changes:
 - Employees - \$0 to \$21 per month
 - City - \$20 to \$0 per month

Longevity Pay

	All Funds Long. Only	All Funds Long. w/Ben.	General Fund Long. Only	General Fund Long. w/Ben.
FY 11*	\$1,451,780	\$1,713,161	\$1,345,032	\$1,588,490
FY 12	\$1,513,330	\$1,794,124	\$1,398,252	\$1,659,126
Variance	\$61,550	\$80,963	\$53,220	\$70,636

- FY 11 budget adjusted to reflect 4.1% vacancy reductions applied in FY 12
- Increases reflect impact of pay increases and retirement rate changes
- Employees hired on or after 7/1/2009 not eligible for longevity

Pay Examples (Before Increase)

- Lowest Paid Employee
\$19,795.00 Gross Annual Pay
 - \$761.35 Biweekly
 - 5.75 Lowest Cost Employee Only Medical Plan
 - 45.68 Mandatory Retirement Contribution
 - 78.00 Federal Income Tax
 - 42.69 FICA
 - 42.59 State Income Tax
 - \$546.63 Biweekly Net Pay

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- Average Hourly Employees (79% of workforce)

\$34,067.00 Gross Annual Pay

\$1,310.27	Gross Biweekly Pay
5.75	Lowest Cost <u>Employee Only</u> Medical Plan
78.62	Mandatory Retirement Contribution
156.00	Federal Income Tax
73.71	FICA
85.81	State Income Tax
<u>\$ 910.38</u>	Biweekly Net Pay

\$852.00 Gross Annual - 2.5% of midpoint pay increase

\$32.77 Gross Biweekly - 2.5% of midpoint pay increase

- Average Police Officer

\$42,583.00 Gross Annual Pay

\$1,637.80	Gross Biweekly Pay
5.75	Lowest Cost <u>Employee Only</u> Medical Plan
98.27	Mandatory Retirement Contribution
208.00	Federal Income Tax
92.21	FICA
122.70	State Income Tax
<u>\$1,110.87</u>	Biweekly Net Pay

City Turnover History

Fiscal Year	Sworn Police Officers	All Other Employees
06-07	11.6%	8.8%
07-08	11.3%	9.1%
08-09	8.9%	6.3%
09-10	12.8%	10.0%
Projected FY 10-11	13.2%	8.3%

Employee Years of Service [All Employees (Includes Sworn Police)]

Years of Service	Number of Employees	Percentage of Employees
0-5	624	44.70%
6-10	319	22.85%
11-15	216	15.47%
16-20	97	6.95%
20-25	83	5.95%
26+	57	4.08%

Compensation Study - Update

- RFP issued through PWC procurement
- 5 proposals submitted for review
- Evaluation of submissions just started
- Scope is City-wide
- Focus on staying competitive in market
- Recommendations on structures and more
- Consider total compensation in outcome (i.e., longevity pay and value of benefits)

A question and answer period ensued regarding the Human Resources Development Department being the point of contact for employee concerns regarding raises, the raise percentage for meeting or exceeding expectations, and the incentive for employees to exceed expectations.

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III. Transit TDP Implementation West Fayetteville

Mr. Randy Hume, Transit Director, presented this item. He provided background information on the Transportation Development Plan (TDP) and stated improvements were being made. He stated ridership on all routes were increasing and provided a brief overview of the routes and improvements.

A question and answer period ensued after which there was discussion regarding the requirements for federal assistance, route extensions, the need for reoccurring revenue to support reoccurring expenses, the possibility of raising fares when Sunday services were added to the routes, formulating a long-range plan for new routes, creating new revenues by soliciting partnerships with higher education institutions and hospitals, and placing ads on buses.

IV. Parks and Recreation Update

Mr. Michael Gibson, Parks and Recreation Director, presented this item and provided an update on the Parks and Recreation services. He reviewed a handout highlighting the savings generated from the consolidation of the City and County parks and recreation services as follows:

13 positions eliminated FY 07-FY 11	\$552,893.00
City and District shared positions:	
City Savings	73,864.00
District Savings	66,182.00
Total City/District Shared Savings	<u>140,046.00</u>
Total Fayetteville-Cumberland Parks and Recreation Savings	<u>\$692,939.00</u>

Mr. Gibson then reviewed a breakdown of the right-of-way and parks services as follows:

- Right-of-Way Division maintains 179 road miles or 400 shoulder miles
- Parks Division maintains 55 parks and green spaces totaling 786.24 acres
- Horticulture Division maintains 166 areas of planting and caring of ornamental trees, shrubs and 38 athletic turf fields totaling 245 acres
- Cemetery Division maintains 9 cemeteries for a total of 99 acres
- Leaf Season collects approximately 43,860 cubic yards of leaves

Mr. Gibson stated a reduction in the frequency of mowings on the schedule and the mowing tractors being reduced by four due to the installation of sidewalks has resulted in additional savings in the right-of-way work orders as follows:

<u>Year</u>	<u>Total #</u>	<u>Total Hours</u>	<u>Total Labor</u>
FY 10	248	292.11	\$4,654.94
FY 11	145	199.80	\$2,752.76

Discussion ensued regarding the installation of revolving doors at the recreation centers. Mr. Dale Iman, City Manager, explained the doors were energy efficient and being installed through an energy efficiency grant and the City would see the savings pay for the doors in three years.

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Council Member Crisp expressed concern that nonresidents could not participate in sports. Mr. Gibson explained there was no policy in place and if there were, the issue would be enforcement of the policy. He stated a task management software was purchased and would be tested at the high volume recreation centers in the next 30 to 40 days. He explained the children would be issued an identification card that they would swipe and it would be tracked on the computer.

V. Capital Improvement Plan

Mr. Dale Iman, City Manager, presented this item and provided a brief overview of the funding in the Capital Improvement Plan for various ongoing projects and purchases.

Discussion ensued regarding the information presented.

Mr. Iman inquired if there was anything in the budget that Council wanted to add or delete in preparation for the public hearing on May 23, 2011.

Council Member Crisp stated he had submitted a question regarding the rate drop on the sewer assessments. Mr. Iman responded they were waiting on data from PWC to analyze and respond.

Council Member Crisp inquired where the money would come from if the rate went from 8 to 6 percent and what would happen if the rate went over 8 percent. Mr. Iman responded they would have to take the difference from the fund balance. Ms. Lisa Smith, Chief Financial Officer, further responded the policy does not speak to having to make up the difference if the rate went higher than 8 percent and PWC took that risk as part of the agreement.

VI. Items of Interest for Upcoming Budget Workshops

No items of interest were requested for the upcoming budget workshops, but it was requested that any concerns raised at the public hearing be considered at the budget workshops.

Mr. Jeffery Brown, Engineering and Infrastructure Director, provided a handout of the storm water projects on the Capital Improvement Project list.

There being no further business, the meeting adjourned.

Respectfully submitted,

JENNIFER PENFIELD
Deputy City Clerk

ANTHONY G. CHAVONNE
Mayor

051811

CITY COUNCIL ACTION MEMO

TO: Mayor and Members of City Council
FROM: Lisa Smith, Chief Financial Officer
DATE: June 13, 2011
RE: **Adoption of a Fund Balance Policy**

THE QUESTION:

Does Council wish to establish a formal fund balance policy consistent with the requirements of Governmental Accounting Standards Board Statement #54 and the City's long standing practices?

RELATIONSHIP TO STRATEGIC PLAN:

Core Value: Stewardship

BACKGROUND:

- The Governmental Accounting Standards Board (GASB) adopted Statement #54 to enhance the usefulness of fund balance information by providing clearer fund balance classifications as well as clarify governmental fund type definitions.
- The statement establishes fund balance classifications that comprise a hierarchy based primarily on the extent to which a government is bound to observe constraints on the use of the resources reported in governmental funds.
- The hierarchy of resources and fund balance are: nonspendable, restricted, committed, assigned and unassigned. The attached recommended policy outlines the definition for each category.
- The policy will provide formal guidance to staff to determine whether restricted, committed, assigned, and unassigned amounts are considered to have been spent.
- The attached policy is consistent with the City's current practices and includes the following key points:
 1. The City's practice of maintaining an undesignated fund balance of 10% in the General Fund would now be formalized in the Council policy and identified under the new description as unassigned fund balance of 10%. The proposed policy also states that the City would develop a plan to restore the minimum fund balance within two years if it fell below the minimum amount.
 2. The City Manager has historically designated funds at the end of the fiscal year, as reflected in the annual audit report and referenced in the City's annual budget ordinance. The designations have included items such as unspent council travel budgets consistent with council policy, funds set aside for the capital improvement plan and funds set aside for the infrastructure revolving loan fund as directed by Council. The proposed policy would authorize the City to continue this administrative practice.
 3. The proposed policy also formalizes the City's long standing practice of spending restricted funds before using unrestricted funds unless legal or grant requirements disallow it. A good example of this guideline is using grant funds first before the City's general funds are used for a project, if permissible. The policy also allows the Chief Financial Officer to deviate from this policy, if it is in the best interest of the City.

The recommended policy was discussed at the June 6 Council work session.

ISSUES:

None

BUDGET IMPACT:

Not applicable.

OPTIONS:

1. Adopt the fund balance policy as recommended.
2. Adopt an amended policy consistent with Council's interest.

RECOMMENDED ACTION:

Staff recommends adoption of the attached fund balance policy.

ATTACHMENTS:

Proposed Fund Balance Policy

CITY COUNCIL ACTION MEMO

TO: Mayor and Members of City Council
FROM: Lisa T. Smith, Chief Financial Officer
DATE: June 13, 2011
RE: **Budget Ordinance Amendment 2011-16 (General Fund, Transit Fund, Warranty Vehicle Lease Fund and City of Fayetteville Finance Corporation)**

THE QUESTION:

Council is asked to approve this budget ordinance amendment which will adjust General Fund appropriations for the Fire Department, Police Department and City Manager's Office, and appropriations for Transit Fund and the City of Fayetteville Finance Corporation based upon mid-year projections, adjusted to ensure sufficient funding for tornado-related expenditures and unexpected expenditures through the fiscal year-end. The financial plan for the Warranty Vehicle Lease fund will also be adjusted to appropriate available fund balance to transfer to the General Fund to facilitate the closing of the fund in fiscal year 2011.

RELATIONSHIP TO STRATEGIC PLAN:

Mission Principle 1: Financially Sound City Government

BACKGROUND:

The budget ordinance amendment for the General Fund will increase appropriations for the Fire Department by \$225,000 and for the City Manager's Office by \$5,000 to ensure that sufficient funding is available to cover projected expenditures and to ensure sufficient funding for unanticipated expenditures through the fiscal year-end. As the Police Department is projected to have excess budget, the appropriation for the Police Department is reduced by \$230,000 to offset the appropriation increases. Additionally, the budgeted fund balance appropriation for the General Fund will be reduced by \$1,008,785 due to the anticipated transfer of the Warranty Vehicle Lease Fund fund balance upon the closing of the fund.

The budget amendment for the Transit fund increases the appropriation by \$160,000 based upon mid-year projections, adjusted to include the \$60,000 designated by Council for marketing initiatives and to ensure sufficient funding through the end of the fiscal year. The revenues and other financing sources are adjusted based upon mid-year projections.

Year-end expenditures for the City of Fayetteville Finance Corporation are projected to be \$535 in excess of the current appropriation. The budget ordinance amendment will appropriate an additional \$535 in lease revenues from the General Fund to fund the expenditures through the fiscal year-end.

As presented during budget discussions, the City plans to close the Warranty Vehicle Lease Fund in the current fiscal year and transfer all remaining fund balance to the General Fund. This budget ordinance amendment will appropriate the fund balance to facilitate the closing of the fund and the transfer to the General Fund.

ISSUES:

None

BUDGET IMPACT:

As presented above.

OPTIONS:

- Adopt the budget ordinance amendment.

- Do not adopt the budget ordinance amendment.

RECOMMENDED ACTION:

Adopt budget ordinance amendment 2011-16 as presented.

ATTACHMENTS:

Budget Ordinance Amendment 2011-16

2010-2011 BUDGET ORDINANCE AMENDMENT
CHANGE 2011-16

BE IT ORDAINED BY THE CITY COUNCIL OF FAYETTEVILLE, NORTH CAROLINA:

That the City of Fayetteville Budget Ordinance adopted June 28, 2010 is hereby amended as follows:

Section 1. It is estimated that the following revenues and other financing sources will be available during the fiscal year beginning July 1, 2010 and ending June 30, 2011, to meet the appropriations listed in Section 2.

<u>Item</u>	<u>Listed As</u>	<u>Revision</u>	<u>Revised Amount</u>
<u>Schedule A: General Fund</u>			
Interfund Transfers	\$ 11,470,887	\$ 1,008,785	\$ 12,479,672
Fund Balance Appropriation	10,389,943	(1,008,785)	9,381,158
All Other General Fund Revenues and OFS	121,495,967	-	121,495,967
Total Estimated General Fund Revenues and Other Financing Sources	<u>\$ 143,356,797</u>	<u>\$ -</u>	<u>\$ 143,356,797</u>

Schedule F: Transit Fund

Fees - Bus Fares	\$ 679,241	\$ 80,000	\$ 759,241
Fees - Other	20,643	100,000	120,643
Intergovernmental Revenues	1,687,126	(30,000)	1,657,126
Interfund Transfer	2,874,099	10,000	2,884,099
All Other Transit Fund Revenues and OFS	608,300	-	608,300
Total Estimated Transit Fund Revenues and Other Financing Sources	<u>\$ 5,869,409</u>	<u>\$ 160,000</u>	<u>\$ 6,029,409</u>

Schedule J: City of Fayetteville Finance Corporation

Lease Revenues	\$ 1,449,475	\$ 535	\$ 1,450,010
Total Estimated City of Fayetteville Finance Corporation Revenues	<u>\$ 1,449,475</u>	<u>\$ 535</u>	<u>\$ 1,450,010</u>

Section 2. The following amounts are hereby appropriated for the operations of the City Government and its activities for the fiscal year beginning July 1, 2010, and ending June 30, 2011, according to the following schedules:

<u>Item</u>	<u>Listed As</u>	<u>Revision</u>	<u>Revised Amount</u>
<u>Schedule A: General Fund</u>			
City Manager's Office	\$ 883,524	\$ 5,000	\$ 888,524
Fire & Emergency Management	23,183,524	225,000	23,408,524
Police	43,374,684	(230,000)	43,144,684
All Other General Fund Departments	75,915,065	-	75,915,065
Total Estimated General Fund Expenditures	<u>\$ 143,356,797</u>	<u>\$ -</u>	<u>\$ 143,356,797</u>

Schedule F: Transit Fund

Total Estimated Transit Fund Expenditures	<u>\$ 5,869,409</u>	<u>\$ 160,000</u>	<u>\$ 6,029,409</u>
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Schedule J: City of Fayetteville Finance Corporation

Total Estimated City of Fayetteville Finance Corporation Expenditures	<u>\$ 1,449,475</u>	<u>\$ 535</u>	<u>\$ 1,450,010</u>
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BE IT ORDAINED BY THE CITY COUNCIL OF FAYETTEVILLE, NORTH CAROLINA:

That the Financial Plan adopted by the City of Fayetteville on September 27, 2010 is hereby amended as follows:

Section 14. It is estimated that the following revenues and other financing sources will be available through the Budget Ordinance Appropriation and other revenues during the fiscal year beginning July 1, 2010, and ending June 30, 2011, to meet the appropriation listed in Section 15.

<u>Item</u>	<u>Listed As</u>	<u>Revision</u>	<u>Revised Amount</u>
<u>Schedule A: Internal Service Fund - Warranty Vehicle Lease Fund</u>			
Net Assets Appropriation	\$ 102,215	\$ 1,008,785	\$ 1,111,000
Total Estimated Redistribution to Warranty Vehicle Lease Fund and Other Revenues and Financing Sources	<u>\$ 102,215</u>	<u>\$ 1,008,785</u>	<u>\$ 1,111,000</u>

Section 15. The following amounts are hereby appropriated for the operation of the Warranty Vehicle Lease Fund and its activities for the fiscal year beginning July 1, 2010, and ending June 30, 2011, according to the following schedule.

<u>Item</u>	<u>Listed As</u>	<u>Revision</u>	<u>Revised Amount</u>
<u>Schedule A: Internal Service Fund - Warranty Vehicle Lease Fund</u>			
Total Estimated Warranty Vehicle Lease Fund Expenditures and Other Financing Uses	<u>\$ 102,215</u>	<u>\$ 1,008,785</u>	<u>\$ 1,111,000</u>

Adopted this 13th day of June, 2011.

CITY COUNCIL ACTION MEMO

TO: Mayor and Members of City Council
FROM: Lisa Smith, Chief Financial Officer
DATE: June 13, 2011
RE: **Capital Project Ordinance 2011-11 (Stormwater Drainage Improvements)**

THE QUESTION:

This ordinance will establish an initial project budget of \$3,126,007 for stormwater drainage improvements, including costs for design, construction, and land and right-of-way acquisition.

RELATIONSHIP TO STRATEGIC PLAN:

Goal 2: Growing City, Livable Neighborhoods – A Great Place to Live

Goal 3: More Efficient City Government - Cost-Effective Service Delivery, Objective 3: Investing in City's future infrastructure, facilities and equipment

BACKGROUND:

- This capital project ordinance will establish the initial budget of \$3,126,007 for planned stormwater drainage improvements in the capital projects fund. Previously, these improvements were funded in the Stormwater operating fund.
- The source of funds for this ordinance consists of a \$3,126,007 transfer from the Stormwater operating fund.
- It is anticipated that the process to issue Stormwater revenue bonds will be completed in August, 2011. At that time, a project ordinance amendment will be submitted for Council consideration to appropriate the anticipated \$10,595,000 in bond funding. It is anticipated that approximately \$830,000 of the funding advanced from the Stormwater operating fund will be returned at that time.

ISSUES:

None

BUDGET IMPACT:

As discussed above.

OPTIONS:

- 1) Adopt capital project ordinance 2011-11.
- 2) Do not adopt capital project ordinance 2011-11.

RECOMMENDED ACTION:

Adopt capital project ordinance 2011-11.

ATTACHMENTS:

Capital Project Ordinance 2011-11

CAPITAL PROJECT ORDINANCE
ORD 2011-11

BE IT ORDAINED by the City Council of the City of Fayetteville, North Carolina, that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1. The authorized project is for the funding of Stormwater Drainage Improvements.

Section 2. The project director is hereby directed to proceed with the project within the terms of the various agreements executed and within the funds appropriated herein.

Section 3. The following revenues are anticipated to be available to the City to complete the project:

Interfund Transfer from the Stormwater Fund	<u>\$ 3,126,007</u>
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Section 4. The following amounts are appropriated for the project:

Project Expenditures	<u>\$ 3,126,007</u>
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Section 5. Copies of this capital project ordinance shall be made available to the budget officer and the finance officer for direction in carrying out the project.

Adopted this 13th day of June, 2011.

CITY COUNCIL ACTION MEMO

TO: Mayor and Members of City Council
FROM: Lisa T. Smith, Chief Financial Officer
DATE: June 13, 2011
RE: **Capital Project Ordinance 2011-12 (Purchase of Festival Park Plaza Office Building)**

THE QUESTION:

This capital project ordinance will appropriate \$6,300,000 of proceeds from the planned capital lease financing and a \$100,000 General Fund transfer for the acquisition of the Festival Park Plaza Office Building and related debt issuance costs.

RELATIONSHIP TO STRATEGIC PLAN:

Goal 6: Revitalized Downtown - A Community Focal Point; Objective 5: Increase business occupancy with successful businesses

BACKGROUND:

- On May 23, 2011, City Council adopted a resolution authorizing the execution and delivery of an installment financing agreement, deed of trust and related documents to acquire the Festival Park Plaza Office Building and to acquire the site for and construct and equip Fire Station 19.
- The Local Government Commission is scheduled to consider approval of the installment financing agreement on June 7, 2011.
- The capital project ordinance will appropriate the planned \$6,300,000 proceeds from the installment financing and a \$100,000 transfer from the General Fund to pay off the existing primary and supplemental loans on the property, to terminate the existing swap agreement and fund related debt issuance costs. The additional funding from the General Fund is a contingency to cover a potential increase in the termination payment for the swap agreement based upon recent interest rate fluctuations.

ISSUES:

None.

BUDGET IMPACT:

The recommended fiscal year 2012 General Fund budget includes \$941,729 for principal and interest for the installment financing agreement for both the Festival Park Plaza Office Building and Fire Station 19. Additionally, the fiscal year 2011 General Fund budget has sufficient funding for the \$100,000 transfer, should it be needed.

OPTIONS:

- Adopt the capital project ordinance to facilitate the acquisition of the Festival Park Plaza Office Building.
- Do not adopt the capital project ordinance and do not purchase the building.

RECOMMENDED ACTION:

Adopt the capital project ordinance to acquire the Festival Park Plaza Office Building.

ATTACHMENTS:

CAPITAL PROJECT ORDINANCE
ORD 2011-12

BE IT ORDAINED by the City Council of the City of Fayetteville, North Carolina, that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1. The authorized project is for the acquisition of the Festival Park Plaza Office Building and related debt issuance costs.

Section 2. The project director is hereby directed to proceed with the project within the terms of the various agreement executed and within the funds appropriated herein.

Section 3. The following revenues and other financing sources are anticipated to be available to the City to complete the project:

Capital Lease Proceeds	\$ 6,300,000
General Fund Transfer	100,000
	<u>\$ 6,400,000</u>

Section 4. The following amounts are appropriated for the project:

Project Expenditures	<u>\$ 6,400,000</u>
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Section 5. Copies of this capital project ordinance shall be made available to the budget officer and finance officer for direction in carrying out the project.

Adopted this 13th day of June, 2011.

CITY COUNCIL ACTION MEMO

TO: Mayor and Members of City Council
FROM: Lisa Smith, Chief Financial Officer
DATE: June 13, 2011
RE: **Capital Project Ordinance Amendment 2011-19 (Downtown Streetscape Project)**

THE QUESTION:

This amendment will correct a clerical error on Capital Project Ordinance Amendment 2011-2, adopted June 28, 2010, for the Downtown Streetscape project. The intended General Fund Transfer funding source was listed as Central Business Tax District Fund Transfer.

RELATIONSHIP TO STRATEGIC PLAN:

GOAL 6: Revitalized Downtown – A Community Focal Point
Objective 4: Make Downtown a viable neighborhood with services available

BACKGROUND:

- This amendment will correct a clerical error on Capital Project Ordinance Amendment 2011-2, adopted June 28, 2010 for the Downtown Streetscape project as follows:
 - reduce the Central Business District Fund Transfer by \$248,000,
 - increase the General Fund Transfer by \$248,000.
- These funds will be used for various downtown streetscape projects including, but not limited to, Ray, Franklin, Maxwell, Green, and Donaldson Streets; to be consistent with the FY2011-FY2015 Recommended Capital Improvement Plan.

ISSUES:

None

BUDGET IMPACT:

No further budget impact. The General Fund transfer was included in the original FY2011 General Fund Budget.

OPTIONS:

- 1) Adopt the amendment.
- 2) Do not adopt the amendment.

RECOMMENDED ACTION:

Adopt the amendment.

ATTACHMENTS:

Capital Project Ordinance Amendment 2011-19

CAPITAL PROJECT ORDINANCE AMENDMENT
CHANGE 2011-19 (CPO 2008-2)

BE IT ORDAINED by the City Council of the City of Fayetteville, North Carolina, that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby amended:

Section 1. The project change authorized is to Capital Project Ordinance 2008-2, adopted July 23, 2007, as amended, for the funding of various downtown streetscape projects including, but not limited to, Ray, Franklin, Maxwell, Green, and Donaldson Streets.

Section 2. The project director is hereby directed to proceed with the project within the terms of the various agreements executed and within the funds appropriated herein.

Section 3. The following revenues are anticipated to be available to the City to complete the project:

	<u>Listed As</u>	<u>Amendment</u>	<u>Revised</u>
Central Business Tax District Fund Transfer	\$ 306,299	\$ (248,000)	\$ 58,299
General Fund Transfer	598,621	248,000	846,621
Transfer from Recreation & Cultural Fund	3,300	-	3,300
Investment Income	4,413	-	4,413
Miscellaneous Income	5,000	-	5,000
	<u>\$ 917,633</u>	<u>\$ -</u>	<u>\$ 917,633</u>

Section 4. The following amounts are appropriated for the project:

Project Expenditures	<u>\$ 917,633</u>	<u>\$ -</u>	<u>\$ 917,633</u>
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Section 5. Copies of this capital project ordinance amendment shall be made available to the budget officer and the finance officer for direction in carrying out this project.

Adopted this 13th day of June, 2011.

CITY COUNCIL ACTION MEMO

TO: Mayor and Members of City Council
FROM: Lisa Smith, Chief Financial Officer
DATE: June 13, 2011
RE: **Capital Project Ordinance Amendment 2011-20 (Ramsey Street Transportation Improvement Project)**

THE QUESTION:

This amendment will appropriate an additional \$90,000 for the Ramsey Street Transportation Improvement Project. These funds will be used for additional utility adjustments and right-of-way costs associated with the project.

RELATIONSHIP TO STRATEGIC PLAN:

Goal 3, Objective 3: More Efficient City Government – Investing in the City’s infrastructure, facilities and equipment.

BACKGROUND:

- The source of funds for this amendment is a \$90,000 transfer from the General Fund.
- If approved, the revised project budget will be \$440,000.
- These funds will be used for right-of-way, utility relocation, and other associated expenditures.

ISSUES:

None

BUDGET IMPACT:

See background.

OPTIONS:

- 1) Adopt the amendment.
- 2) Do not adopt the amendment.

RECOMMENDED ACTION:

Adopt the amendment.

ATTACHMENTS:

Capital Project Ordinance Amendment 2011-20

CAPITAL PROJECT ORDINANCE AMENDMENT
CHANGE 2011-20 (CPO 2010-9)

BE IT ORDAINED by the City Council of the City of Fayetteville, North Carolina, that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby amended:

Section 1. The project change authorized is to Capital Project Ordinance 2010-9, adopted July 27, 2009, as amended, for the funding of right-of-way, utility relocation, and other expenditures for the Ramsey Street Transportation Improvement Project.

Section 2. The project director is hereby directed to proceed with the project within the terms of the various agreements executed and within the funds appropriated herein.

Section 3. The following revenues are anticipated to be available to the City to complete the project:

	<u>Listed As</u>	<u>Amendment</u>	<u>Revised</u>
General Fund Transfer	<u>\$ 350,000</u>	<u>\$ 90,000</u>	<u>\$ 440,000</u>

Section 4. The following amounts are appropriated for the project:

Project Expenditures	<u>\$ 350,000</u>	<u>\$ 90,000</u>	<u>\$ 440,000</u>
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Section 5. Copies of this capital project ordinance amendment shall be made available to the budget officer and the finance officer for direction in carrying out this project.

Adopted this 13th day of June, 2011.

CITY COUNCIL ACTION MEMO

TO: Mayor and Members of City Council
FROM: Lisa T. Smith, Chief Financial Officer
DATE: June 13, 2011
RE: **Capital Project Ordinance Amendment 2011-21 (Texfi Property)**

THE QUESTION:

This amendment will appropriate a \$50,000 General Fund transfer for anticipated expenditures to secure the Texfi site, as planned with the Fiscal Year 2012-2016 Capital Improvement Plan.

RELATIONSHIP TO STRATEGIC PLAN:

Goal 4: More Attractive City – Clean and Beautiful

BACKGROUND:

- The planned acquisition of the former Texfi property located adjacent to Clark Park and Hoffer Drive Water Treatment Plant has been completed.
- A portion of the property will be used for the next phase of the Cape Fear River Trail. Planned use of the remainder of the property will be considered and recommended in future capital improvement plans.
- The Fiscal Year 2012-2016 Capital Improvement Plan includes an additional appropriation of \$100,000 to safely secure the site pending future development plans. The project funding in the Capital Improvement Plan anticipates joint funding from the City's General Fund and the Public Works Commission.
- City staff has submitted a funding request to the Public Works Commission, however, a funding commitment has not yet been received. As such, only the General Fund contribution of \$50,000 is being appropriated with this amendment.

ISSUES:

None.

BUDGET IMPACT:

As discussed above.

OPTIONS:

- Adopt the project ordinance amendment to secure the site.
- Do not adopt the project ordinance amendment.

RECOMMENDED ACTION:

Adopt Capital Project Ordinance Amendment 2011-21.

ATTACHMENTS:

CPOA 2011-21 (Texfi)

CAPITAL PROJECT ORDINANCE AMENDMENT
CHANGE 2011-21 (CPO 2009-4)

BE IT ORDAINED by the City Council of the City of Fayetteville, North Carolina, that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby amended:

Section 1. The project change authorized is to Capital Project Ordinance 2009-4, adopted June 9, 2008, as amended, for the funding of Texfi property acquisition and development.

Section 2. The project director is hereby directed to proceed with the project within the terms of the various agreements executed and within the funds appropriated herein.

Section 3. The following revenues are anticipated to be available to the City to complete the project:

	Listed As	Amendment	Revised
General Fund Transfer	\$ 288,376	\$ 50,000	\$ 338,376
Cumberland County	239,000	-	239,000
	\$ 527,376	\$ 50,000	\$ 577,376

Section 4. The following amounts are appropriated for the project:

Project Expenditures	\$ 527,376	\$ 50,000	\$ 577,376
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Section 5. Copies of this capital project ordinance amendment shall be made available to the budget officer and the finance officer for direction in carrying out this project.

Adopted this 13th day of June, 2011.

CITY COUNCIL ACTION MEMO

TO: Mayor and Members of City Council
FROM: Lisa Smith, Chief Financial Officer
DATE: June 13, 2011
RE: **Special Revenue Fund Project Ordinance 2011-12 (FY2011 Youth Education Program)**

THE QUESTION:

This ordinance establishes a \$16,000 project budget for the FY2011 Youth Education Program that will provide and/or increase services offered through recreation centers in disciplines such as dance, music, art, visual art, and literature.

RELATIONSHIP TO STRATEGIC PLAN:

Vision Principle C: Leisure Opportunities For All. Means: Leisure facilities, programs and services for all family generations.

BACKGROUND:

- The funding sources consist of a \$8,000 grant awarded by the Arts Council of Fayetteville/Cumberland County and a required local match funded by a General Fund transfer in the amount of \$8,000.
- The attached ordinance will formally establish the budget for this project.

ISSUES:

None

BUDGET IMPACT:

No further budget impact. There are sufficient funds in the Parks and Recreation Budget to provide the \$8,000 local match.

OPTIONS:

- 1) Adopt Special Revenue Fund Project Ordinance 2011-12.
- 2) Do not adopt Special Revenue Fund Project Ordinance 2011-12.

RECOMMENDED ACTION:

Adopt Special Revenue Fund Project Ordinance 2011-12.

ATTACHMENTS:

Special Revenue Fund Project Ordinance 2011-12

SPECIAL REVENUE FUND PROJECT ORDINANCE
ORD 2011-12

BE IT ORDAINED by the City Council of the City of Fayetteville, North Carolina, that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following special revenue project ordinance is hereby adopted:

Section 1. The project authorized is for the funding of the FY2011 Youth Education Program awarded by the Arts Council of Fayetteville/Cumberland County.

Section 2. The project director is hereby directed to proceed with the project within the terms of the various contract agreements executed with the Federal and State governments and within the funds appropriated herein.

Section 3. The following revenues are anticipated to be available to the City to complete the project:

Arts Council of Fayetteville/Cumberland County	\$ 8,000
Local Match- General Fund Transfer	8,000
	<u>\$ 16,000</u>

Section 4. The following amounts are appropriated for the project:

Project Expenditures	<u>\$ 16,000</u>
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Section 5. Copies of this special revenue project ordinance shall be made available to the budget officer and the finance officer for direction in carrying out this project.

Adopted this 13th day of June, 2011.

CITY COUNCIL ACTION MEMO

TO: Mayor and Members of City Council
FROM: Steven K. Blanchard, PWC CEO/General Manager
DATE: June 13, 2011
RE: **PWC Financial Matters: Budget Amendments**

THE QUESTION:

The Public Works Commission of the City of Fayetteville requests City Council adopt PWC Budget Amendments as follows: (A) PWC Electric, Water/Wastewater & Fleet Maintenance Internal Service Fund Budget Amendment #3 and (B) Capital Project Fund Budget Amendments: (1) Electric Rate Stabilization Fund Amendment #10 for FY 2011 (2) Electric Rate Stabilization Fund Amendment #11 for FY 2012 (3) Water and Wastewater Rate Stabilization Fund Amendment #7 for FY 2011 (4) Water and Wastewater Rate Stabilization Fund Amendment #8 for FY 2012 (5) Annexation Phase V – Areas 8-13, CPF Amendment #1 for FY 2012 and (6) Annexation Phase V Reserve Fund Amendment #4 for FY 2012.

RELATIONSHIP TO STRATEGIC PLAN:

Lowest Responsible Rates, Most Financially Sound Utility

BACKGROUND:

During their regular meeting of May 25, 2011 the Public Works Commission considered and approved the following financial matters relating to the PWC Budget and to forward to City Council for adoption:

A. Electric, Water/Wastewater & Fleet Maintenance Internal Service Fund Amendment #3 Budget Ordinance.

B. Capital Project Fund Amendments:

1. Electric Rate Stabilization Fund Amendment #10 - reduces the loan amount for the Series 2001 bond call for Fiscal Year 2011.
2. Electric Rate Stabilization Fund Amendment #11 - transfers from the Electric Fund the budgeted amount for Fiscal Year 2012 and increases the loan to the Annexation Reserve Fund. Budget effective July 1, 2011.
3. Water and Wastewater Rate Stabilization Fund Amendment #7 - eliminates the Fiscal Year 2011 transfer to the Water/Sewer General Fund and recognizing Interest Income for Fiscal Year 2011.
4. Water and Wastewater Rate Stabilization Fund Amendment #8 - transfers from the Water and Wastewater fund the budgeted amount for Fiscal Year 2012 and providing for Interest Income for Fiscal Year 2012. Budget effective July 1, 2011
5. Annexation Phase V-Areas 8-13 CPF Amendment #1 - increases the project cost for the estimated amount through June 2012, matching the transfer from the Annexation Reserve Fund. Budget effective July 1, 2011
6. Annexation Phase V Reserve Fund Amendment #4 - reflects expected activity for Fiscal Year 2012. Budget effective July 1, 2011

ISSUES:

None

BUDGET IMPACT:

PWC Budget

OPTIONS:

None

RECOMMENDED ACTION:

Adopt Budget Amendments as recommended by PWC.

ATTACHMENTS:

Transmittal Letter

E,WW,FMISF Budget Amendment #3

Transmittal Letter

Capital Project Budget Amendments



WILSON A. LACY, COMMISSIONER
TERRI UNION, COMMISSIONER
LUIS J. OLIVERA, COMMISSIONER
MICHAEL G. LALLIER, COMMISSIONER
STEVEN K. BLANCHARD, CEO/GENERAL MANAGER

PUBLIC WORKS COMMISSION
OF THE CITY OF FAYETTEVILLE

ELECTRIC & WATER UTILITIES

955 OLD WILMINGTON RD
P.O. BOX 1089
FAYETTEVILLE, NORTH CAROLINA 28302 1089
TELEPHONE (AREA CODE 910) 483-1401
FAX (AREA CODE 910) 829-0207

May 18, 2011

MEMO TO: Steven K. Blanchard, CEO

MEMO FROM: J. Dwight Miller, CFO

SUBJECT: Electric, Water/Wastewater and Fleet Maintenance Internal Service Fund Budget Amendment #3

The attached General Fund budget amendment is the final adjustment for this fiscal year and incorporates anticipated budget changes through yearend. It is requested that Commission adopt the amendment at their May 25th meeting and City Council adoption at their Meeting on June 13th.

The original adopted budget for Fiscal Year 2011 was \$271,481,025, Amendment #1 increase was \$7,277,175, Amendment #2 increase was \$200,000 and Amendment #3 increase is \$2,066,250. This brings proposed Fiscal Year 2011 budget to \$281,024,450.

1. Electric Fund Budget net increase in revenues and expenses are \$3,276,000
2. Water and Wastewater have net decreases in revenues and expenses of \$1,484,750
3. Fleet Maintenance Internal Service Fund has a net increase in revenues and expenses of \$275,000

A recap page follows (no page number); it outlines the various increases and decreases of the affected line items for each fund. Following the recap page there are summary pages numbered 1 through 8; page 4 is the Budget Ordinance to be adopted. There are a number of line items affected by this amendment, so please call me if you have any questions.

Staff recommends that the Commission adopt the attached General Fund Fiscal Year 2011 Amendment #3 Budget Ordinance and forward to City Council for adoption.

FY 2011 ELECTRIC, W/WW & FMISF AMENDMENT #3 ITEMS

ELECTRIC FUND - REVENUES	AMENDMENT AMOUNT
RESIDENTIAL SALES	4,500,000
COMMERCIAL SALES	2,000,000
3% SALES TAX DISCOUNT	1,000,000
ADVANCE FROM ELECTRIC RATE STABILIZATION FUND	(4,224,000)
Total Amendment Electric Fund Revenues	3,276,000
ELECTRIC FUND - EXPENDITURES	
401K EMPLOYER CONTRIBUTION	(279,500)
AMORTIZATION - UNDISTRIBUTED	111,300
INCR/DECR - GAS AND DIESEL INVENTORY	7,500
INCR/DECR MATERIALS INVENTORY	350,000
CAPITAL - GENERATION	(1,778,300)
CAPITAL - DISTRIBUTION	(2,221,700)
STRUCTURES AND IMPROVEMENTS	100,000
AMORTIZATION ADJUSTMENT - UNDISTRIBUTED	(111,300)
RENEWABLE ENERGY LOAN	(2,000,000)
APPR. TO NEW CENTURY SOLAR PROJECT	2,000,000
APPR. TO ELECTRIC CAPITAL RESERVE	4,000,000
APPR. TO NET ASSETS	3,098,000
Total Amendment Electric Fund Expenditures	3,276,000
WATER/WASTEWATER - REVENUES	
RESIDENTIAL SALES - WATER	600,000
COMMERCIAL SALES - WATER	200,000
WATER SALES FOR RESALE	200,000
RESIDENTIAL SALES - WASTEWATER	500,000
INTEREST INCOME	300,000
ADVANCE FROM ELECTRIC RATE STABILIZATION FUND	(1,284,750)
APPR. FROM W/WW RATE STABILIZATION FUND	(2,000,000)
Total Amendment W/WW Revenues	(1,484,750)
WATER/WASTEWATER - EXPENDITURES	
401K EMPLOYER CONTRIBUTION	(325,000)
CONTINGENCY	(900,000)
AMORTIZATION - UNDISTRIBUTED	276,200
BOND INTEREST - AMORTIZATION	(2,100)
INCR/DECR - MATERIALS INVENTORY	(70,000)
CAPITAL - WATER DISTRIBUTION SYSTEM	(1,668,100)
CAPITAL - SANITARY SEWER COLLECTION SYSTEM	(1,515,000)
CAPITAL - P.O. HOFFER	(316,900)
AMORTIZATION ADJUSTMENT - UNDISTRIBUTED	(276,200)
APPR. TO SUPPLEMENTAL REVENUE	1,300,000
APPR. TO W/WW CAPITAL RESERVE	3,500,000
APPR. TO NET ASSETS	(1,487,650)
Total Amendment W/WW Expenditures	(1,484,750)
FMISF - REVENUES	
APPR. FROM FMISF NET ASSETS	275,000
Total Amendment FMISF Revenues	275,000
FMISF - EXPENDITURES	
EQUIPMENT & REPAIR PARTS	450,000
CAPITAL - FLEET STORAGE BUILDING CONVERSION	(175,000)
Total Amendment FMISF Expenditures	275,000
Grand Total	2,066,250

ELECTRIC, W/WW & FLEET MNT INTERNAL SERVICE FUNDS SUMMARY

DESCRIPTION	ADOPTED ORIGINAL BUDGET FY 2011	BUDGET AMD #1 FY 2011	BUDGET AMD #2 FY 2011	BUDGET AMD #3 FY 2011	PROPOSED AMENDED BUDGET FY 2011
ELECTRIC UTILITY OPERATING FUND	\$163,644,325	\$3,778,175	\$1,773,925	\$7,176,000	\$176,372,425
ELECTRIC CAPITAL OUTLAY	25,610,200	0	(1,773,925)	(3,900,000)	19,936,275
TOTAL ELECTRIC FUND	\$189,254,525	\$3,778,175	\$0	\$3,276,000	\$196,308,700
WATER & WASTEWATER UTILITIES OPERATING FUNDS	\$61,219,500	\$3,456,000	\$0	\$2,015,250	\$66,690,750
WATER & WASTEWATER CAPITAL OUTLAY	14,430,000	43,000	0	(3,500,000)	10,973,000
TOTAL WATER & WASTEWATER FUND	\$75,649,500	\$3,499,000	\$0	(\$1,484,750)	\$77,663,750
TOTAL ELECTRIC & W/WW FUNDS	\$264,904,025	\$7,277,175	\$0	\$1,791,250	\$273,972,450
FLEET MAINT INTERNAL SERVICE OPERATING FUND	\$6,528,500	\$0	\$0	\$450,000	\$6,978,500
FLEET MAINT INTERNAL SERVICE CAPITAL OUTLAY	48,500	0	200,000	(175,000)	73,500
TOTAL FLEET MAINT INTERNAL SERVICE FUND	\$6,577,000	\$0	\$200,000	\$275,000	\$7,052,000
TOTAL BUDGET	\$271,481,025	\$7,277,175	\$200,000	\$2,066,250	\$281,024,450

ELECTRIC, WWW & FMIS FUNDS SUMMARY

DESCRIPTION	ADOPTED ORIGINAL BUDGET FY 2011	BUDGET AMD #1 FY 2011	BUDGET AMD #2 FY 2011	BUDGET AMD #3 FY 2011	PROPOSED AMENDED BUDGET FY 2011
ELECTRIC FUND:					
REVENUES	\$187,337,800	\$0	\$0	\$7,500,000	\$194,837,800
CONTRIBUTIONS AND/OR GRANTS	1,450,000	0	0	0	1,450,000
REMITTANCES FROM CITY	20,900	0	0	0	20,900
ADVANCE FROM ELEC RATE STABILIZATION FUND	0	4,224,000	0	(4,224,000)	0
APPR. FROM RATE STABILIZATION FUND	0	0	0	0	0
APPR. FROM ELECTRIC NET ASSETS	445,825	(445,825)	0	0	0
TOTAL REVENUES ELECTRIC	\$189,254,525	\$3,778,175	\$0	\$3,276,000	\$196,308,700
EXPENDITURES					
PURCHASED POWER & GENERATION	\$28,832,525	(\$685,300)	(\$130,000)	\$78,000	\$28,095,225
DEBT INTEREST EXPENSE	106,667,600	0	0	0	106,667,600
BOND INTEREST AMORTIZATION	1,005,000	(38,000)	0	0	967,000
TRANSFER TO CITY	241,000	8,000	0	0	249,000
TRANSFER TO CITY - STREET LIGHTS	9,002,500	0	0	0	9,002,500
CAPITAL EXPENDITURES	0	0	130,000	0	130,000
TOTAL DEBT RELATED PAYMENTS	25,610,200	0	(1,773,925)	(3,900,000)	19,936,275
APPR. TO RATE STABILIZATION FUND	2,095,700	4,267,400	0	0	6,363,100
APPR. TO ELECTRIC CAPITAL RESERVE	15,800,000	0	0	0	15,800,000
APPR. TO NEW CENTURY SOLAR PROJECT	0	0	0	4,000,000	4,000,000
RENEWABLE ENERGY LOAN	0	0	2,000,000	(2,000,000)	0
APPR. TO NET ASSETS	0	226,075	(226,075)	3,098,000	3,098,000
TOTAL EXPENDITURES ELECTRIC	\$189,254,525	\$3,778,175	\$0	\$3,276,000	\$196,308,700
WATER & WASTEWATER FUND:					
REVENUES	\$66,630,700	\$0	\$0	\$1,800,000	\$68,430,700
CONTRIBUTIONS AND/OR GRANTS	5,539,700	43,000	0	0	5,582,700
REMITTANCES FROM CITY	385,200	0	0	0	385,200
NOTE REC. - CUMBERLAND COUNTY	39,600	0	0	0	39,600
RESERVE FOR NCDOT PROJECTS	638,500	0	0	0	638,500
RES. FOR WATER LG. DIAMETER CONST. FD.	163,000	0	0	0	163,000
RESERVE ANNEXATION PHASE V	0	0	0	0	0
TRANSFER FROM ANNEX PH V RESERVE FUND	252,800	0	0	0	252,800
TRANSFER FROM ANNEX PH V PROJECT 1 CPF	0	0	0	0	0
ADVANCE FROM RATE STABILIZATION FUND	0	3,456,000	0	(1,284,750)	2,171,250
APPR. FROM RATE STABILIZATION FUND	2,000,000	0	0	(2,000,000)	0
APPR. FROM WWW NET ASSETS	0	0	0	0	0
TOTAL REVENUES WATER & WASTEWATER	\$75,649,500	\$3,499,000	\$0	(\$1,484,750)	\$77,663,750

ELECTRIC, W/WW & FMIS FUNDS SUMMARY

DESCRIPTION	ADOPTED	BUDGET	BUDGET	BUDGET	PROPOSED
	ORIGINAL BUDGET	AMD #1	AMD #2	AMD #3	AMENDED BUDGET
	FY 2010	FY 2011	FY 2011	FY 2011	FY 2010
EXPENDITURES	\$40,056,700	(\$1,159,300)	\$0	(\$1,295,000)	\$37,602,400
DEBT INTEREST EXPENSE	6,739,800	(32,000)	0	0	6,707,800
BOND INTEREST EXPENSE - CITY ANNEX.	280,800	0	0	0	280,800
BOND INTEREST - AMORTIZATION	695,000	8,000	0	(2,100)	700,900
STATE LOAN INTEREST EXPENSE	464,400	0	0	0	464,400
CAPITAL EXPENDITURES	14,430,000	43,000	0	(3,500,000)	10,973,000
DEBT RELATED PAYMENTS	8,864,600	3,491,500	0	0	12,356,100
BOND PRINCIPAL PAYMENTS - CITY ANNEX.	805,300	0	0	0	805,300
LOAN PRINCIPAL PAYMENTS	1,267,900	0	0	0	1,267,900
TOTAL CONTRACTS PAYABLE PAYMENT	0	0	0	0	0
APPR. TO RATE STABILIZATION FUND	500,000	0	0	0	500,000
APPR. TO SUPPLEMENTAL REVENUE	0	0	0	1,300,000	1,300,000
APPR. TO W/WW CAPITAL RESERVE	0	0	0	3,500,000	3,500,000
APPR. TO ANNEXATION PHASE V	1,545,000	0	(727,903)	0	817,097
APPR. TO NET ASSETS	0	1,147,800	727,903	(1,487,650)	388,053
TOTAL EXPEND. WATER & WASTEWATER	\$75,649,500	\$3,499,000	\$0	(\$1,484,750)	\$77,663,750
TOTAL ELECTRIC & W/WW	\$264,904,025	\$7,277,175	\$0	\$1,791,250	\$273,972,450
FLEET MAINTENANCE INTERNAL SERVICE FUND:					
REVENUES	\$6,528,500	\$0	\$0	\$0	\$6,528,500
APPROPRIATION FROM NET ASSETS	48,500	0	200,000	275,000	523,500
TOTAL REVENUES FMISF	\$6,577,000	\$0	\$200,000	\$275,000	\$7,052,000
EXPENDITURES	\$6,528,500	\$0	\$0	\$450,000	\$6,978,500
CAPITAL EXPENDITURES	48,500	0	200,000	(175,000)	73,500
TOTAL EXPENDITURES FMISF	\$6,577,000	\$0	\$200,000	\$275,000	\$7,052,000
GRAND TOTAL ELECTRIC, W/WW & FMISF	\$271,481,025	\$7,277,175	\$200,000	\$2,066,250	\$281,024,450

FY 2011 AMENDMENT #3 BUDGET ORDINANCE

PUBLIC WORKS COMMISSION REVENUE

Electric Fund

Operating and Other Revenue	\$194,837,800
Customer Contributions	1,450,000
Transfer from City	20,900
Budgetary Appropriations	0

Total Estimated Electric Fund Revenue **\$196,308,700**

Water and Wastewater Fund

Operating and Other Revenue	\$68,430,700
Customer Contributions	5,582,700
Transfer from City	385,200
Budgetary Appropriations	3,265,150

Total Estimated Water and Wastewater Fund Revenue **\$77,663,750**

Fleet Maintenance Internal Service Fund

Operating Revenue and Other Revenue	\$7,052,000
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Total Estimated Fleet Maintenance Internal Service Fund Revenue **\$7,052,000**

TOTAL ESTIMATED PWC REVENUE **\$281,024,450**

PUBLIC WORKS COMMISSION EXPENDITURES

Electric Fund

Operating Expenses	\$142,341,925
Operating Capital	19,936,275
Transfers	
General Fund	9,002,500
Street Lights	130,000
Appropriation to Rate Stabilization Fund	15,800,000
Budgetary Appropriations	9,098,000

Total Estimated Electric Fund Expenses **\$196,308,700**

Water and Wastewater Fund

Operating Expenses	\$60,185,600
Operating Capital	10,973,000
Transfers	
General Fund	0
Appropriation to Rate Stabilization Fund	500,000
Appropriation to Annexation Fund	817,097
Budgetary Appropriations	5,188,053

Total Estimated Water and Wastewater Fund Expenses **\$77,663,750**

Fleet Maintenance Internal Service Fund

Total Estimated Fleet Maintenance Internal Service Fund Expenses **\$7,052,000**

TOTAL PWC ELECTRIC, WWW & FMISF EXPENSES **\$281,024,450**

ELECTRIC FUND SUMMARY

DESCRIPTION	ADOPTED	BUDGET	BUDGET	BUDGET	PROPOSED
	ORIGINAL BUDGET FY 2011	AMD #1 FY 2011	AMD #2 FY 2011	AMD #3 FY 2011	AMENDED BUDGET FY 2011
ELECTRIC OPERATING REVENUE	\$184,918,500	\$0	\$0	\$6,500,000	\$191,418,500
OTHER ELECTRIC REVENUE	2,419,300	0	0	1,000,000	3,419,300
TOTAL OPERATING & OTHER REVENUE	\$187,337,800	\$0	\$0	\$7,500,000	\$194,837,800
CONTRIBUTIONS AND/OR GRANTS	\$1,450,000	\$0	\$0	\$0	\$1,450,000
REMITTANCES FROM CITY	20,900	0	0	0	20,900
ADVANCE FROM ELEC RATE STABILIZATION FUND	0	4,224,000	0	(4,224,000)	0
APPR. FROM RATE STABILIZATION FUND	0	0	0	0	0
APPR. FROM ELECTRIC NET ASSETS	445,825	(445,825)	0	0	0
TOTAL ELECTRIC REVENUE	\$189,254,525	\$3,778,175	\$0	\$3,276,000	\$196,308,700
ELECTRIC DIVISION - DISTRIBUTION	\$10,637,920	\$0	\$0	\$0	\$10,637,920
ELECT. DIV. - PURCHASED POWER & GEN.	106,667,600	0	0	0	106,667,600
MANAGEMENT DIVISION	3,593,075	0	0	0	3,593,075
FINANCIAL DIVISION	6,786,970	0	0	0	6,786,970
ADMINISTRATIVE DIVISION	4,963,560	0	0	0	4,963,560
GENERAL & ADMINISTRATION	5,756,600	0	(130,000)	(279,500)	5,347,100
DEPRECIATION EXPENSE	14,722,200	0	0	0	14,722,200
AMORTIZATION OF BOND ISSUE COSTS	29,000	(5,000)	0	0	24,000
AMORTIZATION - UNDISTRIBUTED	0	0	0	111,300	111,300
OVERHEAD CLEARING	(3,304,600)	(436,300)	0	0	(3,740,900)
DEBT INTEREST EXPENSE	1,005,000	(38,000)	0	0	967,000
BOND INTEREST - AMORTIZATION	241,000	8,000	0	0	249,000
TRANSFER TO CITY	9,002,500	0	0	0	9,002,500
TRANSFER TO CITY - STREET LIGHTS	0	0	130,000	0	130,000
TOTAL OPERATING & OTHER EXPENSES	\$160,100,825	(\$471,300)	\$0	(\$168,200)	\$159,461,325
NET OPERATING RESULTS	\$27,236,975	\$471,300	\$0	\$7,668,200	\$35,376,475
OTHER DEDUCTIONS	\$399,000	\$0	\$0	\$357,500	\$756,500
CAPITAL EXPENDITURES	25,610,200	0	(1,773,925)	(3,900,000)	19,936,275
TOTAL DEBT RELATED PAYMENT	2,095,700	4,267,400	0	0	6,363,100
DEPRECIATION/AMORTIZATION ADJUSTMENT	(14,751,200)	(244,000)	0	(111,300)	(15,106,500)
TOTAL SUPPLEMENTAL EXPENDITURES	\$13,353,700	\$4,023,400	(\$1,773,925)	(\$3,653,800)	\$11,949,375
TOTAL EXPENSES & SUPPLEMENTAL EXP.	\$173,454,525	\$3,552,100	(\$1,773,925)	(\$3,822,000)	\$171,410,700
APPR. TO RATE STABILIZATION FUND	\$15,800,000	\$0	\$0	\$0	\$15,800,000
APPR. TO ELECTRIC CAPITAL RESERVE	0	0	0	4,000,000	4,000,000
APPR. TO NEW CENTURY SOLAR PROJECT	0	0	0	2,000,000	2,000,000
RENEWABLE ENERGY LOAN	0	0	2,000,000	(2,000,000)	0
APPR. TO NET ASSETS	0	226,075	(226,075)	3,098,000	3,098,000
TOTAL APPR. AND NET ASSETS	\$15,800,000	\$226,075	\$1,773,925	\$7,098,000	\$24,898,000
TOTAL ELECTRIC EXPENDITURES	\$189,254,525	\$3,778,175	\$0	\$3,276,000	\$196,308,700

WATER & WASTEWATER FUND SUMMARY

DESCRIPTION	ADOPTED ORIGINAL BUDGET FY 2011	BUDGET AMD #1 FY 2011	BUDGET AMD #2 FY 2011	BUDGET AMD #3 FY 2011	PROPOSED AMENDED BUDGET FY 2011
WATER OPERATING REVENUE	\$29,678,100	\$0	\$0	\$1,000,000	\$30,678,100
SANITARY SEWER OPERATING REVENUE	34,055,500	0	0	500,000	34,555,500
OTHER OPERATING REVENUE	2,050,300	0	0	0	2,050,300
OTHER WATER & SAN. SEWER REVENUE	846,800	0	0	300,000	1,146,800
TOTAL OPERATING & OTHER REVENUE	\$66,630,700	\$0	\$0	\$1,800,000	\$68,430,700
CONTRIBUTIONS AND GRANTS	\$5,539,700	\$43,000	\$0	\$0	\$5,582,700
REMITTANCES FROM CITY	385,200	0	0	0	385,200
NOTE REC. - CUMBERLAND COUNTY	39,600	0	0	0	39,600
RESERVE FOR NCDOT PROJECTS	638,500	0	0	0	638,500
RES. FOR WATER LG. DIAMETER CONST. FD.	163,000	0	0	0	163,000
RESERVE ANNEXATION PHASE V	0	0	0	0	0
TRANSFER FROM ANNEX PH V RESERVE FUND	252,800	0	0	0	252,800
TRANSFER FROM ANNEX PH V PROJECT 1 CPF	0	0	0	0	0
ADVANCE FROM ELEC RATE STABILIZATION FUND	0	3,456,000	0	(1,284,750)	2,171,250
APPR. FROM W/WW RATE STABILIZATION FUND	2,000,000	0	0	(2,000,000)	0
APPR. FROM W/WW NET ASSETS	0	0	0	0	0
TOTAL WATER/WASTEWATER REVENUE	\$75,649,500	\$3,499,000	\$0	(\$1,484,750)	\$77,663,750
WATER RESOURCES DIVISION	\$23,622,120	\$0	\$0	\$0	\$23,622,120
MANAGEMENT DIVISION	2,601,800	0	0	0	2,601,800
FINANCIAL DIVISION	5,720,400	0	0	0	5,720,400
ADMINISTRATIVE DIVISION	4,436,080	0	0	0	4,436,080
GENERAL & ADMINISTRATION	6,210,100	0	0	(1,225,000)	4,985,100
DEPRECIATION EXPENSE - WATER	5,907,600	0	0	0	5,907,600
DEPRECIATION EXPENSE - SEWER	9,144,300	0	0	0	9,144,300
AMORTIZATION OF BOND ISSUE COSTS	143,000	(4,000)	0	0	139,000
AMORTIZATION - UNDISTRIBUTED	0	0	0	276,200	276,200
OVERHEAD CLEARING	(2,533,800)	(456,300)	0	0	(2,990,100)
DEBT INTEREST EXPENSE	6,739,800	(32,000)	0	0	6,707,800
BOND INTEREST EXPENSE - CITY ANNEX.	280,800	0	0	0	280,800
BOND INTEREST - AMORTIZATION	695,000	8,000	0	(2,100)	700,900
STATE LOAN INTEREST EXPENSE	464,400	0	0	0	464,400
TRANSFER TO CITY - ANNEXATION SUPPORT	0	0	0	0	0
TOTAL OPERATING & OTHER EXPENSES	\$63,431,600	(\$484,300)	\$0	(\$950,900)	\$61,996,400
NET OPERATING RESULTS	\$3,199,100	\$484,300	\$0	\$2,750,900	\$6,434,300

WATER & WASTEWATER FUND SUMMARY

DESCRIPTION	ADOPTED ORIGINAL BUDGET FY 2011	BUDGET AMD #1 FY 2011	BUDGET AMD #2 FY 2011	BUDGET AMD #3 FY 2011	PROPOSED AMENDED BUDGET FY 2011
OTHER DEDUCTIONS	\$0	\$0	\$0	(\$70,000)	(\$70,000)
CAPITAL EXPENDITURES	14,430,000	43,000	0	(3,500,000)	10,973,000
DEBT RELATED PAYMENTS	8,864,600	3,491,500	0	0	12,356,100
BOND PRINCIPAL PAYMENT - CITY ANNEX.	805,300	0	0	0	805,300
LOAN PRINCIPAL PAYMENTS	1,267,900	0	0	0	1,267,900
TOTAL CONTRACTS PAYABLE PAYMENT	0	0	0	0	0
DEPRECIATION/AMORTIZATION ADJUSTMENT	(15,194,900)	(699,000)	0	(276,200)	(16,170,100)
TOTAL SUPPLEMENTAL EXPENDITURES	\$10,172,900	\$2,835,500	\$0	(\$3,846,200)	\$9,162,200
TOTAL EXPENSES & SUPPLEMENTAL EXP.	\$73,604,500	\$2,351,200	\$0	(\$4,797,100)	\$71,158,600
APPR. TO RATE STABILIZATION FUND	\$500,000	\$0	\$0	\$0	\$500,000
APPR. TO SUPPLEMENTAL REVENUE	0	0	0	1,300,000	1,300,000
APPR. TO WWW CAPITAL RESERVE	0	0	0	3,500,000	3,500,000
APPR. TO ANNEXATION PHASE V	1,545,000	0	(727,903)	0	817,097
APPR. TO NET ASSETS	0	1,147,800	727,903	(1,487,650)	388,053
TOTAL APPR. AND NET ASSETS	\$2,045,000	\$1,147,800	\$0	\$3,312,350	\$6,505,150
TOTAL WATER & WASTEWATER EXPEND.	\$75,649,500	\$3,499,000	0	(1,484,750)	\$77,663,750

FLEET MAINTENANCE INTERNAL SERVICE FUND SUMMARY

DESCRIPTION	ADOPTED ORIGINAL BUDGET FY 2011	BUDGET AMD #1 FY 2011	BUDGET AMD #2 FY 2011	BUDGET AMD #3 FY 2011	PROPOSED AMENDED BUDGET FY 2011
45950 CITY SERVICES	\$3,853,500	\$0	\$0	\$0	\$3,853,500
45950 CITY SERVICES - FUEL REVENUE	600,000	0	0	0	600,000
45950 CITY SERVICES - SUPPLEMENTAL	0	0	0	0	0
45955 PWC SERVICES	2,075,000	0	0	0	2,075,000
45955 PWC SERVICES - SUPPLEMENTAL	0	0	0	0	0
TOTAL OPERATING REVENUES	\$6,528,500	\$0	\$0	\$0	\$6,528,500
49700 OTHER NON-OPERATING REVENUE	\$0	\$0	\$0	\$0	\$0
49800 GAIN (LOSS) ON SALE OF PROPERTY	0	0	0	0	0
TOTAL NON-OPERATING REVENUES	\$0	\$0	\$0	\$0	\$0
TOTAL REVENUES	\$6,528,500	\$0	\$0	\$0	\$6,528,500
APPR. FROM FMISF NET ASSETS	\$48,500	\$0	\$200,000	\$275,000	\$523,500
TOTAL BUDGETARY APPROPRIATIONS	\$48,500	\$0	\$200,000	\$275,000	\$523,500
TOTAL FMISF REVENUE	\$6,577,000	\$0	\$200,000	\$275,000	\$7,052,000
FMISF OPERATING EXPENSES	\$6,528,500	\$0	\$0	\$450,000	\$6,978,500
40355 DEPRECIATION EXPENSE	112,700	0	0	0	112,700
TOTAL OPERATING EXPENSES	\$6,641,200	\$0	\$0	\$450,000	\$7,091,200
NET OPERATING RESULTS	(\$112,700)	\$0	\$0	(\$450,000)	(\$562,700)
CAPITAL EXPENDITURES:					
CAPITAL IMPROVEMENT PROGRAM	\$0	\$0	\$0	\$0	\$0
GENERAL PLANT	48,500	0	200,000	(175,000)	73,500
TOTAL CAPITAL EXPENDITURES	\$48,500	\$0	\$200,000	(\$175,000)	\$73,500
11200 DEPRECIATION ADJUSTMENT	(\$112,700)	\$0	\$0	\$0	(\$112,700)
TOTAL ADJUSTMENTS	(\$112,700)	\$0	\$0	\$0	(\$112,700)
TOTAL SUPPLEMENTAL EXPENDITURES	(\$64,200)	\$0	\$200,000	(\$175,000)	(\$39,200)
TOTAL EXPENDITURES	\$6,577,000	\$0	\$200,000	\$275,000	\$7,052,000
APPR. TO FMISF NET ASSETS	\$0	\$0	\$0	\$0	\$0
TOTAL APPROPRIATIONS & NET ASSETS	\$0	\$0	\$0	\$0	\$0
TOTAL FMISF EXPENDITURES	\$6,577,000	\$0	\$200,000	\$275,000	\$7,052,000



WILSON A. LACY, COMMISSIONER
TERRI UNION, COMMISSIONER
LUIS J. OLIVERA, COMMISSIONER
MICHAEL G. LALLIER, COMMISSIONER
STEVEN K. BLANCHARD, CEO/GENERAL MANAGER

PUBLIC WORKS COMMISSION
OF THE CITY OF FAYETTEVILLE
ELECTRIC & WATER UTILITIES

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FAX (AREA CODE 910) 829-0207

May 18, 2011

MEMO TO: Steven K. Blanchard, CEO

MEMO FROM: J. Dwight Miller, CFO

SUBJECT: Capital Project Fund Budget Amendments

Attached are various CPF budget amendments for Commission adoption at the May 25th meeting and City Council adoption at their Meeting on June 13th.

1. Electric Rate Stabilization Fund Amendment #10 reducing the loan amount for the Series 2001 bond call for Fiscal Year 2011.
2. Electric Rate Stabilization Fund Amendment #11 to transfer from the Electric Fund the budgeted amount for Fiscal Year 2012 and increasing the loan to the Annexation Reserve Fund. Budget effective July 1, 2011.
3. Water and Wastewater Rate Stabilization Fund Amendment #7 eliminating the Fiscal Year 2011 transfer to the Water/Sewer General Fund and recognizing Interest Income for Fiscal Year 2011.
4. Water and Wastewater Rate Stabilization Fund Amendment #8 to transfer from the Water and Wastewater fund the budgeted amount for Fiscal Year 2012 and providing for Interest Income for Fiscal Year 2012. Budget effective July 1, 2011
5. Annexation Phase V-Areas 8-13 CPF Amendment #1 increases the project cost for the estimated amount through June 2012, matching the transfer from the Annexation Reserve Fund. Budget effective July 1, 2011
6. Annexation Phase V Reserve Fund Amendment #4 reflects expected activity for Fiscal Year 2012. Budget effective July 1, 2011

Staff recommends that the Commission adopt the attached amendments and forward to City Council for adoption.

CITY OF FAYETTEVILLE PUBLIC WORKS COMMISSION
Electric Utility System Rate Stabilization Fund
From Inception through Fiscal Year 2011

Amendment #10

	Current Approved Budget	Amendment #10 Fiscal Year 2011	Recommended Inception to Date Budget
Estimated Revenues and Other Funding Sources			
Transfer from Electric General Fund	\$ 38,800,000	\$ -	\$ 38,800,000
Rate Stabilization Transfer	4,169,725	-	4,169,725
Interest Income	3,059,000	-	3,059,000
Total Revenues and Other Funding Sources	\$ 46,028,725	\$ -	\$ 46,028,725
Estimated Expenditures and Other Uses			
Transfer to Electric Fund	\$ 5,000,000	\$ -	\$ 5,000,000
Loan to Annexation Phase V Reserve Fund	3,560,000	-	3,560,000
Loan to Electric and W/WW General Fund	7,680,000	(5,508,750)	2,171,250
Appropriated Net Assets	29,788,725	5,508,750	35,297,475
Total Expenditures and Other Uses	\$ 46,028,725	\$ -	\$ 46,028,725

ADOPTED BY COMMISSION
ADOPTED BY CITY COUNCIL

October 27, 2010	<i>Proposed:</i>	May 25, 2011
November 8, 2010	<i>Proposed:</i>	June 13, 2011

CITY OF FAYETTEVILLE PUBLIC WORKS COMMISSION
Electric Utility System Rate Stabilization Fund
From Inception through Fiscal Year 2012

Amendment #11 - Effective July 1, 2011

	Current Approved Budget	Amendment #11 Fiscal Year 2012	Recommended Inception to Date Budget
Estimated Revenues and Other Funding Sources			
Transfer from Electric General Fund	\$ 38,800,000	\$ 26,000,000	\$ 64,800,000
Rate Stabilization Transfer	4,169,725	-	4,169,725
Interest Income	3,059,000	-	3,059,000
Total Revenues and Other Funding Sources	\$ 46,028,725	\$ 26,000,000	\$ 72,028,725
Estimated Expenditures and Other Uses			
Transfer to Electric Fund	\$ 5,000,000	\$ -	\$ 5,000,000
Loan to Annexation Phase V Reserve Fund	3,560,000	5,476,235	9,036,235
Loan to Electric and W/WW General Fund	2,171,250	-	2,171,250
Appropriated Net Assets	35,297,475	20,523,765	55,821,240
Total Expenditures and Other Uses	\$ 46,028,725	\$ 26,000,000	\$ 72,028,725

ADOPTED BY COMMISSION
ADOPTED BY CITY COUNCIL

May 25, 2011	<i>Proposed:</i>	May 25, 2011
June 13, 2011	<i>Proposed:</i>	June 13, 2011

CITY OF FAYETTEVILLE PUBLIC WORKS COMMISSION
Water and Wastewater Utility Systems Rate Stabilization Fund
From Inception through Fiscal Year 2011

Amendment #7

	Current Approved Budget	Amendment #7 Fiscal Year 2011	Recommended Inception to Date Budget
Estimated Revenues and Other Funding Sources			
Transfer from Water/Sewer General Fund	\$ 5,500,000	\$ -	\$ 5,500,000
Interest Income	237,500	9,500	247,000
Total Revenues and Other Funding Sources	\$ 5,737,500	\$ 9,500	\$ 5,747,000
Estimated Expenditures and Other Uses			
Transfer to Water/Sewer General Fund	\$ 2,000,000	\$ (2,000,000)	\$ -
Appropriated Net Assets	3,737,500	2,009,500	5,747,000
Total Expenditures and Other Uses	\$ 5,737,500	\$ 9,500	\$ 5,747,000

ADOPTED BY COMMISSION
ADOPTED BY CITY COUNCIL

June 9, 2010	<i>Proposed:</i>	May 25, 2011
June 14, 2010	<i>Proposed:</i>	June 13, 2011

CITY OF FAYETTEVILLE PUBLIC WORKS COMMISSION
Water and Wastewater Utility Systems Rate Stabilization Fund
From Inception through Fiscal Year 2012

Amendment #8 - Effective July 1, 2011

	Current Approved Budget	Amendment #8 Fiscal Year 2012	Recommended Inception to Date Budget
Estimated Revenues and Other Funding Sources			
Transfer from Water/Sewer General Fund	\$ 5,500,000	\$ 250,000	\$ 5,750,000
Interest Income	247,000	38,000	285,000
Total Revenues and Other Funding Sources	\$ 5,747,000	\$ 288,000	\$ 6,035,000
Estimated Expenditures and Other Uses			
Transfer to Water/Sewer General Fund	\$ -	\$ -	\$ -
Appropriated Net Assets	5,747,000	288,000	6,035,000
Total Expenditures and Other Uses	\$ 5,747,000	\$ 288,000	\$ 6,035,000

ADOPTED BY COMMISSION
ADOPTED BY CITY COUNCIL

May 25, 2011	<i>Proposed:</i>	May 25, 2011
June 13, 2011	<i>Proposed:</i>	June 13, 2011

**CITY OF FAYETTEVILLE PUBLIC WORKS COMMISSION
Annexation Phase V - Areas 8 -13 Capital Project Fund
For Fiscal Years 2010 - 2013**

Amendment #1 - Effective July 1, 2011

	Current Approved Budget	Amendment #1 Fiscal Year 2012	Recommended Inception to Date Budget
Estimated Revenues and Other Funding Sources			
Transfer from Annexation Phase V Reserve	\$ 9,000,000	\$ 7,000,000	\$ 16,000,000
Total Revenues and Other Funding Sources	\$ 9,000,000	\$ 7,000,000	\$ 16,000,000
Estimated Expenditures and Other Uses			
Utility installation cost	\$ 9,000,000	\$ 7,000,000	\$ 16,000,000
Total Expenditures and Other Uses	\$ 9,000,000	\$ 7,000,000	\$ 16,000,000

Note: Expenditures above reflect cumulative FY 2012 estimates, not the total cost of the project

ADOPTED BY COMMISSION
ADOPTED BY CITY COUNCIL

April 28, 2010	<i>Proposed</i>	May 25, 2011
May 10, 2010	<i>Proposed</i>	June 13, 2011

CITY OF FAYETTEVILLE PUBLIC WORKS COMMISSION

**Annexation Phase V Reserve Fund
From Inception through Fiscal Year 2012**

Amendment #4 - Effective July 1, 2011

	Current Budget	Proposed Amendment #4 Budget - FY 2012	Recommended Inception to Date Budget
Estimated Revenues and Other Funding Sources			
Transfer from PWC Water/Sewer Fund	\$ 2,317,097	\$ 1,598,532	\$ 3,915,629
Transfer from PWC Annexation Phase V Proj 1 CPF	727,903	-	727,903
Transfer from City of Fayetteville	878,103	926,030	1,804,133
Advance from Electric Rate Stabilization Fund	4,505,000	4,531,235	9,036,235
Assessment revenue including interest	942,082	362,918	1,305,000
Interest Income	2,000	4,500	6,500
Total Revenues and Other Funding Sources	\$ 9,372,185	\$ 7,423,215	\$ 16,795,400

Estimated Expenditures and Other Uses

Transfer to PWC Water/Sewer Fund - Debt Service	\$ 344,100	\$ 351,300	\$ 695,400
Transfer to Annexation Phase V, Areas 8 -13 CPF	9,000,000	7,000,000	16,000,000
Transfer to Electric Rate Stabilization Fund - Interest	26,700	(26,700)	-
Interest Expense - Advance from Rate Stabilization	-	100,000	100,000
Appropriated net assets	1,385	(1,385)	-
Total Expenditures and Other Uses	\$ 9,372,185	\$ 7,423,215	\$ 16,795,400

ADOPTED BY COMMISSION:
ADOPTED BY CITY COUNCIL:

January 26, 2011	<i>Proposed</i>	May 25, 2011
February 14, 2011	<i>Proposed</i>	June 13, 2011

CITY COUNCIL ACTION MEMO

TO: Mayor and Members of City Council
FROM: Steven K. Blanchard, PWC CEO/General Manager
DATE: June 13, 2011
RE: **PWC: For Assessed Property - Modify Assessment to Waive the Interest**

THE QUESTION:

Will the City Council as the governing body approve to release and refund back to the property owner the amount of \$499.95 for accrued interest on the \$5,000.00 assessment that was paid by the property owner of 1720 Paisley Avenue?

RELATIONSHIP TO STRATEGIC PLAN:

Quality utility services.

BACKGROUND:

On February 8, 2010 the Fayetteville City Council approved the Sewer Assessment Roll for the sanitary sewer lines provided within the Phase 5 Annexation Project for Area 4 & 5. An assessment was made on the property located at 1720 Paisley Avenue for the amount of \$5,000.00 and an interest rate of 8.00%. The no interest deadline date for this project was March 31, 2010. PWC received a written appeal from Pedro Ramirez, Jr. dated April 20, 2011 to modify the \$5,000.00 assessment and waive the interest on his property. By state statute, correspondence regarding the assessment is required to be mailed to the address on record with the tax office. PWC records show that the owner's mailing address at the tax office is currently 1720 Paisley Ave, Fayetteville, NC 28304. Furthermore, PWC records indicate that the owner's mailing address was inadvertently changed to 107 W. Franklin Street Apt 6, Delphi, IN 46923. PWC internal research as well as documents presented by the property owner verifies that the owner's address was changed by PWC to an address not belonging to Mr. Ramirez. Under the General Statutes, an assessment is treated as a tax for collection purposes. Under General Statute 105-381 a tax may be released for the following (1) **A tax imposed through clerical error;** (2) **An illegal tax, or** (3) **A tax levied for an illegal purpose.**

ISSUES:

Whether to modify due to clerical error the assessment for property located at 1720 Paisley Ave to waive the interest in accordance with NCGS 105-381

BUDGET IMPACT:

n/a

OPTIONS:

- 1) Modify the assessment and authorize PWC to issue a refund in the amount of \$499.95 to Pedro Ramirez, Jr.
- (2) Deny to release or refund the assessment interest
- (3) Provide additional direction to staff

RECOMMENDED ACTION:

PWC recommends the refund on the basis of clerical error to modify the assessment and waive interest on the property located at 1720 Paisley Ave pursuant to state statute 105-381.

CITY COUNCIL ACTION MEMO

TO: Mayor and Members of City Council
FROM: Steven K. Blanchard, PWC CEO/General Manager
DATE: June 13, 2011
RE: **Bid Recommendation – Purchase of One Multi-Terrain Loader with 72” Brush Cutter**

THE QUESTION:

The Public Works Commission of the City of Fayetteville requests Council approve purchase of one (1) Multi-Terrain Loader with 72” Brush Cutter, with the option to purchase additional units within a one-year period upon the agreement of both parties.

RELATIONSHIP TO STRATEGIC PLAN:

Quality utility services

BACKGROUND:

The Public Works Commission, during their meeting of May 25, 2011, approved bid recommendation to award bid for purchase of one (1) Multi-Terrain Loader with 72” Brush Cutter, (with the option to purchase additional units within a one-year period upon the agreement of both parties) to Southeast Industrial Equipment, Charlotte, NC, lowest responsive bidder in the total amount of \$89,725.00 and forward to City Council for approval. This is a budgeted item (budgeted amount of \$100,000) to replace PWC Unit #810. Bids were received March 18, 2011 as follows:

<u>Bidders</u>	<u>Total Cost</u>
Southeast Industrial Equipment, Charlotte, NC	\$89,725.00
*Southland Rental & Supply, Fayetteville, NC	\$78,506.38
*Gregory Poole Equipment Co., Raleigh, NC	\$83,000.00
*RW Moore Equipment Co., Raleigh, NC	\$84,300.00
*CCS Equipment Sales, LLC, Youngsville, NC	\$84,590.00
*Substantial exceptions (see comments below)	

The bid from Southeast Industrial Equipment was the only bid that substantially met the specifications. Southeast Industrial Equipment took one (1) minor exception to the provision of a hand throttle, as the unit they are bidding has a foot throttle only. All other bidders took substantial exceptions to the bid specifications to include, but not be limited to, ground clearance, track width, pressurized cab, and hydraulic pressure and flow.

ISSUES:

Southeast Industrial Equipment is not classified as a SDBE, minority or woman-owned business

BUDGET IMPACT:

PWC Budget

OPTIONS:

N/A

RECOMMENDED ACTION:

Award bid to Southeast Industrial Equipment, Charlotte, NC, lowest responsive bidder in the total amount of \$89,725.00.

ATTACHMENTS:

Bid recommendation
bid history

**PUBLIC WORKS COMMISSION
ACTION REQUEST FORM**

TO: Steve Blanchard, CEO/General Manager DATE: May 4, 2011

FROM: Gloria Wrench, Purchasing Manager

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ACTION REQUESTED: Award bid for the purchase of one (1) Multi-Terrain Loader with 72" Brush Cutter (with the option to purchase additional units within a one-year period upon the agreement of both parties).

BID/PROJECT NAME: One (1) Multi-Terrain Loader with 72" Brush Cutter

BID DATE: March 18, 2011 **DEPARTMENT:** Water Resources Construction

BUDGETED AMOUNT: Budgeted Replacement for Unit #810; Budgeted Amount is \$100,000.

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BIDDERS	TOTAL COST
<u>Southeast Industrial Equipment, Charlotte, NC</u>	<u>\$89,725.00</u>
<u>*Southland Rental & Supply, Fayetteville, NC</u>	<u>\$78,506.38</u>
<u>*Gregory Poole Equipment Co., Raleigh, NC</u>	<u>\$83,000.00</u>
<u>*RW Moore Equipment Co., Raleigh, NC</u>	<u>\$84,300.00</u>
<u>*CCS Equipment Sales, LLC, Youngsville, NC</u>	<u>\$84,590.00</u>
<i>*Substantial exceptions; see comments below</i>	

.....

AWARD RECOMMENDED TO: Southeast Industrial Equipment, Charlotte, North Carolina

BASIS OF AWARD: Lowest responsive bidder

AWARD RECOMMENDED BY: Laurie Shrauger, John McColl, and Gloria Wrench

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COMMENTS: Bids were solicited from fourteen (14) vendors with five (5) vendors responding. This equipment will be used by right-of-way crews in rough terrain areas, such as ditches, muddy or wet areas, and areas with stumps and other debris. The bid from Southeast Industrial Equipment is being recommended due to the fact that it was the only bid that substantially met the specifications. Southeast Industrial took one (1) minor exception to the provision of a hand throttle, as the unit they are bidding has a foot throttle only. All other bidders took substantial exceptions to the bid specifications to include, but not be limited to, ground clearance, which is crucial when working in the areas and conditions described above; track width, which aids in the use of the equipment in muddy/wet areas; pressurized cab, which is needed to prevent dust from entering the cab when cutting; and hydraulic pressure and flow, which is important for the efficient operation of the mulching head attachment. The lowest responsive bidder is recommended.

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ACTION BY COMMISSION

APPROVED _____ **REJECTED** _____
DATE _____

ACTION BY COUNCIL

APPROVED _____ **REJECTED** _____
DATE _____

BID HISTORY

ONE (1) MULTI-TERRAIN LOADER WITH 72" BRUSH CUTTER

Advertisement

1. Public Works Commission Website 03/02/11 through 03/18/11

List of Organizations Notified of Bid

1. NAACP Fayetteville Branch, Fayetteville, NC
2. NAWIC, Fayetteville, NC
3. N.C. Institute of Minority Economic Development, Durham, NC
4. CRIC, Fayetteville, NC
5. Fayetteville Business & Professional League, Fayetteville, NC
6. SBTDC, Fayetteville, NC
7. FTCC Small Business Center, Fayetteville, NC
8. The Raleigh Black Chamber of Commerce, Raleigh, NC
9. Fayetteville Area Chamber of Commerce, Fayetteville, NC

List of Prospective Bidders

1. R.W. Moore Equipment Company, Raleigh, NC
2. Linder Industrial Machinery Company, Raleigh, NC
3. Rob's Hydraulics, Grimesland, NC
4. Southeast Industrial Equipment, Charlotte, NC
5. Southland Rental & Supply, Fayetteville, NC
6. Vause Equipment Co., Inc., Fayetteville, NC
7. ASC Construction Equipment, Garner, NC
8. Sudden Service, Inc., Dunn, NC
9. Davis Lift Truck Service, Fayetteville, NC
10. Western Carolina Forklift, Inc., Greensboro, NC
11. G&W Equipment, Raleigh, NC
12. Barloworld Handling, LP, Fayetteville, NC
13. CCS Equipment Sales, LLC, Youngsville, NC
14. Gregory Poole Equipment, Raleigh, NC

SDBE/MWBE Participation

Southeast Industrial Equipment is not classified as a SDBE, minority or woman-owned business.

CITY COUNCIL ACTION MEMO

TO: Mayor and Members of City Council
FROM: James Rose, PWC Chief Administrative Officer
DATE: June 13, 2011
RE: **Phase 5 Annexation Area 11-WS**

THE QUESTION:

Providing utility services to Area 11-WS of the Phase 5 Annexation.

RELATIONSHIP TO STRATEGIC PLAN:

Goal 4: More Efficient City Government - Cost-Effective Service Delivery

BACKGROUND:

The next step in the process of providing utility services to Area 11-WS of the Phase 5 Annexation area requires adoption of the Preliminary Assessment Resolution by City Council. I am enclosing the original Preliminary Assessment Resolution for all streets within Area 11-WS where we anticipate utilities being installed and for which property owners may be assessed a portion of the utility installation cost.

After adoption of the Preliminary Assessment Resolution, PWC will publish the required notice and mail copies of the Resolution to the affected property owners prior to the public hearing. You will note the Resolution contains the date and time for the public hearing regarding this issue which is July 11, 2011

ISSUES:

N/A

BUDGET IMPACT:

N/A

OPTIONS:

N/A

RECOMMENDED ACTION:

Authorize the Preliminary Assessment Resolution and hold the public hearing on July 11, 2011.

ATTACHMENTS:

Preliminary Assessment Resolution

RESOLUTION AND ORDER TO FILE AND PUBLISH A PRELIMINARY ASSESSMENT RESOLUTION FOR THE EXTENSION OF THE WATER DISTRIBUTION AND SANITARY SEWER COLLECTION SYSTEM IN ALL OR A PORTION OF THE STREETS WITHIN AREA 11-WS OF THE PHASE 5 ANNEXATION LISTED ON EXHIBIT "A".

WHEREAS, The City Council of the City of Fayetteville has determined that it may be in the best interest of the City to extend its water distribution system and sanitary sewer collection system and that in order to provide such an extension, it would be necessary to assess part of the cost thereof upon the real property abutting thereon:

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Fayetteville, North Carolina:

1. That it is intended that the water and sanitary sewer system of the City of Fayetteville shall be extended by constructing a sanitary sewer collection system and, where necessary, a water distribution system over, along, and to the following property under and by virtue of Chapter 160A, Article 10 of the General Statutes of North Carolina and the procedure therein established.
2. That an assessment upon the property receiving benefit of the water and sanitary sewer extension in the amount of \$5,000 be hereafter assessed for what is described as single family residential parcels requiring one water and sewer service lateral with remaining property being assessed at an equal rate of \$55.56 per foot of road frontage but not less than ninety (90) feet plus the average cost for water and sewer service laterals as may be installed for the benefit of the non-single family residential parcels.
3. That the assessment herein provided for shall be payable in cash or, if any property owner shall so elect and give notice of that fact to the City Council by and through its Public Works Commission in accordance with Chapter 160A, Sections 232 and 233 of the General Statutes of North Carolina, they shall have the option and privilege of paying the assessment over a term of ten (10) equal annual installments, said installments to bear interest at a rate not to exceed eight percent per annum.

4. That a public hearing on all matters covered by this Resolution shall be held on the 11th day of July, 2011 at the City Hall Council Chamber in the City of Fayetteville, North Carolina, at 7:00 p.m.

This the ____ day of _____, 2011.

CITY OF FAYETTEVILLE

Anthony G. Chavonne, Mayor

Jennifer Penfield, Deputy City Clerk

The following City Council members voted for passage of the above Resolution:

The following City Council members voted against the above Resolution:

EXHIBIT "A"

Construction Area 11-WS

Street Names	From Intersection	To Intersection
Arran Circle	Raeford Road southwardly	To street end
Bingham Place	Bunce Road Extension eastwardly	To street end

CITY COUNCIL ACTION MEMO

TO: Mayor and Members of City Council
FROM: James Rose, PWC Chief Administrative Officer
DATE: June 13, 2011
RE: **Phase 5 Annexation Areas 10 and 11**

THE QUESTION:

Providing sanitary sewer service to Areas 10 and 11 of the Phase 5 Annexation.

RELATIONSHIP TO STRATEGIC PLAN:

Goal 4: More Efficient City Government - Cost-Effective Service Delivery

BACKGROUND:

The next step in the process of providing sanitary sewer service to Areas 10 and 11 of the Phase 5 Annexation area requires adoption of the Preliminary Assessment Resolution by City Council. I am enclosing the original Preliminary Assessment Resolution for all streets within Areas 10 and 11 where we anticipate utilities being installed and for which property owners may be assessed a portion of the utility installation cost. I have also enclosed a proposed schedule of the next several items that will need to be completed as part of this process.

After adoption of the Preliminary Assessment Resolution, PWC will publish the required notice and mail copies of the Resolution to the affected property owners prior to the public hearing. You will note the Resolution contains the date and time for the public hearing regarding this issue which is July 11, 2011.

ISSUES:

N/A

BUDGET IMPACT:

N/A

OPTIONS:

N/A

RECOMMENDED ACTION:

Authorize the Preliminary Assessment Resolution and hold the public hearing on July 11, 2011.

ATTACHMENTS:

Preliminary Assessment Resolution
Proposed Schedule

RESOLUTION AND ORDER TO FILE AND PUBLISH A PRELIMINARY ASSESSMENT RESOLUTION FOR THE EXTENSION OF THE SANITARY SEWER COLLECTION SYSTEM IN ALL OR A PORTION OF THE STREETS WITHIN AREAS 10 AND 11 OF THE PHASE 5 ANNEXATION LISTED ON EXHIBIT “A”.

WHEREAS, The City Council of the City of Fayetteville has determined that it may be in the best interest of the City to extend its sanitary sewer collection system and that in order to provide such an extension, it would be necessary to assess part of the cost thereof upon the real property abutting thereon:

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Fayetteville, North Carolina:

1. That it is intended that the sanitary sewer system of the City of Fayetteville shall be extended by constructing a sanitary sewer collection system over, along, and to the following property under and by virtue of Chapter 160A, Article 10 of the General Statutes of North Carolina and the procedure therein established.
2. That an assessment upon the property receiving benefit of the sanitary sewer extension in the amount of \$5,000 be hereafter assessed for what is described as single family residential parcels requiring one sewer service lateral with remaining property being assessed at an equal rate of \$55.56 per foot of road frontage but not less than ninety (90) feet plus the average cost for service laterals as may be installed for the benefit of the non-single family residential parcels.
3. That the assessment herein provided for shall be payable in cash or, if any property owner shall so elect and give notice of that fact to the City Council by and through its Public Works Commission in accordance with Chapter 160A, Sections 232 and 233 of the General Statutes of North Carolina, they shall have the option and privilege of paying the assessment over a term of ten (10) equal annual installments, said installments to bear interest at a rate not to exceed eight percent per annum.

4. That a public hearing on all matters covered by this Resolution shall be held on the 11th day of July, 2011 at the City Hall Council Chamber in the City of Fayetteville, North Carolina, at 7:00 p.m.

This the ____ day of _____, 2011.

CITY OF FAYETTEVILLE

Anthony G. Chavonne, Mayor

Jennifer Penfield, Deputy City Clerk

The following City Council members voted for passage of the above Resolution:

The following City Council members voted against the above Resolution:

EXHIBIT "A"

Construction Area 10

Street Names	From Intersection	To Intersection
Ayton Place	Carloway Drive northwardly	To street end
Bailey Lake Road	Strickland Bridge Road eastwardly	To Rockford Drive
Barwick Drive	Rannock Drive eastwardly	To Doncaster Drive
Bostian Drive	Kimory Drive southwardly	To street end
Carloway Drive	Carloway Drive eastwardly	To Strickland Bridge Road
Carloway Place	Carloway Drive northwardly	To street end
Cullen Drive	Carloway Drive southwestwardly	To street end
Doncaster Drive	Dunham Drive southwardly	Barwick Drive
Dunham Drive	Rannock Drive eastwardly	To Doncaster Drive
Elkins Drive	Strickland Bridge Road westwardly	To street end
Gairloch Drive	Gairloch Drive westwardly	To Strathdon Avenue
Glanis Drive	Glanis Drive southwardly	To Kincross Avenue
Kilmory Drive	Bostian Drive eastwardly	Strickland Bridge Road
Kincross Avenue	Strickland Bridge Road eastwardly	To Berriedale Drive
Larkhall Drive	Larkhall Drive westwardly	To Strathdon Avenue
Norton Drive	Bostian Drive westwardly	To street end
Rannock Court	Rutherglen Drive southwardly	To street end
Rannock Drive	Atwick Drive southwestwardly	To Rannock Court
Rutherglen Drive	Torchie Street westwardly	To Strickland Bridge Road
Strathdon Avenue	Applecross Avenue southwardly	To Rutherglen Drive
Strickland Bridge Road	Raeford Road southwardly	Bailey Lake Road
Torchie Street	Rhemish Drive northwardly	To Rutherglen Drive

Construction Area 11

Street Names	From Intersection	To Intersection
Artesian Court	Artesian Court northwardly	To Marykirk Drive
Atwick Drive	Rannock Drive southwardly	To Rutherglen Drive
Berriedale Drive	Marykirk Drive southwardly	To Rutherglen Drive
Darvel Avenue	Rannock Drive southwardly	To Rutherglen Drive
Doncaster Drive	Barwick Drive southwardly	To Rutherglen Drive
Gairloch Drive	Gairloch Drive eastwardly	To Tarbert Avenue
Glanis Drive	Glanis Drive eastwardly	To Tarbert Avenue
Glanis Place	Glanis Drive northwestwardly	To street end
Kincross Avenue	Berriedale Drive eastwardly	To Rannock Drive
Larkhall Drive	Larkhall Drive eastwardly	To Tarbert Avenue
Marykirk Drive	Berriedale Drive eastwardly	To Bingham Drive
Mathau Court	Mathau Court northwardly	To Marykirk Drive
Rannock Drive	Marykirk Drive southwestwardly	To Atwick Drive
Rutherglen Drive	Rutherglen Drive eastwardly	To Berriedale Drive
Tarbert Avenue	Applecross Avenue southeastwardly	To Berriedale Drive

ANNEXATION/ASSESSMENT CHECKLIST

Phase 5 Annexation Areas 10, 11 & 11-WS - Arran Hills and Arran Park

ITEM NUMBER	DATE	ITEM
1	September 8, 2003	Resolution of Intent Adoption <i>(at least 30 days before public hearing)</i>
2	September 19, 2003	Notice to Property Owners of Resolution of Intent <i>(at least 4 weeks before public hearing)</i>
3	October 20, 2003 October 28, 2003 October 30, 2003 November 3, 2003 November 6, 2003	Neighborhood Meetings
4	November 10, 2003	Public Hearing <i>(at least 60 days before adoption of ordinance)</i>
5	November 17, 2003	Deadline for Water & Sewer Extension Request from Property Owner <i>(not later than 5 days after the public hearing)</i>
6	November 24, 2003	Annexation Ordinance Adopted
7	September 30, 2005	Annexation Effective
8	September 29, 2010	Survey & Appraisal Notification/Lateral Location Letters Sent
9	June 13, 2011	Preliminary Assessment Resolution Adopted
10	June 14, 2011	Pending Assessment List Provided to Accounting
11	June 20, 2011	Publish Notice of Adoption of Preliminary Assessment Resolution <i>(at least 10 days before public hearing)</i>
12	June 20, 2011	Mail Copies of Preliminary Assessment Resolution to Property Owners <i>(at least 10 days before public hearing)</i>
13	June 20, 2011	Certification of Mailing of Preliminary Assessment Resolution
14	July 11, 2011	Public Hearing
15	July 25, 2011	Resolution Directing Project be Undertaken adopted <i>(not earlier than 3 weeks nor later than 10 weeks from date of adoption of preliminary assessment resolution)</i>
16	TBD	Connection notifications mailed
17	TBD	Resolution Declaring Cost, Ordering Preparation of Preliminary Assessment Roll and Calling Public Hearing
18	TBD	Publish Notice of Completion of Preliminary Assessment Roll <i>(at least 10 days before public hearing)</i>
19	TBD	Mail Copies of Notice to Affected Property Owners <i>(at least 10 days before public hearing)</i>
20	TBD	Certification of Mailing of Preliminary Assessment Roll
21	TBD	Public Hearing
22	TBD	Resolution Confirming Assessment Roll and Levying Assessments adopted
23	TBD	Resolution Confirming Assessment Roll and Levying Assessments Delivered to Tax Collector
24	TBD	Mail Individual Assessment Notices to Property Owners <i>(property owners have 30 days to pay with no interest -- after 30 days assessments will be due and payable)</i>
25	TBD	Publish Notice Assessment Roll has been Confirmed <i>(after 20 days from confirmation of assessment roll)</i>

CITY COUNCIL ACTION MEMO

TO: Mayor and Members of City Council
FROM: Jeffery P. Brown, PE, Engineering & Infrastructure Director
DATE: June 13, 2011
RE: **Municipal Agreement with NCDOT for Grove Street Bridge Replacement**

THE QUESTION:

Whether or not Council wants to approve a Municipal Agreement with NCDOT for the replacement of the Grove Street Bridge over Cross Creek.

RELATIONSHIP TO STRATEGIC PLAN:

Growing City, Livable Neighborhoods - A Great Place to Live

BACKGROUND:

- The Grove Street bridge over Cross Creek is being replaced by NCDOT.
- NCDOT will provide a 14' wide graded shelf that will allow for the construction of the Linear Park Trail underneath the bridge.
- A temporary bridge is being constructed which will allow two way traffic while the existing bridge is removed and reconstructed.

ISSUES:

The City is simply being asked by NCDOT to exercise any rights that the City may have that would require any existing utilities to be relocated as needed for the bridge replacement project.

BUDGET IMPACT:

The Municipal Agreement does not require any financial participation from the City.

OPTIONS:

- Approve the attached Municipal Agreement for the replacement of the Grove Street bridge over Cross Creek.
- Not approve the Municipal Agreement.

RECOMMENDED ACTION:

Approve the attached Municipal Agreement for the replacement of the Grove Street bridge over Cross Creek.

ATTACHMENTS:

Municipal Agreement

NORTH CAROLINA
CUMBERLAND COUNTY

TRANSPORTATION IMPROVEMENT PROJECT –
MUNICIPAL AGREEMENT

DATE: 2/4/2011

NORTH CAROLINA DEPARTMENT OF
TRANSPORTATION

TIP #: B-4090

AND

WBS Elements: 33448.2.2

CITY OF FAYETTEVILLE

THIS MUNICIPAL AGREEMENT is made and entered into on the last date executed below, by and between the North Carolina Department of Transportation, an agency of the State of North Carolina, hereinafter referred to as the "Department" and the City of Fayetteville, a local government entity, hereinafter referred to as the "Municipality".

WITNESSETH:

WHEREAS, the Department has plans to make certain street and highway constructions and improvements within the Municipality under Project B-4090, in Cumberland County; and,

WHEREAS, the Department and the Municipality have agreed that the municipal limits, as of the date of the awarding of the contract for the construction of the above-mentioned project, are to be used in determining the duties, responsibilities, rights and legal obligations of the parties hereto for the purposes of this Agreement; and,

WHEREAS, this Agreement is made under the authority granted to the Department by the North Carolina General Assembly, including but not limited to, the following applicable legislation: General Statutes of North Carolina, Section 136-66.1, Section 160A-296 and 297, Section 136-18, and Section 20-169, to participate in the planning and construction of a Project approved by the Board of Transportation for the safe and efficient utilization of transportation systems for the public good; and,

WHEREAS, the parties to this Agreement have approved the construction of said Project with cost participation and responsibilities for the Project as hereinafter set out.

NOW, THEREFORE, the parties hereto, each in consideration of the promises and undertakings of the other as herein provided, do hereby covenant and agree, each with the other, as follows:

SCOPE OF THE PROJECT

1. The Project consists of the improvements to Bridge No. 125 on NC 24 (Grove Street) over Cross Creek in Fayetteville. At the request of the Municipality, a 14-foot wide graded shelf to accommodate a 10-foot wide multi-use path should be included under the footprint of the bridge along the western end of the bridge to allow the Municipality to construct a pedestrian pathway.

PLANNING, DESIGN AND RIGHT OF WAY

2. The Department shall prepare the environmental and/or planning document, and obtain any environmental permits needed to construct the Project, and prepare the Project plans and specifications needed to construct the Project. All work shall be done in accordance with departmental standards, specifications, policies and procedures.
3. The Department shall be responsible for acquiring any needed right of way required for the Project. Acquisition of right of way shall be accomplished in accordance with the policies and procedures set forth in the North Carolina Right of Way Manual.

UTILITIES

4. It is understood that the municipally-owned water and sewer lines are owned by Fayetteville Public Works (PWC) therefore a separate Utility Agreement will be prepared with PWC. The Municipality shall exercise any rights which it may have under any franchise to effect all necessary changes, adjustments, and relocations of telephone, telegraph, and electric power lines; underground cables, gas lines, and other pipelines or conduits; or any privately - or publicly-owned utilities.

CONSTRUCTION AND MAINTENANCE

5. The Department shall construct, or cause to be constructed, the Project in accordance with the plans and specifications of said Project as filed with, and approved by, the Department. The Department shall administer the construction contract for said Project.
6. It is further agreed that upon completion of the Project, the Department shall be responsible for all traffic operating controls and devices which shall be established, enforced, and installed and maintained in accordance with the North Carolina General Statutes, the latest edition of the Manual on Uniform Traffic Control Devices for Streets and Highways, the latest edition of the "Policy on Street and Driveway Access to North Carolina Highways", and departmental criteria.

7. Upon completion of the Project, the improvement(s) shall be a part of the State Highway System and owned and maintained by the Department.

ADDITIONAL PROVISIONS

8. It is the policy of the Department not to enter into any agreement with another party that has been debarred by any government agency (Federal or State). The Municipality certifies, by signature of this agreement, that neither it nor its agents or contractors are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any Federal or State Department or Agency.
9. To the extent authorized by state and federal claims statutes, each party shall be responsible for its respective actions under the terms of this agreement and save harmless the other party from any claims arising as a result of such actions.
10. All terms of this Agreement are subject to available departmental funding and fiscal constraints.
11. By Executive Order 24, issued by Governor Perdue, and N.C. G.S. § 133-32, it is unlawful for any vendor or contractor (i.e. architect, bidder, contractor, construction manager, design professional, engineer, landlord, offeror, seller, subcontractor, supplier, or vendor), to make gifts or to give favors to any State employee of the Governor's Cabinet Agencies (i.e., Administration, Commerce, Correction, Crime Control and Public Safety, Cultural Resources, Environment and Natural Resources, Health and Human Services, Juvenile Justice and Delinquency Prevention, Revenue, Transportation, and the Office of the Governor).

IT IS UNDERSTOOD AND AGREED upon that the approval of the Project by the Department is subject to the conditions of this Agreement.

IN WITNESS WHEREOF, this Agreement has been executed, in duplicate, the day and year heretofore set out, on the part of the Department and the Municipality by authority duly given.

L.S. ATTEST:

CITY OF FAYETTEVILLE

BY: _____ BY: _____

TITLE: _____ TITLE: _____

DATE: _____ DATE: _____

"N.C.G.S. § 133-32 and Executive Order 24 prohibit the offer to, or acceptance by, any State Employee of any gift from anyone with a contract with the State, or from any person seeking to do business with the State. By execution of any response in this procurement, you attest, for your entire organization and its employees or agents, that you are not aware that any such gift has been offered, accepted, or promised by any employees of your organization."

Approved by _____ of the local governing body of the City of Fayetteville

as attested to by the signature of Clerk _____ of said governing body on

_____ (Date)

(SEAL)

This Agreement has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

BY: _____

(FINANCE OFFICER)

Federal Tax Identification Number

Remittance Address:

City of Fayetteville

DEPARTMENT OF TRANSPORTATION

BY: _____

DATE: _____

APPROVED BY BOARD OF TRANSPORTATION ITEM O: _____ (Date)

CITY COUNCIL ACTION MEMO

TO: Mayor and Members of City Council
FROM: Jeffery P. Brown, PE, Engineering & Infrastructure Director
DATE: June 13, 2011
RE: **Reimbursement Agreement with NCDOT for Salt Purchase**

THE QUESTION:

Whether or not Council wants to approve a Reimbursement Agreement with NCDOT for the purchase of salt to be used in periods of inclement weather.

RELATIONSHIP TO STRATEGIC PLAN:

Growing City, Livable Neighborhoods - A Great Place to Live

BACKGROUND:

- The City for quite some time has received salt from NCDOT to be used in times of inclement winter weather.
- The City does not have a current agreement in place for the purchase of salt.
- The agreement that was in place previously has expired.

ISSUES:

- The City shall reimburse NCDOT within 60 days of receiving the invoice.
- The estimated cost to the City will \$90/ton.
- The agreement will be effective for one year with the ability to be extended up to five years with agreed upon adjustments if needed.

BUDGET IMPACT:

The cost of purchasing salt is already included in the Engineering & Infrastructure Departmental operating budget.

OPTIONS:

- Approve the attached Reimbursement Agreement for the purchase of salt.
- Not approve the Reimbursement Agreement.

RECOMMENDED ACTION:

Approve the attached Reimbursement Agreement for the purchase of salt that will be used during periods of inclement winter weather.

ATTACHMENTS:

Reimbursement Agreement

NORTH CAROLINA
CUMBERLAND COUNTY

REIMBURSEMENT AGREEMENT

DATE: 3/15/2011

NORTH CAROLINA DEPARTMENT OF
TRANSPORTATION

AND

WBS Elements: 36249.3063

CITY OF FAYETTEVILLE

THIS AGREEMENT is made and entered into on the last date executed below, by and between the North Carolina Department of Transportation, an agency of the State of North Carolina, hereinafter referred to as the "Department" and the City of Fayetteville, hereinafter referred to as the "Municipality".

WITNESSETH:

WHEREAS, the Municipality is authorized by the following legislation: House Bill 881 to purchase deicing salt from the Department for the safe and efficient utilization of transportation systems for the public good; and,

WHEREAS, the Municipality has agreed to reimburse the Department for the salt as hereinafter set out.

NOW, THEREFORE, the parties hereto, each in consideration of the promises and undertakings of the other as herein provided, do hereby covenant and agree, each with the other, as follows:

1. The Department shall provide road salt to the Municipality of Fayetteville. The Municipality understands that the materials to be purchased are contingent upon the Department having an adequate supply of said materials.
2. The Municipality shall be responsible for picking up at the Salt Dome located on NC 24 giving a minimum of 24 hour notice and hauling the material within the City of Fayetteville.
3. The Municipality shall reimburse the Department within sixty (60) days of billing by the Department. Billing will be based upon the Department's inventory price and/or replacement cost, whichever is greater, and actual quantities purchased. The estimated cost to the Municipality is \$90.00 a ton. The Department shall charge a late payment penalty and interest on any unpaid balance due in accordance with G.S. 147-86.23.
4. If the Municipality fails to reimburse the Department in accordance with the provisions for payment hereinabove provided, NCGS 136-41.2 authorizes the Department to withhold so much

of the Municipality's share of funds allocated to Municipality by NCGS 136-41.1, until such time as the Department has received payment in full.

5. This Agreement shall be for a period of one (1) year from the date of execution of this Agreement. At the end of the year, the provisions and quality of results may be reviewed by the Department and the Municipality. Any extensions will be contingent upon the increase of NCDOT funds by the General Assembly and may be made in one (1) year increments, up to a period of five (5) years, incorporating any mutually agreed upon adjustments. The Department and/or the Municipality reserve the right to cancel this Agreement with a thirty (30) day written notice to the opposite party.
6. Any modification to this Agreement will be agreed upon in writing by all parties prior to being implemented.
7. The Department shall not be liable and shall be held harmless from any and all claims that might arise on account of the Municipality negligence and/or responsibilities under the terms of this agreement and/or project.
8. By Executive Order 24, issued by Governor Perdue, and N.C. G.S. § 133-32, it is unlawful for any vendor or contractor (i.e. architect, bidder, contractor, construction manager, design professional, engineer, landlord, offeror, seller, subcontractor, supplier, or vendor), to make gifts or to give favors to any State employee of the Governor's Cabinet Agencies (i.e., Administration, Commerce, Correction, Crime Control and Public Safety, Cultural Resources, Environment and Natural Resources, Health and Human Services, Juvenile Justice and Delinquency Prevention, Revenue, Transportation, and the Office of the Governor).

IN WITNESS WHEREOF, this Agreement has been executed, in duplicate, the day and year heretofore set out, on the part of the Department and the Municipality by authority duly given.

WITNESS: CITY OF FAYETTEVILLE
BY: _____ BY: _____
TITLE: _____ TITLE: _____
DATE: _____

N.C.G.S. § 133-32 and Executive Order 24 prohibit the offer to, or acceptance by, any State Employee of any gift from anyone with a contract with the State, or from any person seeking to do business with the State. By execution of any response in this procurement, you attest, for your entire organization and its employees or agents, that you are not aware that any such gift has been offered, accepted, or promised by any employees of your organization.

Approved by _____ of the local governing body of the City of Fayetteville as attested to by the signature of Clerk _____ of said governing body on _____ (Date)

(SEAL)

Federal Tax Identification Number

Remittance Address:
City of Fayetteville

DEPARTMENT OF TRANSPORTATION

BY: _____
(STATE HIGHWAY ADMINISTRATOR)

DATE: _____

PRESENTED TO BOARD OF TRANSPORTATION ITEM O: _____

CITY COUNCIL ACTION MEMO

TO: Mayor and Members of City Council
FROM: Rebecca Rogers Carter, Management Services Manager
DATE: June 13, 2011
RE: **FY 2011-12 Strategic Plan Adoption**

THE QUESTION:

Do the attached documents accurately reflect the City Council's interests related to the FY 2011-12 strategic plan?

RELATIONSHIP TO STRATEGIC PLAN:

The attached document represents the foundation for the City's FY 2011-12 strategic plan as developed by the City Council during their retreat this February and the follow up session in March. If approved by the City Council, this strategy will govern policy and management direction of the City from July 1, 2011 through June 30, 2012.

BACKGROUND:

The City's Strategic Plan has five main areas:

- A vision statement that describes the type of community the Council would like to facilitate through policy direction and staff's work efforts
- A mission statement that describes our organizational purpose, "making Fayetteville a better place for all"
- A list of core values that describes our standards of performance which is expressed with the acronym statement to "Serve with RESPECT"
- Multi-year goals that provide an intermediate focus for the work of City Council and staff, and further outlines the activities Council believes are necessary to realize the vision
- A one-year action plan that identifies issues that Council wishes to address by providing policy direction and the necessary actions that the City management should complete during the upcoming fiscal year.

ISSUES:

The attached documents accurately reflect City Council's interests related to the FY 2011-12 Strategic Plan for the City of Fayetteville.

BUDGET IMPACT:

OPTIONS:

1. Adopt, modify, or reject the City of Fayetteville FY 2011-12 Strategic Plan as presented.
2. Take no action at this time.

RECOMMENDED ACTION:

Adopt the FY 2011-12 Strategic Plan

ATTACHMENTS:

Proposed FY 2012 Strategic Plan

STRATEGIC PLAN 2011 → 2016 → 2025



Fayetteville, North Carolina
March 2011

Lyle Sumek Associates, Inc.
9 Flagship Court
Palm Coast, FL 32137

Phone: (386) 246-6250
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E-mail: sumekassoc@cfl.rr.com

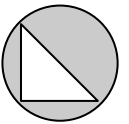


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STRATEGIC PLANNING FOR THE CITY OF FAYETTEVILLE

Strategic Planning Model for the City of Fayetteville

Value-based principles that describe the preferred future in 15 years

VISION

Destination
“You Have Arrived”

Strategic goals that focus outcome-base objectives and potential actions for 5 years

PLAN

Map
“The Right Route”

Focus for one year – a work program: policy agenda for Mayor and Council, management agenda for staff; major projects

EXECUTION

Itinerary
“The Right Direction”

Principles that define the responsibility of city government and frame the primary services – core service businesses

MISSION

Vehicle
“The Right Bus”

Personal values that define performance standards and expectations for employees

CORE BELIEFS

Fuel
“The Right People”

FAYETTEVILLE VISION 2025

City of Fayetteville Vision 2025

The City of Fayetteville
is a ***GREAT PLACE TO LIVE*** ^(A) with
a choice of ***DESIRABLE NEIGHBORHOODS***, ^(B)
LEISURE OPPORTUNITIES FOR ALL, ^(C)
and ***BEAUTY BY DESIGN***. ^(D)

Our City has a ***VIBRANT DOWNTOWN***, ^(E)
and ***VIBRANT MAJOR CORRIDORS***, ^(F)
the ***CAPE FEAR RIVER TO ENJOY***, ^(G) and
a ***STRONG LOCAL ECONOMY***. ^(H)

Our City is a ***PARTNERSHIP OF
CITIZENS*** ^(I) with a ***DIVERSE CULTURE
AND RICH HERITAGE***. ^(J)

This creates a Sustainable Community.

Fayetteville Vision 2025

PRINCIPLE A

GREAT PLACE TO LIVE

► Means

1. A clean and safe community
2. A location of choice for businesses and people
3. Quality affordable housing
4. Community of neighborhoods that are livable and connected by sidewalks and trails
5. Growing population with young professionals and families moving here
6. Accessible and efficient transit throughout the City
7. High paying skill opportunities available
8. Quality public schools with educational programs and opportunities

PRINCIPLE B

DESIRABLE NEIGHBORHOODS

► Means

1. Well-planned and designed neighborhoods
2. Quality neighborhood infrastructure: paved streets, sidewalks and trails, underground utilities, lighting, well-maintained private roads
3. Walkable neighborhoods connected by sidewalks and trails throughout the community
4. Attractive urban forest
5. Well-organized functional community watch groups
6. Neighborhoods where people are safe and secure
7. Preservation of historic neighborhoods and architecture
8. Community gathering places for residents to meet
9. Easy access to/from the neighborhood

PRINCIPLE C

LEISURE OPPORTUNITIES FOR ALL

► Means

1. Affordable public and private leisure activities
2. Leisure facilities, programs and services for all family generations
3. Convenient access to neighborhood parks, community parks and recreational/community centers
4. Aquatic facilities designed for recreation and competition
5. Choice of entertainment: nightlife, theaters, professional sports
6. Cultural venues and activities that reflect our diverse community
7. Bike trail and lanes connecting our community
8. Parks with restrooms and amenities

PRINCIPLE D

BEAUTY BY DESIGN

► Means

1. Well planned community with predictable land use and development
2. Balanced and compatible urban development with greater density in specific areas
3. Clean community with visual appeal
4. Preservation of trees and natural resources
5. Well landscaped and well designed parking lots, streetscapes, buildings
6. Buffers separating commercial – residential, single family – and multifamily
7. Signage reflecting that surrounding community character
8. Attractive commercial buildings meeting defined standards
9. Beautiful water: river, creeks, lakes and ponds
10. Green buildings – LEED certified or equivalency

PRINCIPLE E

VIBRANT DOWNTOWN

► Means

1. People living in downtown area
2. High quality hotels with space for conferences and community events
3. Easy access and convenient parking
4. Festival Park and green spaces throughout downtown
5. Downtown linked to river and Fayetteville State University
6. Connected downtown assets
7. Well-planned residential and commercial mixed-use developments
8. A variety of quality restaurants
9. Attractive buildings occupied by successful businesses

PRINCIPLE F

VIBRANT MAJOR CORRIDORS

► Means

1. High quality hotels
2. Attractive buildings occupied by successful businesses
3. Variety of retail businesses
4. Public transit along the corridor
5. Attractive, clean
6. Controlled access, efficient traffic flow
7. Buffering residential and commercial areas
8. Walkable and pedestrian safe
 - Murchison
 - Ramey
 - Bragg Blvd
 - All American
 - MLK
 - Raeford

PRINCIPLE G

CAPE FEAR RIVER TO ENJOY

► Means

1. Clean and attractive river corridor and waterways
2. Regional river park and trail system
3. Mixed use residential and commercial development near and along river
4. Preservation of our history and heritage
5. Redeveloped corridors connecting river to downtown
6. Public access and recreational use of the river and waterways
7. Residential opportunities for all incomes

PRINCIPLE H

STRONG LOCAL ECONOMY

► Means

1. Home of military-related businesses: manufacturing, hi-tech and support services
2. Diverse growing city tax base
3. Strong military presence: Fort Bragg
4. Available, competent local workforce for 21st Century jobs
5. Strong education system that prepares people for the future: employment and life
6. Growing technology-related businesses
7. Industries located in City

PRINCIPLE I

PARTNERSHIP OF CITIZENS

► Means

1. City and citizens working together to solve problems
2. Citizens involved and engaged in City governance
3. City organization working as a team
4. Citizens taking responsibility and sharing ownership for the community
5. Transparent governments with civic awareness and informed citizenry
6. City working with community organizations
7. Citizens volunteering to help the City
8. Citizens having a high level of trust and confidence in City government and elected officials, in Cumberland County and other governments
9. City working with Cumberland County, School, and other governments
10. Alignment of city services and service level and financial resources

PRINCIPLE J
INCLUSIVE COMMUNITY
WITH DIVERSE
CULTURES AND RICH
HERITAGE

► **Means**

1. Diversity recognized as a strength in our community
2. Respecting and celebrating cultural differences
3. Diversity of thoughts, ideas and expression reflected in our community values
4. Diverse people working together with a single vision and common goals
5. Learning from past barriers that divided our community
6. Heritage as military community
7. Strong community festivals and events with high level of participation
8. Fayetteville community having a hometown feeling

CITY OF FAYETTEVILLE OUR MISSION

City of Fayetteville

Our Mission

THE CITY GOVERNMENT PROVIDES SERVICE THAT MAKES FAYETTEVILLE A BETTER PLACE FOR ALL.

The City Government is *FINANCIALLY SOUND* and provides *FULL RANGE OF QUALITY MUNICIPAL SERVICES* that are *VALUED BY OUR CUSTOMERS* and delivered by a *DEDICATED WORKFORCE* in a *COST EFFECTIVE MANNER.*

The City has *WELL DESIGNED AND WELL MAINTAINED INFRASTRUCTURE AND FACILITIES.*

The City *ENGAGES ITS CITIZENS* and is recognized as a *STATE AND REGIONAL LEADER.*

City of Fayetteville

Our Mission

PRINCIPLE 1

FINANCIALLY SOUND

► Means

1. Adequate resources to support defined services and service levels
2. Investing in future and in infrastructure preventive maintenance
3. Strong financial reserves for emergencies, investments and opportunities
4. Maintaining or enhancing the City's bond ratings: City (Aa3/AA-) and utility system (A1/A+)
5. Managers acting in a financially responsible manner with prudent use of available resources
6. Expanding and growing tax base and revenues

PRINCIPLE 2

FULL RANGE OF QUALITY MUNICIPAL SERVICES

► Means

1. Safe community
2. Mobility for citizens
3. Economic development
4. Environmental stewardship
5. Quality of life
6. Healthy population
7. Attractive community

PRINCIPLE 3

VALUED BY OUR CUSTOMERS

► Means

1. Services meeting needs of citizens
2. Responsive to citizen concerns and problems
3. Dependable, consistent and equitable services on a daily basis throughout the City
4. Timely responses to an emergency situation
5. High level of customer and citizen satisfaction
6. Citizens understanding City services
7. Services meeting needs of citizens

PRINCIPLE 4

DEDICATED WORKFORCE

► Means

1. Committed to the job, the City and serving the community
2. Customer-focused – caring and respectful for our customers
3. Professional behavior and ethics
4. Well-trained and technically competent
5. Well-compensated

PRINCIPLE 5

COST-EFFECTIVE MANNER

► Means

1. Operating like a “service business”
2. Optimizing the City’s resources
3. Knowing the best practices
4. Improving the process to produce
5. Evaluating performance and outcomes

PRINCIPLE 6 WELL DESIGNED AND WELL MAINTAINED INFRASTRUCTURE AND FACILITIES

► Means

1. Reliable services
2. Facilities designed with the community in mind
3. Designed for future growth
4. Infrastructure that supports efficient service delivery
5. Customer-friendly designs

PRINCIPLE 7

ENGAGES ITS CITIZENS

► **Means**

1. Timely information to citizens
2. Listening to and addressing community's need
3. Seeking input prior to decisions and plans
4. Focusing on what is "best" for the entire community
5. Using citizen volunteers
6. Partnering with community organizations to provide services

PRINCIPLE 8

STATE AND REGIONAL LEADER

► **Means**

1. Building regional relationship
2. Receiving national and state recognition
3. Active lobbying for the interests of our City and community in Raleigh and Washington, D.C.
4. Providing regional response: emergency services, public works
5. Being the 1st – taking innovative action

CITY OF FAYETTEVILLE CORE BELIEFS

City of Fayetteville

Core Values

**We, the Mayor, City Council, Managers,
Supervisors and Employees**

Serve with

R esponsibility
E thics
S tewardship
P rofessionalism
E ntrepreneurial Spirit
C ommitment
T eamwork

**to safeguard and enhance the public trust
in City Government**

Core Beliefs – Definition

BELIEF 1

SERVE

► Means

1. Treating our customer in a courteous and respectful manner
2. Taking timely action and time to explain your decision or actions to our customer
3. Listening to and knowing the needs of your customer
4. Working with compassion and empathy for our customers
5. Giving more than what our customer expects – our customer is delighted and pleased
6. Looking for ways to say “YES” in a consistent and equitable manner
7. Evaluating the outcome for our customers and our customer’s satisfaction
8. Delivering service in a positive, enthusiastic manner

BELIEF 2

RESPONSIBILITY

► Means

1. Taking personal responsibility for the final product, the process and the outcome
2. Taking personal responsibility for your behavior, actions and decisions
3. Defining clear performance expectations and standards for the project, job or services
4. Taking the initiative and anticipating potential problems and taking appropriate actions
5. Making timely decisions
6. Holding self and others accountable
7. As a supervisor or leader, taking responsibility for your team’s performance, actions and outcomes

BELIEF 3

ETHICS

► Means

1. Behaving consistently in an honest and fair manner
2. Keeping your word and delivering on your commitments
3. Communicating in an honest, truthful manner with direct responses to questions
4. Acting in an ethical and equitable manner and avoiding any perception of impropriety
5. Having a sincere, positive and candid attitude
6. Always giving 100% effort
7. Using the public trust to guide your actions

BELIEF 4

STEWARDSHIP

► **Means**

1. Managing and developing resources
2. Placing the public interest above personal interest
3. Planning work activities and daily schedules to maximize use of resources
4. Completing projects on time and within budgets
5. Taking care of and using preventative maintenance on City equipment, vehicles, technology and infrastructure
6. Looking for ways to leverage City resources and to expand revenues
7. Taking actions and providing services that add value to the quality of lives of our citizens

BELIEF 5

PROFESSIONALISM

► **Means**

1. Developing and maintaining professional and technical competence
2. Actively pursuing opportunities that enhance our ability to serve
3. Helping to develop the knowledge and skills of others through coaching, mentoring or being a role model
4. Continuously learning by evaluating performance and identifying opportunities for improvement
5. Learning about trends and “best practices” and applying them to Fayetteville
6. Presenting a positive image for the City in your appearance, workspace, and vehicles
7. Participating in professional or trade associations

BELIEF 6

ENTREPRENEURIAL SPIRIT

► **Means**

1. Thinking creatively
2. Being willing to try a new idea or approach
3. Challenging the status quo and questioning the value of the process and work activity
4. Using technology to enhance productivity or improve management and service delivery
5. Seeking innovative ways to resolve problems
6. Evaluating outcomes and being willing to change plans, process or the way of doing business
7. Willing to take a reasonable risk which may have positive return to the City

BELIEF 7

COMMITMENT

► Means

1. A personal commitment to the City's mission and values
2. Being loyal and supportive to the City Mayor, City Council and City management
3. Willing to adapt to our changing community and operating environment
4. Working with the community by listening to their needs and involving them appropriately
5. Timely implementation of the Council decisions and direction
6. Promoting understanding among citizens and employees of what is important to us
7. Doing the job right the first time

BELIEF 8

TEAMWORK

► Means

1. Working together to accomplish the City's mission
2. Knowing and fulfilling your role and responsibilities to help your team achieve its goals
3. Cooperating and collaborating to define goals, to complete tasks, to communicate and to resolve conflicts
4. Being an active member of the team
5. Willing to pitch in and go beyond your defined role
6. Willingness to ask for help and to help others
7. Building a sense of City unity

CITY OF FAYETTEVILLE PLAN 2011 – 2016

City of Fayetteville

Goals 2016

Greater Tax Base Diversity – Strong Local Economy

**More Efficient City Government –
Cost-Effective Service Delivery**

**Growing City, Livable Neighborhoods –
A Great Place to Live**

More Attractive City – Clean and Beautiful

Greater Community Unity – Pride in Fayetteville

Revitalized Downtown – A Community Focal Point

Goal 1 Greater Tax Base Diversity – Strong Local Economy

OBJECTIVES	MEANS TO CITIZENS	SHORT TERM CHALLENGES AND OPPORTUNITIES
1. Retain and grow current businesses and jobs	1. Job opportunities for citizens and our children	1. Attracting developers and investors to major corridors and specific locations
2. Increase industry and commercial tax base within the City	2. Higher-paying job opportunities	2. Increasing the number of “value added” jobs beyond retail and service business
3. More jobs with higher wages and increase per capita income	3. More diverse tax base and less reliance on property tax for homeowners	3. Attracting new businesses to locate within the City
4. Have an available, competent local workforce	4. Opportunities to develop and grow your own business	4. Support for local businesses
5. Attract more military-based industries	5. Convenient air travel at a reasonable cost	5. Tapping the economic potential of the expansion of Fort Bragg and attracting military related businesses
6. Increase occupancy of vacant retail spaces and office spaces	6. Educational opportunities for a lifetime	
		LONG TERM CHALLENGES AND OPPORTUNITIES
		1. Developing a workforce prepared for 21 st Century jobs
		2. Image of Fayetteville
		3. National recession and its impact on business investment and financing
		4. Working with the Chamber of Commerce to define goals, performance expectations, desired outcomes

POLICY ACTIONS 2011 – 2012

PRIORITY

1. Economic Development Contract with Chamber of Commerce

High Priority

MANAGEMENT ACTIONS 2011 – 2012

PRIORITY

1. Bragg Boulevard Corridor Development (Hay Street to I-295)
 - Corridor Plan: Funding
 - Corridor Plan: Development
 - Project: Villagio Development
2. Nonstop Air Service to Washington, D.C.
 - Pursue Opportunity
 - Acquires slot at National Reagan Airport
3. HOPE VI Business Park Development
 - Assembly Land
 - RFD for Developers
 - Link Sustainability Campus

Top Priority

Top Priority

Top Priority

MANAGEMENT IN PROGRESS 2011 – 2012

1. Murchison Road Corridor Development
 - Redevelopment Plan: Adoption
 - Washington Drive School
 - Gateway Beautification (at MLK Park)
2. Hotel and Conference Center Development
3. Military Business Park Infrastructure: Sewer and Street Improvements

MAJOR PROJECTS 2011 – 2012

1. Airport Improvements: Restrooms, Awnings, Escalators

ON THE HORIZON 2012 – 2016

1. Airport Terminal Master Plan and Capital Projects
2. Cape Fear River Land Use Plan
3. Ramsey Street Corridor Overlay Zone Ordinance
4. Sustainable Communities Foundation: Economic Development Project
5. Raeford Road Corridor Development

Goal 2

More Efficient City Government – Cost-Effective Service Delivery

OBJECTIVES

1. Greater accountability for performance, results and transparency
2. Services delivered in a cost-effective manner
3. Investing in City's future infrastructure, facilities and equipment
4. Producing results following the strategic plan and budget
5. High level of customer satisfaction with city services

MEANS TO CITIZENS

1. City stewardship of tax dollars
2. Valued services and products for your tax dollars and fees
3. Responsive City services provided in a customer-friendly manner
4. Services delivered in the best, most cost-effective manner
5. City-Public Works Commission working together for your benefit
6. Reasonable tax rate and fees

SHORT TERM CHALLENGES AND OPPORTUNITIES

1. Recruiting and retaining top quality City workforce
2. Technology infrastructure and lack of investment
3. Residents needs and demands for services vs. their willingness to pay
4. Services and service levels with adequate funding
5. Rising cost of City operations: healthcare, retirement, materials
6. Role of city government – defining core services

LONG TERM CHALLENGES AND OPPORTUNITIES

1. Revenues not keeping pace with expenditures and service demands
2. Federal and State mandates and regulations
3. Potential retirement of City employees and replacements
4. Who should pay for services and programs

POLICY ACTIONS 2011 – 2012

1. FAST Improvements
 - Funding Direction
2. City Funding for Non Profit Organizations
 - Policy Review
 - Direction
3. Comprehensive Classification and Compensation Plan
 - Project Funding
 - Project: Completion
4. Solid Waste Contracting for Service Pilot Study
5. Lobbyist: Evaluation
 - Evaluate Situation: Federal and State
 - Determine Direction, Funding
6. Goals and Performance Matrix
 - Development
 - Funding

PRIORITY

Top Priority

Top Priority

High Priority

High Priority

MANAGEMENT IN PROGRESS 2011 – 2012

1. Security at City Hall: Report and Direction
2. IT Organization Performance Evaluation Report
3. Consolidated 9 – 1 – 1 Communications Center
 - CAD – CAD
 - OSSI
 - Dispatch
4. Fire Department Accreditation
5. IT Infrastructure Upgrade: Implementation
6. Recycling Contract and Services

MAJOR PROJECTS 2011 – 2012

1. Fire Station 19: Construction

ON THE HORIZON 2012 – 2016

1. Consolidated Communications Center with Cumberland County
2. Human and Social Needs Survey and Direction
3. Organizational Climate and Employee Survey
4. Police Staffing (PERF Recommendations): Direction and Funding

PRIORITY

High Priority

MANAGEMENT ACTIONS 2011 – 2012

1. Limited English Proficiency and Strategy

Goal 3

Growing City, Livable Neighborhoods – A Great Place to Live

OBJECTIVES

1. Consistent improvement in reducing crime rates
2. Well-organized neighborhoods with residents taking pride and responsibility for the neighborhood
3. Safe streets with vehicles traveling at the posted limits
4. Manage the City’s future growth and development with quality development and redevelopment reflecting plans, policies, and standards
5. Improve mobility within the City: road capacity, traffic flow, public transportation

MEANS TO CITIZENS

1. A safe, secure feeling throughout the City
2. Residents want to live within the City
3. Convenience – shopping, recreation, education, entertainment
4. Positive choices of activities in your leisure time
5. Support for families, seniors and youth

SHORT TERM CHALLENGES AND OPPORTUNITIES

1. Residents feeling safe and secure
2. Traffic congestion and flow
3. Walkable and pedestrian friendly community
4. Police working with residents to increase community safety

LONG TERM CHALLENGES AND OPPORTUNITIES

1. Implementing the Unified Development Ordinance
2. Lack of recreational and leisure opportunities within Fayetteville
3. Funding for planning, programs and facilities including maintenance and operations
4. Level of development regulations by the City

POLICY ACTIONS 2011 – 2012

1. Park Bond Referendum (with Cumberland County)
 - Direction
2. Police Substation
 - Complete Study
 - Determine Direction
 - Funding
3. Sewer Hook Up Acceleration
 - Direction
 - Funding
 - Evaluate – Reduce 8%
4. Street Lighting Ordinance
 - Direction
 - Implementation
5. Private Roads Policy Framework: Direction and Funding (necessary for City services)

PRIORITY

Top Priority

Top Priority

Top Priority

High Priority

MANAGEMENT IN PROGRESS 2011 – 2012

1. Pavement Management Program
2. Unified Development Ordinance: Zoning Map and Administrative Manual
3. Residential Rental Program (PROP): Direction and Funding

MAJOR PROJECTS 2011 – 2012

1. Storm Water Projects
2. Cross Creek Linear Park Phase 3B
3. Sidewalks in Developed Areas
4. Grove Street Safety Project

ON THE HORIZON 2012 – 2016

1. Shaw Heights/Julie Heights Annexations
2. Gates IV Annexation
3. Enclaves Annexation
4. Curfew Options: Direction
5. Mall Pedestrian Connectivity
6. Panhandling Ordinance: Enforcement Evaluation and Direction
7. Community Wellness New Initiatives: Direction and Funding

MANAGEMENT ACTIONS 2011 – 2012

1. Reclaiming Neighborhoods Next Project: Direction

PRIORITY

Top Priority

Goal 4 More Attractive City – Clean and Beautiful

OBJECTIVES	MEANS TO CITIZENS	SHORT TERM CHALLENGES AND OPPORTUNITIES
1. Clean and beautiful community with less trash and less visual blight	1. Taking responsibility for your property and cleaner community	1. Residents and property owners responsibility for appearance of their homes, buildings, landscaping
2. Develop, adopt and support standards that buffer differing land uses and assure attractive commercial buildings	2. Protection of your property values	2. Blighted areas needing City actions
3. Increase green spaces throughout the city	3. Pride in the City and in your neighborhood	3. Improving the “first impression” of Fayetteville
4. Have signage reflecting the surrounding community character	4. Fayetteville becoming a showcase for guests/visitors	4. Degree of City regulations and level of enforcement or compliance
5. Incorporate “green buildings” concepts and LEED equivalency	5. Less trash and junk	
		LONG TERM CHALLENGES AND OPPORTUNITIES
		1. Funding for beautification programs and activities
		2. Panhandling and homeless population
		3. Personal property rights vs. community benefit and protection of property values
		4. Differing personal values and standards among residents

POLICY ACTIONS 2011 – 2012

1. Building Demolition Program
 - Evaluate
 - Review Priority of Projects
 - Funding
 - Administrative Fee
 - Determine How to Address Repeat Offenders
2. “Fayetteville Beautiful” Support
 - Continued Staff Support
3. Sign Ordinance Revision/Enforcement
 - Define Direction and Expectations
 - Evaluate Ordinance
 - Draft Ordinance

PRIORITY

Top Priority

High Priority

High Priority

MANAGEMENT ACTIONS 2011 – 2012

1. Old Days Inns
 - Pursue Developer for Site

PRIORITY

High Priority

MANAGEMENT IN PROGRESS 2011 – 2012

1. North Carolina Veterans Park
 - Operations and Maintenance Plan
 - Marketing Program
 - Phase II Development Plan
2. Multi Family Recycling Program: Implementation
3. Texff: Clean Up and Development
 - Site Clean Up
 - Secure Buildings
 - Design River Trail Phase II
 - Evaluate Redevelopment Opportunities
 - Seek Funding for Wells Monitoring

MAJOR PROJECTS 2011 – 2012

1. North Carolina Veterans Park – Phase I: Dedication
2. Cape Fear River Trail Phase II: Final Design and Construction

ON THE HORIZON 2012 – 2016

1. Code Enforcement: Service Level and Funding
2. Commercial Recycling: Plan and Funding
3. River Park Development
4. Community Sustainability Council: Direction

Goal 5 Greater Community Unity – Pride in Fayetteville

OBJECTIVES	MEANS TO CITIZENS	SHORT TERM CHALLENGES AND OPPORTUNITIES
1. Better informed citizenry about City and City government	1. Feeling like part of the community	1. Partnering with other governments and community organizations
2. Increase community dialog on major issues	2. Greater awareness of the City	2. Positive advocacy for the City to the community
3. Develop and maintain collaborative working relations among various governmental units	3. Volunteering and contributing to the City and the community	3. Misinformation about City government
4. Increase trust and confidence in City government	4. Opportunities to participate in City government to make decisions and to shape plans	4. Socio-economic and racial divide in the community
5. Marketing the City	5. City leaders working for the betterment of the City	5. Helping residents to understand the value of City services
6. Support local businesses	6. Protection of yours and the City's interests	
		LONG TERM CHALLENGES AND OPPORTUNITIES
		1. Transient population passing through Fayetteville
		2. Community benefit vs. district agendas
		3. Multiple languages spoken in the community
		4. Determining "How" to inform or engage residents

POLICY ACTIONS 2011 – 2012

1. 250th Celebration
 - Determine Direction and Scope
 - Develop Plan
 - Funding
2. Citizen Survey
 - Define Concept
 - Develop Proposal on Approach
 - Determine Direction
 - Funding

MANAGEMENT ACTIONS 2011 – 2012

1. City Communication Plan and Strategy
 - Develop Plan
 - Determine Funding

PRIORITY

Top Priority

MANAGEMENT IN PROGRESS 2011 – 2012

1. Youth Council: Implementation
2. Homeless Briefing (with Cumberland County Continuum of Care)

ON THE HORIZON 2012 – 2016

1. Summer Youth Programs: Direction and Funding
2. Youth Employment: Discussion with the Business Community

Goal 6

Revitalized Downtown – A Community Focal Point

OBJECTIVES

1. Adequate parking and access
2. Financially self-sustaining Museum of Art
3. Develop World Class North Carolina Veterans' Park
4. Make Downtown a viable neighborhood with services available
5. Increase building occupancy with successful businesses

MEANS TO CITIZENS

1. Places to live Downtown
2. Going Downtown for entertainment and culture
3. A place that you want to go
4. Easy access
5. Downtown known as the place for community events and festivals
6. Greater use of Cape Fear River

SHORT TERM CHALLENGES AND OPPORTUNITIES

1. Attracting diverse businesses to Downtown
2. Addressing Prince Charles Hotel
3. Vacant buildings with no actions to address situation
4. Defining boundary and plans for Downtown

LONG TERM CHALLENGES AND OPPORTUNITIES

1. Speculation by property owners
2. Increasing number of Downtown residents
3. More reasons to think about going to Downtown
4. Conflicting visions for Downtown
5. Downtown: policy and funding

POLICY ACTIONS 2011 – 2012

1. Sign Ordinance: Ordinance for Downtown
 - Review Ordinance
 - Determine Direction
2. Disincentives for Vacant Buildings
 - Explore Creative Disincentive Options
 - Determine City Actions

PRIORITY

MANAGEMENT ACTIONS 2011 – 2012

1. Prince Charles Hotel
 - Explore Options of Action by the City
 - Determine City Actions
2. Multi-modal Center
 - Complete Land Assembly
 - Secure Funding
 - Complete Design

PRIORITY

High Priority

High Priority

MANAGEMENT IN PROGRESS 2011 – 2012

1. Downtown Marketing Plan: Development (CVB)
2. Festival Park Plaza Building: Direction

MAJOR PROJECTS 2011 – 2012

1. Franklin Street Parking Garage
2. Wayfinding Signs
3. Russell Street Sidewalk and Streetscape Improvements
4. Rail Corridor Improvements

ON THE HORIZON 2012 – 2016

1. Downtown Development Plan: Boundary, Update and Funding
2. Historic District and Boundary Restrictions
3. MSD: Review and Direction

CITY OF FAYETTEVILLE ACTION AGENDA 2011 – 2012

City of Fayetteville Policy Agenda 2011 – 2012

TOP PRIORITY

Park Bond Referendum: Proposal and Direction
Police Substations Study: Direction and Funding
FAST Improvements-Evening Service: Direction and Funding
City Funding of Non Profit Organizations: Policy Review and Direction
Sewer Hook Up Acceleration: Direction and Funding
Building Demolition Program: Funding

HIGH PRIORITY

Economic Development Contract with the Chamber of Commerce
Sign Ordinance: Revision and Direction
Street Lighting Ordinance: Direction and Funding
Comprehensive Classification and Compensation: Plan and Funding
Solid Waste Contracting for Services: Pilot Study and Future Direction
"Fayetteville Beautiful": City Endorsement and Resources

City of Fayetteville Management Agenda 2011 – 2012

TOP PRIORITY

Bragg Boulevard Corridor Development (Hay Street to I-295): Corridor Plan

Non Stop Air Service to Washington, D.C.

Reclaiming Neighborhoods Next Project: Direction

HOPE VI Business Park Development

City Communications Strategy: Plan and Funding

HIGH PRIORITY

Limited English Proficiency and Strategy

Old Days Inn Site Development

Multi Modal Center: Land Assembly and Design

Prince Charles Hotel: City Options and Direction

City of Fayetteville

Key Management in Progress 2011 – 2012

Consolidated 9-1-1 Operations

Residential Rental Program (PROP): Direction and Funding

North Carolina Veterans Park

Youth Council

Festival Park Plaza Building: Direction

Murchison Road Corridor Development

City of Fayetteville

Major Projects 2011 – 2012

Airport Improvements: Restrooms, Awnings, Escalators

Fire Station 19: Construction

Storm Water Projects

Cross Creek Linear Park Phase 3B

Sidewalks in Developed Areas

Grove Street Safety Project

North Carolina Veterans Park – Phase I: Dedication

Cape Fear River Trail Phase II: Final Design and Construction

Franklin Street Parking Garage

Wayfinding Signs

Russell Street Sidewalk and Streetscape Improvements

Rail Corridor Improvements

CITY COUNCIL ACTION MEMO

TO: Mayor and Members of City Council
FROM: Lisa Smith, Chief Financial Officer
DATE: June 13, 2011
RE: **Tax Refunds of Greater Than \$100**

THE QUESTION:

City Council approval is required to issue tax refund checks for \$100 or greater.

RELATIONSHIP TO STRATEGIC PLAN:

Not applicable.

BACKGROUND:

Tax refunds approved for:

- 1) Five Riddles, III, Inc. - Approved by the NC Property Tax Commission for the month of December, 2010.
- 2) WT Heath - Approved by the Cumberland County Special Board of Equalization for the month of April, 2011.

ISSUES:

None.

BUDGET IMPACT:

Budget impact is \$6,019.22.

OPTIONS:

Approve the refunds.

RECOMMENDED ACTION:

Staff recommends approval of the refunds.

ATTACHMENTS:

Tax Refunds of Greater Than \$100



June 13, 2011

MEMORANDUM

TO: Lisa Smith, Chief Financial Officer *LS*

FROM: Nancy Peters, Accounts Payable

RE: Tax Refunds of Greater Than \$100

The tax refund, including interest, listed below for greater than \$100 was approved by the NC Property Tax Commission for the month of December, 2010.

NAME	BILL NO.	YEAR	BASIS	CITY REFUND
Five Riddles III, Inc.	4733477 CC 2009	2009	Over Payment	\$5,637.89
TOTAL				\$5,637.89

The tax refund listed below for Greater Than \$100 was approved by the Cumberland County Special Board of Equalization for the month of April, 2011.

NAME	BILL NO.	YEAR	BASIS	CITY REFUND
WT Heath	1915813	2007 - 2009	Duplicate Listing	\$381.33
TOTAL				\$381.33

CITY COUNCIL ACTION MEMO

TO: Mayor and Members of City Council
FROM: Ronald McElrath, Director of Human Relations/ADA Coordinator/Title VI Compliance Officer for Transit
DATE: June 13, 2011
RE: **Comprehensive Limited English Proficiency (LEP) Policy**

THE QUESTION:

Should there be a clear and concise City-wide comprehensive Limited English Proficiency (LEP) Policy?

RELATIONSHIP TO STRATEGIC PLAN:

Goal 4 More Efficient City Government – Cost-Effective Service Delivery (customer/user friendly services that are accessible to all)

BACKGROUND:

Title VI of the Civil Rights Act was passed in 1964 and prohibits discrimination on the basis of race, color, or national origin in any program or activity receiving federal financial assistance. In August of 2000, President Bill Clinton issued Executive Order 13166 entitled "Enforcement of Title VI of the Civil Rights Act of 1964 – National Origin Discrimination Against Persons with Limited English Proficiency (LEP)". The Executive Order clarified existing responsibilities under the Civil Rights Act.

ISSUES:

Establishment of an LEP policy that is consistent with legal requirements to be used City-wide as opposed to fragmented policies by individual departments receiving grant monies which in themselves do not deobligate the City's other departments and services from complying. As stipulated by law and to meet HUD, FTA, Justice Department and other Federal granting agency requirements, the City is clarifying its procedures and revising its policy related to individuals with limited English proficiency.

BUDGET IMPACT:

None at this point

OPTIONS:

N/A

RECOMMENDED ACTION:

Adopt the resolution to be published as the City's commitment and the policy complying with Title VI and all other compliance directives related to the Limited English Proficiency policy or mandate.

ATTACHMENTS:

LEP Resolution

LEP Policy

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE AUTHORIZING THE CITY MANAGER TO IMPLEMENT A CITY LIMITED ENGLISH PROFICIENCY LANGUAGE ACTION PLAN AS REQUIRED BY TITLE VI OF THE CIVIL RIGHTS ACT OF 1964 AND EXECUTIVE ORDER 13166

WHEREAS, Title VI of the Civil Rights Act of 1964 states that no person in the United States shall, on the grounds of race, color or national origin be excluded from participation in, be denied the benefits of, or be subject to discrimination under any program or activity receiving Federal financial assistance; and

WHEREAS, Executive Order 13166 clarified existing responsibilities of local governments under the Civil Rights Act; and

WHEREAS, the City of Fayetteville is the recipient of Federal grants and is required as such to comply with HUD, FTA, Justice Department and other Federal granting agency requirements; and

WHEREAS, Fayetteville's changing demographics have resulted in significant growth in the City's limited English proficiency (LEP) population; and

WHEREAS, the City strives to provide to all citizens meaningful access to City programs, activities, services and opportunities;

NOW, THEREFORE, BE IT RESOLVED that in compliance with Title VI and Executive Order 13166, and in order to provide quality services to all members of the public, the City of Fayetteville shall take the following steps to ensure accessibility of its programs to its limited English-speaking customers:

1. When needed, the City will provide trained interpreters at no cost to any individual who requires such services in order to participate in a City program. If a bi-lingual employee is available to provide such services, they will be used if they have been trained in interpretive services. Such training for employees may be provided upon the employee's request, subject to availability of funds.
2. All employees in positions which have contact with the public, whether federally funded or not, will be trained in the procedures to follow when a limited English-speaking customer attempts to access a City Service and there is difficulty in communicating with that customer. Training will be provided in the following areas:
 - a. Determination of the language needed;
 - b. Availability of trained translators through the Refugee Resettlement Program and how and when to call them;
 - c. Availability and use of the AT&T Language Line Services; and

d. Cross cultural awareness training.

3. The City's policy of ensuring accessibility of City programs and services to all of its citizens, regardless of English proficiency, will be reviewed with appropriate management staff. Each Department will be responsible for identifying its needs for its limited English-proficiency customers, including training needs for Departmental employees and need for translated program materials, and shall work with the Human Relations Department to implement a City LEP policy on an ongoing Departmental basis.

ADOPTED this the _____ day of _____, 2011.

CITY OF FAYETTEVILLE

(SEAL)

By: _____
ANTHONY G. CHAVONNE, Mayor

ATTEST:

JENNIFER PENFIELD, Deputy City Clerk



City Manager's Office

_____, 2011

MEMORANDUM

TO: All Department Heads, Managers, and Supervisors

THRU: Karen M. McDonald, City Attorney
Renner Eberlein, Assistant City Attorney

FROM: Dale Iman, City Manager

SUBJECT: Limited English Proficiency Policy

Purpose: As stipulated by law and to meet HUD, FTA, Justice Department and other Federal granting agency requirements, the City is clarifying its procedures and revising its policy related to individuals with limited English proficiency.

Applicability: This policy applies to all current employees.

Policy:

A. BACKGROUND

Title VI of the Civil Rights Act was passed in 1964 and prohibits discrimination on the basis of race, color, or national origin in any program or activity receiving federal financial assistance. In August of 2000, President Bill Clinton issued Executive Order 13166 entitled "Enforcement of Title VI of the Civil Rights Act of 1964 – National Origin Discrimination Against Persons With Limited English Proficiency (LEP)." The Executive Order clarified existing responsibilities under the Civil Rights Act.

B. POLICY & PROCEDURE SUMMARY

The City of Fayetteville (COF) has developed this Limited English Proficiency Policy and Procedure memorandum to help identify reasonable steps to provide language assistance for LEP persons seeking meaningful access to COF services as required by Title VI of the Civil Rights Act and Executive Order 13166. A Limited English Proficiency person is one who does not speak English as his or her primary language and who has a limited ability to read, speak, write, or understand English.

This policy details procedure regarding how to identify a person who may need language assistance, the ways in which assistance may be provided, training staff, how to notify LEP persons that assistance is available, and information for future plan updates.

In developing the policy and while determining the extent of the COF's obligation to provide LEP services, the COF conducted the Department of Justice "Four Factor Analysis" which considers the following:

- 1) The number or proportion of LEP persons eligible in the COF service area who may be served or who are likely to encounter a COF program, activity, or service;
- 2) The frequency with which LEP individuals generally come in contact with a COF representative providing COF services;
- 3) The nature and importance of the program, activity or service provided by the COF to the LEP population; and,
- 4) The resources available to the COF and overall costs to provide LEP assistance.

A brief description of these considerations is provided in the following section.

C. FOUR FACTOR ANALYSIS

- 1) **The number or proportion of LEP persons eligible in the COF service area who may be served or who are likely to encounter a COF program, activity, or service.**

The COF examined the US Census reports from 2000 and was able to determine that three significant language usage populations exist which speak languages other than English. Those populations are of Spanish speaking persons (16,536 – 5.9% of Area Population), Other Indo-European language speakers (7,916 – 2.8% of Area Population) and Asian and Pacific Island language (5,040 – 1.8% of Area Population). Of the people who indicated they spoke Spanish, approximately 2,415 indicated they spoke English "not well" or "not at all," meaning that those 2,415 likely qualify as LEP people.

Note: The 2010 Census Data on Language Speaking skills is not available as of May, 2010.

- 2) **The frequency with which LEP individuals generally come in contact with a COF representative providing COF services.**

The City has assessed the frequency with which staff generally has or could possibly have contact with LEP customers, citizens and others. These contacts most often occur when transit services are provided, through law enforcement contacts, and through visitor/guest contacts at City Hall and recreation facilities. Most COF departments do not receive requests for interpreters. The Police Department and Fire Department both use "language line" telephone translation services and on staff interpreters when translation becomes necessary, and have access to rights advisements in Spanish and several other languages through the Cumberland County Courthouse. The Transit Department uses the FTA website and the Community

Development Department uses the HUD website to access documents translated into Spanish and several other languages. The Human Relations Department and the Human Resources Development Department uses the DOJ website, the EEOC website and the ADA website.

The COF also provides, on its own accord, some vital documents translated into Spanish including written advisements that translation services are available on request.

In summary, most COF employees have very little contact with LEP individuals.

Most foreign tourists that visit the COF service area have been bilingual and not LEP when they sought assistance from City employees.

3) The nature and importance of the program, activity or service provided by the COF to the LEP population.

According to the United States Census bureau, 2005 – 2009 American Community Survey, the COF has no large geographic concentration of any one type of LEP individuals in its service area. The overwhelming majority of the population, (91%), speak only English. The Spanish speaking population is predominantly bi-lingual, (72%), bilingual, however, 2,415 Spanish speaking people indicated they speak English “not well”, or “not at all.” The “safe harbor” provisions stated in Federal LEP guidelines require that service providers translate vital documents into languages which are spoken by populations of LEP persons greater than 5% of the total population, or populations greater than 1,000 people.

The City has one Department, the Human Relations Department, which provides outreach services to LEP individuals within the COF service area.

4) The resources available to the COF and overall costs to provide LEP assistance.

The City assessed its available resources that could be used for providing LEP assistance. This included identifying how much a professional interpreter and translation service would cost on an “as needed” basis, which documents would be the most valuable to be translated into Spanish, (which is the only LEP population with numbers supporting the need for translated vital documents), taking an inventory of available organizations that the COF could partner with for outreach and translation efforts, and determining what level of staff training is needed.

After analyzing the four factors, the City developed the policy and procedures outlined in the following section for assisting persons of limited English proficiency.

D. LIMITED ENGLISH PROFICIENCY PROCEDURES

1) How to Identify an LEP Person who Needs Language Assistance - Below are tools that may help identify people who may need language assistance:

- Examine records requests for language assistance from past events in order to anticipate future needs.

- Have the Census Bureau’s “I Speak Cards” at each City service reception area or area at which City employees greet the general public.
- When COF sponsors events, workshops or conferences where it is anticipated that LEP people will attend and may need assistance:
 - Set up a sign-in sheet table, have a staff member greet and briefly speak to each attendee in order to informally gauge the attendee’s ability to speak and understand English.
 - Have the Census Bureau’s “I Speak” cards at the event. While staff may not be able to provide translation assistance at that particular day’s meeting, the cards are an excellent tool to identify language needs for future meetings.
 - Survey transit drivers, police officers, fire department first responders, City Hall reception staff, recreation staff and other first line staff to assess any direct or indirect contact with LEP individuals.

2) Language Assistance Measures – The COF has or will implement the following LEP procedures. The creation of these steps is based on the very low percentage of persons speaking other languages or not speaking English at least “well” and the lack of resources available in the COF service area:

- **Oral Translation:** The City has several employees who speak Spanish or other languages fluently, and who can provide significant assistance to other City employees when telephone or in-person LEP contacts occur. The Human Relations Department will maintain a list of multilingual employees and their City office contact information so that these employees can be called on to help translate if necessary.

When an interpreter is needed, whether in person or on the telephone, and COF has exhausted the employee translator option above, staff will first attempt to determine what language is required using the “I Speak” card. Staff shall then use the telephone interpreter service - Language Line Services at <http://www.languageline.com>. On the Language Line home page, the staff will select the “Need an Interpreter Now” link and follow the directions to receive an access code. Language Line provides translation in languages that the COF is likely to encounter, such as Spanish, Vietnamese, Japanese, Hmong, Korean, French, German and Russian.

- **Written Interpretation** – Vital documents identified by the COF Transit Division, Police and Fire Departments will be translated into Spanish. The COF can use the services of “Language Line” to translate other materials as necessary.
- 3) **COF Staff Training** – All COF staff will be provided with the LEP Policy during regularly scheduled staff meetings. Handouts containing access information of LEP individuals and providers will be distributed to all staff and updated as necessary.
 - 4) **Outreach Techniques** – As of this first draft of the COF LEP Policy dated May, 2011, the City does not have a formal practice of outreach techniques due to the lack of LEP population and resources available in the service area. The City will translate and print key materials and make those materials available at various COF Departments, including the Transit Department, the Community Development Department, the Parks and Recreation Department, the Police Department, the Fire Department and the Human Relations Department when a specific LEP population or need is identified.
 - 5) **Monitoring and Updating the LEP Plan** – This policy is designed to be flexible and is one that can be easily updated. The City has identified the Human Relations Department as the responsible Department, and will clearly identify a responsible Human Relations staff member to assist customers with language issues and to field any language access concerns and complaints. The City will review and update LEP policies and procedures every third year beginning in May, 2011, and will review and update LEP policies each time new United States Census Bureau Language Statistics are published.
 - 6) **Dissemination of the COF Limited English Proficiency Plan** – Copies of the LEP Policy memorandum will be provided on request to any person(s) requesting the document via phone, in person, by mail, or by e-mail. LEP persons may obtain copies/translations of the plan upon request.

E. SPECIFIC DEPARTMENTAL/DIVISION LEP PLANS

Specific and separate departmental and divisional LEP plans may supplement, but may not replace this general City policy.

F. RESPONSIBILITIES

- 1) **Human Relations Staff** – Human Relations Staff will provide information to departments regarding translation services and language assistance.
- 2) **City Mangers/Supervisors** – City supervisors and managers will meet with employees to explain the LEP Policy and to provide information regarding translation services and language assistance.
- 3) **City Clerk Staff** – City Clerk Staff will serve as the primary contact for questions and concerns regarding the City’s general LEP policy. City Clerk staff will refer questions and concerns to departments and divisions as necessary and appropriate.

4) Department and Division Staff – Departments and Divisions will identify Department/Division employees who are multi-lingual and who may provide oral translation if needed and will provide those employees' names to the Human Resources Department to keep on file. Departments and Divisions will also serve as the primary contact and responding officials for questions or concerns related to:

- Specific LEP plans within a department/division;
- Community outreach conducted by the department; and
- Services provided to individuals by the department/division.

5) Employees – Employees will provide information to LEP individuals as referenced in this policy, and will advise and consult with their Department manager and/or supervisor when such services are provided.

Any questions or comments regarding this plan should be directed to the City Clerk's Office:

City of Fayetteville
City Clerk
433 Hay Street
P.O. Box 1513
Fayetteville, NC 28302
Phone: (910) 433 - 1989
Fax: (910) 433 - 1980

RJE

CITY COUNCIL ACTION MEMO

TO: Mayor and Members of City Council
FROM: Dale Iman, City Manager
DATE: June 13, 2011
RE: **Fiscal Year 2011-2012 Budget Ordinance and Fee Schedule, Fiscal Year 2012-2016 Capital Improvement and Information Technology Plans, Capital Project Ordinance 2012-1, Capital Project Ordinance Amendments 2012-1 through 2012-8, and Special Revenue Fund Project Ordinance Amendment 2012-1**

THE QUESTION:

Council is asked to adopt the Fiscal Year 2011-2012 Budget Ordinance which incorporates \$203,000 in additional appropriations beyond the Recommended Budget for the General Fund as detailed below. In addition to setting the general ad valorem tax rate at 45.6 cents, the Central Business Tax District ad valorem tax rate at 10 cents, and the Lake Valley Drive Municipal Service District ad valorem tax rate at 34.5 cents, the ordinance also levies the two Stormwater fees (\$3 per month) and the residential recycling fee (\$38 per year) and adopts the fee schedule presented. Council is also asked to approve the Fiscal Year 2012-2016 Capital Improvement and Information Technology Plans and related capital project ordinance, capital project ordinance amendments, and special revenue fund project ordinance amendment to appropriate fund transfers included in the fiscal year 2011-2012 annual budget and establish project budgets.

RELATIONSHIP TO STRATEGIC PLAN:

Mission Principles 1 and 2: The City government is FINANCIALLY SOUND and provides a FULL-RANGE OF QUALITY MUNICIPAL SERVICES.

BACKGROUND:

The Budget Ordinance includes \$203,000 in additional appropriations for the General Fund beyond the recommended budget for the purchase of 20 additional police in-car camera systems (\$120,000) and for marketing funding in anticipation of the receipt of the All-America City Award (\$83,000). These additional appropriations are funded by a \$203,000 increase in the General Fund fund balance appropriation.

The fee schedule attached incorporates Council direction on Environmental Services fees provided at the May 2, 2011 work session, and also reflects an increase in rental car agency fees from \$15 to \$20 per parking space per month as approved by the Airport Commission on May 31, 2011.

The recommended Fiscal Year 2012-2016 Capital Improvement and Information Plans are summarized in four documents attached. The first two project lists reflect project funding by fiscal year (yellow headers) and the second two project lists reflect proposed sources of funding for each of the projects (green headers). These documents reflect the Plans as presented to Council on March 7, 2011 with modifications as follows:

- Computer replacement funding for fiscal year 2012 increased by \$45,000 to fund replacement of 30 additional mobile data computers for the Police Department.
- Funding for police in-car camera systems increased by \$270,000 to fund 45 additional systems.
- Ramsey Street Transportation Project funding increased by \$90,000 to fund required utility relocations and right-of-way acquisition.
- Funding for street resurfacing for fiscal year 2012 reduced by \$350,000 due to reductions needed to balance the fiscal year 2012 General Fund budget.
- Ballfield lighting and gymnasium resurfacing project funding increased by \$200,000 to reflect funding included in the fiscal year 2012 recommended budget
- Stormwater Improvement project funding adjusted based upon current revenue bond funding and feasibility model.

The capital project and special revenue fund project ordinances and ordinance amendments

establish or amend project budgets for the following projects:

- Fiscal Year 2012 Street Resurfacing, including the Fort Bragg Road Rehabilitation
- Computer Replacements
- Building Maintenance Projects
- Parking Lot Improvements
- Playground Improvements
- Sidewalks
- Ramsey Street Transportation Improvements
- Municipal Agreement Transportation Improvements
- Downtown Brick Sidewalk Improvements
- Wayfinding Signage Project

ISSUES:

None

BUDGET IMPACT:

As presented above and in attachments.

OPTIONS:

1. Adopt the proposed budget ordinance, fee schedule, capital improvement and information technology plans, capital project ordinance, capital project ordinance amendments and special revenue fund project ordinance amendment.
2. Amend the proposed budget ordinance, fee schedule, capital improvement plan, capital project ordinances, capital project ordinance amendments or special revenue fund project ordinance amendment and adopt as amended.

RECOMMENDED ACTION:

Adopt the proposed Fiscal Year 2011-2012 Budget Ordinance and Fee Schedule, Fiscal Year 2012-2016 Capital Improvement and Information Technology Plans, Capital Project Ordinance 2012-1, Capital Project Ordinance Amendments 2012-1 through 2011-8, and Special Revenue Fund Project Ordinance Amendment 2012-1.

ATTACHMENTS:

Fiscal Year 2011-2012 Budget Ordinance

Fiscal Year 2011-2012 Fee Schedule

Fiscal Year 2012-2016 Capital Improvement Plan by Fiscal Year

Fiscal Year 2012-2016 Information Technology Plan by Fiscal Year

Fiscal Year 2012-2016 Capital Improvement Plan by Funding Source

Fiscal Year 2012-2016 Information Technology Plan by Funding Source

Capital Project Ordinance 2012-1

Capital Project Ordinance Amendments 2012-1 through 2012-8

Special Revenue Fund Project Ordinance Amendment 2012-1

2011-12 Budget Ordinance (2012-1)

BE IT ORDAINED BY THE CITY COUNCIL OF FAYETTEVILLE, NORTH CAROLINA:

Section 1. It is estimated that the following revenues and other financing sources will be available during the fiscal year beginning July 1, 2011, and ending June 30, 2012, to meet the appropriations listed in Section 2.

Schedule A: General Fund

Ad Valorem Taxes	\$ 60,041,292
Other Taxes	2,614,135
Intergovernmental Revenues	52,652,327
Functional Revenues	6,548,737
Other Revenues	2,287,684
Investment Earnings	362,784
Interfund Transfers	10,289,961
Fund Balance Appropriation	4,212,108
Total Estimated General Fund Revenues	139,009,028

Schedule B: Parking Fund

Functional Revenues	297,800
Other Revenues	14,496
Investment Earnings	1,400
Fund Balance Appropriation	68,170
Total Estimated Parking Fund Revenues	381,866

Schedule C: Central Business Tax District Fund

Ad Valorem Taxes	133,582
Investment Earnings	550
Fund Balance Appropriation	29,976
Total Estimated Central Business Tax District Revenues	164,108

Schedule D: Lake Valley Drive Municipal Service District Fund

Ad Valorem Taxes	4,500
Total Estimated Lake Valley Drive Municipal Service District Revenues	4,500

Schedule E: Stormwater Management Funds

Stormwater Fees	5,200,768
Investment Earnings	57,000
Interfund Transfers	830,789
Fund Balance Appropriation	278,486
Total Estimated Stormwater Management Revenues	6,367,043

Schedule F: Emergency Telephone System Fund

Intergovernmental Revenues	637,221
Investment Earnings	3,275
Fund Balance Appropriation	71,632
Total Estimated Emergency Telephone System Fund Revenues	712,128

2011-12 Budget Ordinance (2012-1)

BE IT ORDAINED BY THE CITY COUNCIL OF FAYETTEVILLE, NORTH CAROLINA:

Schedule G: Transit Fund

Other Taxes	\$	623,750
Fees - Bus Fares		785,424
Other Fees & Revenues		124,981
Intergovernmental Revenues		1,782,778
Interfund Transfers		2,947,923
Total Estimated Transit Fund Revenues		6,264,856

Schedule H: Airport Fund

Airport Fund Revenues		4,271,457
Intergovernmental Revenues		146,583
Investment Earnings		32,400
Total Estimated Airport Fund Revenues		4,450,440

Schedule I: Recycling Fund

Recycling Fees		2,268,727
Intergovernmental Revenues		298,180
Other Revenues		105,900
Investment Earnings		8,000
Total Estimated Recycling Fund Revenues		2,680,807

Schedule J: Law Enforcement Officers' Special Separation Allowance Fund

Interfund Charges		706,000
Investment Earnings		20,100
Total Estimated Law Enforcement Officers' Special Separation Allowance Fund Revenues		726,100

Schedule K: City of Fayetteville Finance Corporation

Lease Revenues		1,414,250
Total Estimated City of Fayetteville Finance Corporation Revenues		1,414,250

Schedule L: Public Works Commission

Electric Fund		
Operating and Other Revenues		213,259,800
Customer Contributions		2,140,000
Interfund Transfer		20,800
Budgetary Appropriation		4,000,000
Total Estimated Electric Fund Revenues		219,420,600
Water and Wastewater Fund		
Operating and Other Revenues		71,532,600
Customer Contributions		2,670,000
Interfund Transfer		385,200
Budgetary Appropriation		4,994,050
Total Estimated Water and Wastewater Fund Revenues		79,581,850
Total Estimated Public Works Commission Revenues		299,002,450

Grand Total **\$ 461,177,576**

2011-12 Budget Ordinance (2012-1)

BE IT ORDAINED BY THE CITY COUNCIL OF FAYETTEVILLE, NORTH CAROLINA:

Section 2. The following amounts are hereby appropriated for the operations of the City Government and its activities for the fiscal year beginning July 1, 2011, and ending June 30, 2012, according to the following schedules:

Schedule A: General Fund

City Attorney's Office	\$ 981,028
City Manager's Office	863,179
Community Development	1,390,366
Development Services	3,814,234
Engineering & Infrastructure	12,404,537
Environmental Services	8,373,860
Finance	2,484,466
Fire & Emergency Management	23,718,627
Human Relations	242,044
Human Resources Development	1,244,544
Information Technology	3,003,080
Management Services	702,171
Mayor & Council	804,888
Other Appropriations	20,816,232
Parks, Recreation & Maintenance	16,818,678
Police	41,347,094
Total Estimated General Fund Expenditures	139,009,028

Schedule B: Parking Fund

Total Estimated Parking Fund Expenditures	381,866
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Schedule C: Central Business Tax District Fund

Total Estimated Central Business Tax District Fund Expenditures	164,108
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Schedule D: Lake Valley Drive Municipal Service District Fund

Total Estimated Central Business Tax District Fund Expenditures	4,500
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Schedule E: Stormwater Management Funds

Total Estimated Stormwater Management Funds Expenditures	6,367,043
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Schedule F: Emergency Telephone System Fund

Total Estimated Emergency Telephone System Fund Expenditures	712,128
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Schedule G: Transit Fund

Total Estimated Transit Fund Expenditures	6,264,856
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2011-12 Budget Ordinance (2012-1)

BE IT ORDAINED BY THE CITY COUNCIL OF FAYETTEVILLE, NORTH CAROLINA:

Schedule H: Airport Fund

Total Estimated Airport Fund Expenditures **\$ 4,450,440**

Schedule I: Recycling Fund

Total Estimated Recycling Fund Expenditures **2,680,807**

Schedule J: Law Enforcement Officers' Special Separation Allowance Fund

Total Estimated Law Enforcement Officers' Special Separation Allowance Fund Expenditures **726,100**

Schedule K: City of Fayetteville Finance Corporation

Total Estimated City of Fayetteville Finance Corporation Expenditures **1,414,250**

Schedule L: Public Works Commission

Electric Fund	
Operating Expenditures	142,737,005
Operating Capital	35,860,400
Transfers	
General Fund	9,769,900
General Fund - Street Lights	65,000
Appropriation to Rate Stabilization Fund	26,000,000
Appropriation to Net Assets	4,988,295
Total Estimated Electric Fund Expenditures	219,420,600
Water and Wastewater Fund	
Operating Expenditures	59,837,725
Operating Capital	17,012,700
Transfers	
Appropriation to Rate Stabilization Fund	250,000
Appropriation to Annexation Fund	1,591,400
Appropriation to Net Assets	890,025
Total Estimated Water and Wastewater Fund Expenditures	79,581,850
 Total Estimated Public Works Commission Expenditures	 299,002,450
 Grand Total	 \$ 461,177,576

2011-12 Budget Ordinance (2012-1)

BE IT ORDAINED BY THE CITY COUNCIL OF FAYETTEVILLE, NORTH CAROLINA, THAT PURSUANT TO SECTION 13.1 OF CHAPTER 159, OF THE GENERAL STATUTES OF NORTH CAROLINA, THE FOLLOWING FINANCIAL PLAN IS HEREBY ADOPTED:

Section 3. It is estimated that the following revenues and other financing sources will be available through the Budget Ordinance Appropriation and other revenues during the fiscal year beginning July 1, 2011, and ending June 30, 2012, to meet the appropriation listed in Section 4.

Schedule A: Internal Service Fund - Risk Management

**Total Estimated Redistribution to Risk Management Fund
and Other Revenues and Financing Sources** \$ 17,574,201

Section 4. The following amounts are hereby appropriated for the operation of the Risk Management Fund and its activities for the fiscal year beginning July 1, 2011, and ending June 30, 2012, according to the following schedule.

Schedule A: Internal Service Fund - Risk Management

**Total Estimated Risk Management Fund
Expenditures** \$ 17,574,201

2011-12 Budget Ordinance (2012-1)

BE IT ORDAINED BY THE CITY COUNCIL OF FAYETTEVILLE, NORTH CAROLINA, THAT PURSUANT TO SECTION 13.1 OF CHAPTER 159, OF THE GENERAL STATUTES OF NORTH CAROLINA, THE FOLLOWING FINANCIAL PLAN IS HEREBY ADOPTED:

Section 5. It is estimated that the following revenues and other financing sources will be available through the Budget Ordinance Appropriation and other revenues during the fiscal year beginning July 1, 2011, and ending June 30, 2012, to meet the appropriation listed in Section 6.

Schedule A: Internal Service Fund - Public Works Commission Fleet Maintenance
Total Estimated Redistribution to Public Works Commission Fleet Maintenance Fund and Other Revenues and Financing Sources \$ 7,032,430

Section 6. The following amounts are hereby appropriated for the operation of the Public Works Commission Fleet Maintenance Fund and its activities for the fiscal year beginning July 1, 2011, and ending June 30, 2012, according to the following schedule.

Schedule A: Internal Service Fund - Public Works Commission Fleet Maintenance
Total Estimated Public Works Commission Fleet Maintenance Fund Expenditures \$ 7,032,430

2011-12 Budget Ordinance (2012-1)

BE IT ORDAINED BY THE CITY COUNCIL OF FAYETTEVILLE, NORTH CAROLINA:

Section 7. There is hereby levied the following rates of tax on each one hundred dollars (\$100) valuation of taxable property as listed for taxes as of January 1, 2011, for the purpose of raising the revenue from current year property tax as set forth in foregoing estimates of revenue and in order to finance the foregoing appropriations:

General Rate (for the general expenses incident to the proper government of the City):

45.6 Cents

Such a rate of tax is based upon an estimated total valuation of property for the purpose of taxation of \$13,167,842,839, and estimated collection rates of 99.36% for real and personal property and 81.83% for motor vehicles.

Central Business Tax District Rate

10.0 Cents

Such a rate of tax is based upon an estimated total valuation of property for the purpose of taxation of \$134,120,385, and estimated collection rates 98.69% for real and personal property and 93.78% for motor vehicles.

Lake Valley Drive Municipal Service District Rate

34.5 Cents

Such a rate of tax is based upon an estimated total valuation of property for the purpose of taxation of \$1,312,677, and an estimated collection rate of 99.36% for real and personal property.

Section 8. The following fee is hereby levied in accordance with the Stormwater Management Ordinance, Chapter 23 of the Fayetteville City Code to fund the City's comprehensive stormwater management program:

\$3 per month per Equivalent Service Unit

Section 9. The following fee is hereby levied to fund curbside residential recycling:

\$38 per year per Single-Family Household or Residential Unit in a Multi-Family Property of Seven Units or Less

Section 10. The fee schedule attached hereto is adopted effective July 1, 2011.

Section 11. Funds encumbered, funds reserved for donations, and funds assigned for a specific purpose in the City's financial audit report as of June 30, 2011, are hereby reappropriated, subject to availability of departmental funds, to this budget.

2011-12 Budget Ordinance (2012-1)

BE IT ORDAINED BY THE CITY COUNCIL OF FAYETTEVILLE, NORTH CAROLINA:

Section 12. Funds included in the General Fund departmental budgets for the vehicle replacement program are authorized to be redistributed among the benefiting departments and functions.

Section 13. Compensation of each council member and the mayor is increased by 2.5%.

ADOPTED THIS 13th DAY OF JUNE, 2011

CITY OF FAYETTEVILLE

Anthony G. Chavonne, Mayor

ATTEST:

Jennifer K. Penfield, Deputy City Clerk

City of Fayetteville
Fiscal Year 2011/2012 Fee Schedule

Description	Current Fee	Established or Last Changed
All Functions		
<i>Default Civil Penalty for Code Violation</i>	\$100 per violation per day	2007
Applies to any violation for which a penalty is not elsewhere specified.		
<i>Public Record Copies</i>		
Reproduction on CD or DVD	\$1.00 per CD or DVD	2010
Paper Copies (up to 8.5 by 14 inches)		
Single-sided black and white	\$0.05 per page	2010
Single-sided color	\$0.19 per page	2010
Double-sided black and white	\$0.09 per page	2010
Double-sided color	\$0.37 per page	2010
Airport		
<i>Landing Fee (Signatory Airline)</i>	\$1.23 per 1,000 pounds	2004
<i>Landing Fee (Non-signatory Airline)</i>	\$1.39 per 1,000 pounds	2004
<i>Terminal Leases and Fees</i>		
Airline Counter Space (exclusive)	\$33.79 per square foot per year	1986
Airline Bag Makeup Space (exclusive)	\$3.79 per square foot per year	1986
Airline Administrative Space (exclusive)	\$12.90 per square foot per year	1986
Operation and Maintenance Charge	\$10.00 per square foot of exclusive airline space	1995
Airline Space (nonexclusive)	\$10.00 per square foot per year	1986
<i>Fuel Flowage Fee</i>	\$0.05 per gallon of non-airline fuel	1997
<i>Airline Uplift Charge</i>	\$0.18 per gallon, \$18.00 minimum or \$18.00 no-fuel fee	1997
<i>Fuel Pricing</i>	Will not exceed 106% of retail price at comparable airports with based tenants afforded a \$0.20 discount	1997
<i>Property Leases</i>		
Tie-Down Fee	\$45.00 per month	2003
Old T-Hangar Rental	\$180.00 per month	2003
New T-Hangar Rental	\$210.00 per month	2003
Ground Lease	\$0.20 per square foot per year	2003
Corporate Office Space	\$5.00 per square foot per year plus utilities	2004
Corporate Hangar Space	\$2.00 per square foot per year plus utilities	2004
FBO Office Space	\$4.50 per square foot per year plus utilities	2003
FBO Hangar Space	\$1.75 per square foot per year plus utilities	2004

City of Fayetteville
Fiscal Year 2011/2012 Fee Schedule

Description	Current Fee	Established or Last Changed
<i>Rental Cars</i>		
Rental Car Agency Fee	\$20.00 per parking space per month plus 10% of gross revenues	2011
Rental Car Booth Space	\$253.52 per month	2009
<i>Terminal Leases and Fees</i>		
Short Term Parking (1-30 minutes)	\$1.00	2002
Short Term Parking (each additional 30 minutes)	\$1.00	2002
Short Term Parking (maximum 24 hours)	\$10.00	2008
Long Term Parking (0-1 hour)	\$1.00	2002
Long Term Parking (each additional hour)	\$1.00	2002
Long Term Parking (maximum 24 hours)	\$8.00	2008
<i>Public Safety Airline Charge</i>	Cost charged to airlines based on prorata share of emplanements less security reimbursement from TSA	1991
<i>Advertising Space</i>	\$883.33 plus commissions	1998
<i>Exhibition Flight Permit</i>	\$5.00 per flight, or \$25.00 per six-month period	N/A
Development Services		
<u><i>Privilege License, Plan Review, Permit and Inspections Fees:</i></u>		
<i>Privilege Licenses</i>		
Brick/Cement Block Manufacturer	\$35.00	2002 or prior
Demolition Contractor	\$37.50	2002 or prior
Electrical Contractor	\$50.00	Set by State
Fire Sprinkler Contractor	\$50.00	2002 or prior
General Contractor	\$10.00	Set by State
Insulation Contractor	\$50.00	2002 or prior
Maintenance of Heat/AC	\$35.00	2011
Mechanical Contractor	\$50.00	Set by State
Moving Contractor	\$35.00	2011
Plumbing Contractor	\$50.00	Set by State
Refrigeration Contractor	\$35.00	2011
Roofing Contractor	\$35.00	2011
Sand and Gravel Dealer	\$35.00	2011
Sanding/Refinishing of Floors	\$35.00	2011
Sheet Metal Contractor	\$35.00	2011
Sign Contractor	\$35.00	2002 or prior
Taxicab	\$35.00	2011
Tile Setter/Dealer	\$35.00	2011

City of Fayetteville
Fiscal Year 2011/2012 Fee Schedule

Description	Current Fee	Established or Last Changed
<i>Building Plan Review</i>		
Up to 5,000 sq ft	\$140.00	2010
5,001 to 10,000 sq ft	\$280.00	2010
10,001 to 15,000 sq ft	\$420.00	2010
15,001 to 25,000 sq ft	\$560.00	2010
25,001 to 40,000 sq ft	\$840.00	2010
Greater than 40,000 sq ft	\$980.00	2010
Re-Review Fee (applies after first re-review)	1/2 of original fee	2010
For Projects up to 5,000 sq ft only		
Electrical Plan Review Only	\$70.00	2011
Mechanical Plan Review Only	\$70.00	2011
Plumbing Plan Review Only	\$70.00	2011
Other Project Plan Reviews:		
Cell Tower	\$70.00	2011
Small & Minor Project	\$70.00	2011
Pole Sign	\$25.00	2011
Retaining wall (engineered)	\$70.00	2011
<i>Building Permits*</i>		
Building Value: \$0.00-1,000.00	\$21.00	2008
Building Value: \$1,001.00-2,500.00	\$42.00	2008
Building Value: \$2,501.00-5,000.00	\$52.50	2008
Building Value: \$5,001.00-10,000.00	\$63.00	2008
Building Value: \$10,001.00-15,000.00	\$78.75	2008
Building Value: \$15,001.00-20,000.00	\$94.50	2008
Building Value: \$20,001.00-25,000.00	\$110.25	2008
Building Value: \$25,001.00-30,000.00	\$126.00	2008
Building Value: \$30,001.00-35,000.00	\$141.75	2008
Building Value: \$35,001.00-40,000.00	\$157.50	2008
Building Value: \$40,001.00-45,000.00	\$173.25	2008
Building Value: \$45,001.00-50,000.00	\$189.00	2008
Building Value: \$50,001.00-60,000.00	\$203.00	2011
Building Value: \$60,001.00-70,000.00	\$217.00	2011
Building Value: \$70,001.00-80,000.00	\$231.00	2011
Building Value: \$80,001.00-90,000.00	\$245.00	2011
Building Value: \$90,001.00-100,000.00	\$259.00	2011
Building Value: \$100,001 and above		
Single-Family Residential	\$2.60 per \$1,000	2011
Multi-Family Residential	\$2.85 per \$1,000	2011
Commercial	\$2.85 per \$1,000	2011
*Building valuation tables to be updated each July based upon the Building Valuation Data (BVD) published by the International Code Council in February each year.		
<i>Electrical Permits</i>		
Permit for Residential Construction and Renovation	\$0.13 per sq ft	2011
Permit for Commercial Construction and Renovation	\$0.16 per sq ft	2011

City of Fayetteville
Fiscal Year 2011/2012 Fee Schedule

Description	Current Fee	Established or Last Changed
Permit not associated with Construction or Renovation		
Residential thru 200A	\$21.00	2008
Residential over 200A	\$26.25	2008
Commercial thru 800A	\$52.50	2008
Commercial over 800A	\$78.75	2008
Separately Derived Systems	\$31.50	2008
Mobile Home Services or Feeders	\$26.25	2008
New or Replacement Pedestal	\$26.25	2008
Outlet Installation	\$0.42 per outlet	2008
Temporary Pole	\$26.25	2008
Furnace, Condensing Units, Air Handlers, Baseboard, Unit Heater, etc.	\$12.60	2008
Appliances	\$8.40	2008
Motor (1HP-5HP)	\$8.40	2008
Motor (5HP-25HP)	\$10.50	2008
Motor (25HP-50HP)	\$12.60	2008
Motor (50 or more HP)	\$21.00	2008
Commercial Motor Control Units thru 800A	\$42.00	2008
Commercial Motor Control Units over 800A	\$63.00	2008
Electric Sign Connection	\$26.25	2008
Electric Sign (circuit only)	\$6.30	2008
Fire Alarm System (low voltage)	\$31.50	2008
Other Low Voltage Systems	\$31.50	2008
Gasoline/LP Dispenser	\$12.60	2008
Inspection for Power Reconnection (When disconnected in excess of 6 months)	\$21.00	2008
Outside Commercial Pole Lights	\$4.20 each	2008
Swimming Pool Bonding and Grounding	\$21.00	2008
Swimming Pool Equipment (motors, heaters, covers)	\$8.40	2008
Minimum Fee	\$21.00	2008
 <i>Mechanical Permits</i>		
Permit for Residential Construction and Renovation	\$0.05 per sq ft	2011
Permit for Commercial Construction and Renovation	\$0.07 per sq ft	2011
Permit not associated with Construction or Renovation		
Residential Heat or AC	\$47.25 for the first unit, \$26.25 for each additional unit plus total BTU listing multiplied by .0001	2008
Commercial Heat or AC	\$52.50 for the first unit, \$36.75 for each additional unit plus total BTU listing multiplied by .0002	2008
Commercial Hood/Canopy over Cooking Equipment	\$52.50	2008
Floor Furnaces, Unit Heaters, etc.	\$26.25	2008
Commercial Refrigeration	\$52.50 for the first unit, \$36.75 for each additional unit plus total BTU listing multiplied by .0002	2008

City of Fayetteville
Fiscal Year 2011/2012 Fee Schedule

Description	Current Fee	Established or Last Changed
Gas Piping	\$21.00	2008
Each Additional Unit	\$5.25	2008
Each LP Tank and Piping	\$21.00	2008
Duct Extensions and Alterations	\$21.00	2008
Commercial Exhaust and Duct System	\$5.25	2008
Minimum Fee	\$21.00	2008
 <i>Plumbing Permits</i>		
Permit for Residential Construction and Renovation	\$0.04 per sq ft	2011
Permit for Commercial Construction and Renovation	\$0.06 per sq ft	2011
Permit not associated with Construction or Renovation		
Trapped Fixtures, Water Heaters, etc.	\$6.30	2008
Sewer Connection	\$21.00 each building sewer or sewer tap	2008
Water Piping	\$21.00 each water service line, irrigation, and fire sprinkler main	2008
Minimum Fee	\$21.00	2008
 <i>Miscellaneous Inspections and Fees</i>		
Demolition Permit	Same fee structure as Building Permits	2008
Asbestos Removal	Same fee structure as Building Permits	2008
Sign Placement	\$50.00 plus same fee structure as Building Permits	2010
Insulation		
Residential	\$0.03 per sq ft	2011
Commercial	\$0.06 per sq ft	2011
Flood Plain and Zoning Inspections	\$26.25	2008
Mobile Home Placements	\$52.50	2008
Processing Fee for Permit Fee Refunds	\$21.00	2008
Extra Inspections for Each Applicable Permit	\$100 for the first extra inspection, \$200 for subsequent extra inspections	2011
Work Without a Required Permit	4 times all applicable permit fees	2011
<i>Homeowner Recovery Fee</i>	\$10.00	2003

City of Fayetteville
Fiscal Year 2011/2012 Fee Schedule

Description	Current Fee	Established or Last Changed
<i>Watershed Protection Inspection Fee and Permit</i>		
Inspection Fee for Required Improvement	\$20.00 per inspection	1996
Low Density Development Permit	\$20.00 per project	1996
High Density Development Permits R15, R10, R6, R5A, R5, PND, MHO	\$130 (less than 5 acres), \$260 (5 to 50 acres), \$300 (50 to 100 acres), \$400 (more than 100 acres)	1996
P1, P2, C1A, C1, C1P, C2, C2S, C2P, C3, M1, M2, HD	\$260 (less than 5 acres), \$260 (5 to 50 acres), \$300 (50 to 100 acres), \$400 (more than 100 acres)	1996
<u>Code Enforcement Fees:</u>		
<i>Administrative Fee (Abatement Actions)</i>	\$100.00	2008
<i>Citations</i>		
Abandoned Vehicle Violation	\$250.00 per day	2002 or prior
Advertising Violation	\$500.00 per day	2002 or prior
Animal and Fowl Violation	\$100, \$200, or \$300 per day	2002 or prior
Landscape Standard Violation	\$50.00 per day	2002 or prior
Solid Waste Violation (Trash or overgrown lot)	\$100.00 per day	1995
Substandard Housing Violation	\$50.00 per day	2002 or prior
Taxicab Violation	\$250.00 per day	2002 or prior
Trailer/Mobile Home Violation	\$50.00 per day	2002 or prior
Water Supply Violation	\$500.00 per day	2002 or prior
Zoning Violation	\$100.00 per day	2002 or prior
<i>Daycare Inspections</i>	\$105.00	2008
<i>Lot Cleaning</i>	Based on contract	2002
<i>Probationary Rental Occupancy Permit (PROP) Program</i>		
PROP Application Fee	\$200	2011
PROP Permit	\$300 first year, \$500 subsequent year	2011
Arbitration Fee for Appeal Citations	\$145 per appeal	2011
Administrative fee	\$200 per violation plus costs to the city for service of orders and notices	2011
1st Violation	\$50 plus \$50 per day of non-compliance following written notice	2011
2nd Violation	\$250 plus \$100 per day of non-compliance following written notice	2011

City of Fayetteville
Fiscal Year 2011/2012 Fee Schedule

Description	Current Fee	Established or Last Changed
3rd Violation	\$250 plus \$250 per day of non-compliance following written notice	2011
Violation during a period of revocation	\$500 plus \$500 per day of non-compliance following written notice	2011
Condominium or townhouse development common area violation	\$500 plus \$250 per day of non-compliance following written notice	2011
Apartment project common area violation	\$500 plus \$250 per day of non-compliance following written notice	2011
Failure of licensed rental agency employee or duly appointed process service agent to contact City after receipt of notice of violation	\$100 first violation or \$250 subsequent violations, plus \$100 each continuing day	2011
Refusal by a duly appointed process service agent to accept service of process, notice of violation or orders from City after receiving notice of violation	\$100 first violation or \$250 subsequent violations, plus \$100 each continuing day	2011
<i>Taxicab Permits</i>		
Taxi Driver Permit Application Fee	\$10.00	
Taxi Driver Permit (new, renewal or expired)	\$15.00	2002
Lost Drivers Permit	\$15.00	2002
Change of Company	\$15.00	2002
Change of Address	\$5.00	2002
Change of Vehicle	\$5.00	2002
Franchise Application	\$25.00	2002
Annual Franchise Fee	\$15.00 per vehicle	2002
Quarterly Inspection	\$50.00 per vehicle	2002
Sign Fee (advertising other than taxicab business)	\$10.00 per sign	2002
<i>Yard Sale Permits</i>	\$10.00	2006
<u>Planning & Zoning Permits and Fees:</u>		
<i>Administrative Adjustment Fee</i>	\$26.25	2011
<i>Appeal Fee</i>	\$500.00	2011
<i>Board of Adjustment Hearing Fee</i>	\$500.00	2007
<i>Clear Cutting Permit</i>		
Without Site or Subdivision Plan Review	\$26.25 for first three acres plus \$10 for each additional acre or part thereof	2011
With Site or Subdivision Plan Review	No additional fee	2011

City of Fayetteville
Fiscal Year 2011/2012 Fee Schedule

Description	Current Fee	Established or Last Changed
<i>Development Agreement (UDO)</i>	\$2,500.00	2011
<i>Payment in Lieu of Park Land</i>		
Formerly Open Space Fee. Land value factor calculated and applied per UDO section 30-6.E.6.	\$12,605 per acre	2011
<i>Payment in lieu of Sidewalk Construction</i>	\$28.14 per linear foot for 4' wide sidewalk*	2011
Price per foot to be adjusted each Jan 1st based on Construction Cost Index. (2011 adjustment 4.246%)	\$32.64 per linear foot for 5' wide sidewalk	2011
	\$37.13 per linear foot for 6' wide sidewalk*	2011
<i>Rezoning Fees</i>	\$700.00	2008
Conditional Zoning	\$700.00 plus site plan review fee	2010
Planned Development	\$700.00 plus site plan review fee	2010
<i>Site Plan Review</i>		
Non-Residential	\$500.00 plus \$20.00 per 1,000 sq ft of building	2010
Residential	\$500.00 plus \$20.00 per unit or lot	2010
Revisions or rereviews beyond first review	1/2 of original fee	2010
<i>Special Event Signs Compliance Deposit</i>	\$10 per approved sign	2011
Returned if all signs are property placed and removed within two days of close of event		
<i>Special Use Permit</i>		
Residential, Professional, Commercial and Industrial	\$700.00 plus site plan review fee	2010
Cell Tower	\$2,500.00	2011
<i>Subdivision Fee</i>		
Subdivision Reviews	\$400.00 plus \$20.00 per lot	2010
Revisions or rereviews beyond first review	1/2 of original fee	2010
Final Plats	\$50.00	2007
Expedited Review of subdivision or site plans	\$1,500 per hour	2011
<i>Subdivision Waiver</i>	\$700.00	2011
<i>Tax Grantback Application Fee</i>	\$250.00	2010
<i>Vested Rights Certificate</i>	\$100.00	2011
No additional fee if requested with site plan or subdivision approval		
<i>Zoning Permits</i>		
Pushcarts (Downtown Core Only)	\$26.25 per year	2011
Outdoor Dining and Merchandising (Downtown Core Only)	\$26.25 per year	2011
Sidewalk Entertainment (Downtown Core Only)	\$26.25 per year	2011
Delivery Services (Downtown Core Only)	\$26.25 per year	2011

City of Fayetteville
Fiscal Year 2011/2012 Fee Schedule

Description	Current Fee	Established or Last Changed
<i>Zoning and Subdivision Ordinance Book Fee</i>	Cost of reproduction	2010
<i>Zoning Verification Letter</i>	\$26.25	2011
Engineering & Infrastructure		
<i>Map Sales</i>		
Aerial Photographs		
Prints (8 1/2" x 11")	\$10.00	2010
Prints (8 1/2" x 14")	\$12.00	2010
Prints (11" x 17")	\$15.00	2010
Prints (18" x 24")	\$20.00	2010
Prints (24" x 36")	\$30.00	2010
Prints (36" x 48")	\$50.00	2010
District Map	\$15.00	2010
Large City Map with street index booklet	\$35.00	2008
Medium City Map	\$25.00	2010
Precinct Map	\$15.00	2010
Topographic Map	\$15.00	2008
<i>Copy Sales</i>		
Prints (11" x 17")	\$2.00	2010
Prints (8½" x 11")	\$1.00	2010
Prints (8½" x 14")	\$2.00	2010
Prints (18" x 24")	\$5.00	2010
Prints (24" x 36")	\$6.00	2010
Prints (36" x 48")	\$7.00	2010
<i>Development Plan Reviews/Infrastructure Permits</i>		
Commercial Developments, one acre or less	\$200.00	2010
Commercial Developments, between one and ten acres	\$350.00	2010
Commercial Developments, in excess of ten acres	\$650.00	2010
Residential Subdivisions, 50 lots or less	\$350.00	2010
Residential Subdivisions, 51 to 100 lots	\$500.00	2010
Residential Subdivisions, in excess of 100 lots	\$650.00	2010
Resubmittal Fee, commercial or residential, per submittal	\$150.00	2010
<i>Driveway Permits</i>		
Driveway Permit (Commercial) ≤ 75,000 sq. ft.	\$200.00 plus \$50.00 per hour for traffic impact analysis and traffic signal modifications as applicable	2010
Driveway Permit (Commercial) > 75,000 sq. ft.	\$400.00 plus \$50.00 per hour for traffic impact analysis and traffic signal modifications as applicable	2010
Driveway Permit (Residential)	\$50.00	2004
<i>Infrastructure Inspection Fees</i>		
Roadway Inspection Fee	\$0.50 per linear ft.	2010
Storm Drainage Pipe Inspection	\$0.30 per linear ft.	2010

City of Fayetteville
Fiscal Year 2011/2012 Fee Schedule

Description	Current Fee	Established or Last Changed
<i>Drainage Excavation Permit</i>	\$100.00	2008
<i>Utility Excavation Permit</i>	\$75.00	2008
<i>Resurfacing Permit</i>	\$30.00	
<i>Sidewalk Permit</i>	\$30.00	
<i>House Moving Fee</i>	\$1,500 Bond, \$25 administrative fee, \$25 per hour police escort fee and \$37 per hour signal technician fee	1987
<i>Degradation Fee</i>	\$10 per sq. yd. of encroachment	2011
<i>Right of Way Registration Fee</i>	\$200.00	2002 or prior
<i>Street Closing Fee</i>	\$1,500.00	2011
<i>Street Right of Way Withdrawal</i>	\$500.00	2011
<i>Street Paving Assessments</i>		
To improve a soil street to a strip paved street	\$10.00 per front foot	2007
To install concrete curb and gutter on a strip paved street	\$15.00 per front foot	2007
To pave and install concrete curb and gutter on a soil street	\$25.00 per front foot	2007
<i>Petitioned Sidewalk Assessment</i>	\$10.00 per front foot	
<i>Temporary Right of Way Encroachment Fee</i>		
30 day permit for items (construction dumpsters, etc) placed on sidewalks	\$50.00 per 30 days	2008
Temporary Truck Route Permit	\$75.00	2011
Environmental Services		
<i>Administrative Fee</i> (Abatement Actions)	\$100.00	2008
<i>Backdoor Pickup Fee</i>		
Handicap Backdoor Pickup	Free	2002 or prior
<i>Bulky Item or Limb Debris Pickup</i>		
Full truckload pickups (approx. 20 cubic yards)	\$357.00 per truckload	2007
Less than full truck load pickups		
Six per fiscal year (July through June)	Free	
Each subsequent pickup per fiscal year	\$50.00	2011
<i>Household Construction Debris Pickup</i>		
Generated by Contractor	Not offered	
Resulting from homeowner renovations	\$50.00	2011

City of Fayetteville
Fiscal Year 2011/2012 Fee Schedule

Description	Current Fee	Established or Last Changed
<i>Set-Out Pickup</i>		
For curbside pick up of mixed refuse or furniture, usually resulting from vacating a residence	\$100.00	2011
<i>Rollout Carts</i>		
Cart Purchase	Variable based upon actual City purchase price	2007
Delivery Fee	\$11.25	2007
<i>Solid Waste Fines</i>		
Failure to remove container from curb	First violation, written warning; second and subsequent violations, \$100.00	
Finance		
<i>Privilege Licenses</i>		
Standard Rate	\$50 plus \$0.10 per \$1,000 of gross receipts over \$500,000 and equal to or less than \$1,000,000, and \$0.20 per \$1,000 of gross receipts over \$1,000,000 and equal to or less than \$5,000,000, and \$0.30 per \$1,000 of gross receipts over \$5,000,000	2000
Nonstandard Rates:		
Amusement (Rides, courses, etc.)	\$25.00	Set by State
Amusement (Circuses, etc.)	\$25.00 per day	Set by State
Amusement (Movie Theatres)	\$200.00 per screen	Set by State
Amusement (Outdoor Movie Theatres)	\$100.00 per screen	Set by State
Automobile Dealers	\$25.00	Set by State
Automobile Accessories (Wholesale)	\$37.50	Set by State
Bankrupt or Fire Sales	\$100 for the week, \$10 each succeeding day	prior to 2000
Barber/Beauty Shops	\$2.50 each operator	Set by State
Beer Dealers (Wholesale)	\$37.50	Set by State
Wine Dealers (Wholesale)	\$37.50	Set by State
Beer and Wine Dealers (Wholesale)	\$62.50	Set by State
Beer Dealers (Retail, on premises)	\$15.00	Set by State
Beer Dealers (Retail, off premises)	\$5.00	Set by State
Wine Dealers (Retail, on premises)	\$15.00	Set by State
Wine Dealers (Retail, off premises)	\$10.00	Set by State
Bicycle Sales, Supplies or Accessories	\$25.00	Set by State
Billiard and Pool Tables	\$25.00 per location	Set by State
Boarding House	\$25.00 minimum, \$1 per room	prior to 2000
Bowling Alley	\$10.00 each alley	Set by State
Branch or Chain Stores	\$50.00	Set by State
Campgrounds and Trailer Parks	\$12.50	Set by State
Catering Trucks (Includes pushcarts not in downtown core)	\$50.00 per truck	2000
Collecting Agencies	\$50.00	Set by State

City of Fayetteville
Fiscal Year 2011/2012 Fee Schedule

Description	Current Fee	Established or Last Changed
Dancing Schools (Less than 3 instructors)	\$10.00	2000
Dancing Schools (More than 3 instructors)	\$50.00	2000
Delivery Services via Scooter, Bicycle, Skate or Skateboard (Downtown Core Only)	\$25.00	2007
Dry Cleaners	\$50.00	Set by State
Electric Power Companies	\$2,000.00	2000
Electronic Gaming Operations (e.g. Internet Sweepstakes Cafes)	\$2,000.00 per location plus \$2,500.00 per computer terminal	2010
Electronic Video Games	\$5.00 per machine	Set by State
Elevators and Automatic Sprinkler Systems	\$100.00	Set by State
Employment Agencies	\$100.00	Set by State
Escort or Dating Service	\$100.00	Prior to 2000
Firearms Dealers (Guns)	\$50.00	Set by State
Firearms Dealers (Bowie Knives, daggers, etc.)	\$200.00	Set by State
Fortune Tellers, Palmists, etc.	\$1,000.00	Prior to 2000
Frozen Meat Trucks	\$25.00	Set by State
Funeral Homes	\$50.00	Set by State
Gas Manufacturer and Distributors	\$1,000.00	2000
Gasoline, Oil, etc (Wholesale for Domestic Use)	\$50.00	Set by State
Hotels, Motels, etc.	\$25.00 minimum, \$1.00 per room	Set by State
Ice Cream (Manufacturing or Wholesale)	\$12.50 minimum per freezer	Set by State
Ice Cream (Retail or Distributor)	\$2.50	Set by State
Laundries	\$50.00	Set by State
Laundries (Persons soliciting business to be performed outside of city)	\$12.50	Set by State
Linen Supply Companies	\$50.00	Set by State
Loan Agencies or Brokers	\$100.00	Set by State
Manufacturers (Bagging, burlap, etc.)	\$25.00	Prior to 2000
Manufacturers (Candy)	\$25.00	Prior to 2000
Manufacturers (Medicine)	\$50.00	Prior to 2000
Manufacturers (Mattresses with 5 or less employees)	\$25.00	Prior to 2000
Manufacturers (Mattresses with 5 or more employees)	\$50.00	Prior to 2000
Manufacturers (Welding Machines)	\$25.00	Prior to 2000
Manufacturers (Window Shades)	\$25.00	Prior to 2000
Manufacturers (Miscellaneous, 5 or less employees)	\$25.00	Prior to 2000
Manufacturers (Miscellaneous, 5 or more employees)	\$50.00	Prior to 2000
Miscellaneous	\$150.00 (1-5 employees), \$300.00 (6-10 employees), \$450.00 (11-15 employees), \$600.00 (16-20 employees), \$750.00 (21-25 employees), \$900.00 (26-30 employees), \$1050.00 (31-35 employees), \$1200.00 (36 or more employees)	2000
Mobile Home Sales	\$25.00	Set by State
Motor Vehicle License Tax (See additional motor vehicle license tax with Transit fees)	\$5.00	Set by State
Motor Vehicle License Penalty for Failure to Pay Tax	\$15.00	
Motorcycle Dealers	\$12.50	Set by State
Music Machines	\$5.00 per machine	Set by State
Packing Houses	\$100.00	Set by State

City of Fayetteville
Fiscal Year 2011/2012 Fee Schedule

Description	Current Fee	Established or Last Changed
Pawnbrokers	\$275.00	Set by State
Outdoor Seasonal Sales	\$100.00 per 30 consecutive day period	2008
Peddlers (Farm products)	\$25.00	Set by State
Peddlers on Foot	\$10.00	Set by State
Peddler with Vehicle	\$25.00	Set by State
Piano and Organ Sale, Repair, Maintenance	\$5.00	Set by State
Precious Metal Dealer	\$25.00, plus \$10.00 regulatory fee	prior to 2000
Pushcarts - Downtown Core (See Catering Trucks for Pushcarts outside of downtown core)	\$150.00	2005
Radio and TV Retail, Repair, Accessories	\$5.00	Set by State
Regulatory Fee (Precious Metal Dealer)	\$10.00	prior to 2000
Restaurants (Seating for fewer than 5)	\$25.00	Set by State
Restaurants (Seating for 5 or more)	\$42.50	Set by State
Security Dealers/Brokers	\$50.00	Set by State
Service Station	\$12.50	Set by State
Special Events License	\$10.00 per vendor	prior to 2001
Specialty Market Operator	\$200.00	Set by State
Specialty Market Vendor	\$10.00 per 30 consecutive day period	2008
Sundries	\$4.00	Set by State
Tattooing	\$1,000.00	prior to 2000
Telegraph Companies	\$50.00	Set by State
Tobacco Warehouses	\$50.00	Set by State
Topless/Adult Live Entertainment	\$100.00	prior to 2000
Trailer Dealer	\$25.00	Set by State
Undertaker/Coffin Retailer	\$50.00	Set by State
Visual Shows	\$25.00 per machine	1984
Video Stores	\$25.00	Set by State
Duplicate Copy (Lost or Stolen License)	\$5.00	N/A
Replacement License due to Change of Location	\$5.00	N/A
<i>Solicitor Permit</i>		
Application Fee	\$25.00	2004
Three-Month Renewal	\$5.00	2004
<i>Regulatory License</i>		
Adult Bookstore, Adult Motion Picture Theater, Adult Motel or Hotel	\$250.00 initial application, \$100.00 annual renewal	N/A
Fire & Emergency Management		
<i>False Alarms</i>		
	No charge for the 1st and 2nd false alarm, \$500.00 for each subsequent false alarm per calendar year	2010

City of Fayetteville
Fiscal Year 2011/2012 Fee Schedule

Description	Current Fee	Established or Last Changed
<i>Fines</i>		
Exit Violation	\$500.00 for the first offense, \$1,000 for each subsequent	1995
Code Violation	offense in the period of a year \$100.00 for the first offense, \$250.00 for the second offense, \$500.00 for each subsequent	1995
Overcrowding Violation	offense in the period of a year \$100.00 per person over the posted number allowed	2010
Occupying a building without a Certificate of Occupancy	\$500.00 per offense	2010
Installation of life safety equipment or underground tank piping without proper plan review and/or testing	\$500.00 per offense	2010
<i>Fire Inspection Fees</i>		
<u>Annual Inspections:</u>		
Assembly (A-1, A-2, A-3, A-4, A-5)	Up to 2,500 sq. ft. \$75	2008
	2,501 - 10,000 sq. ft. \$100	2008
	10,001 - 50,000 sq. ft. \$150	2008
	50,001 - 100,000 sq. ft. \$200	2008
	100,001 - 150,000 sq. ft. \$250	2008
	150,001 - 200,000 sq. ft. \$300	2008
	Over 200,000 sq. ft. \$350	2008
Factory/Industrial:	Up to 2,500 sq. ft. \$75	2008
	2,501 - 10,000 sq. ft. \$100	2008
	10,001 - 50,000 sq. ft. \$150	2008
	50,001 - 100,000 sq. ft. \$200	2008
	100,001 - 150,000 sq. ft. \$250	2008
	150,001 - 200,000 sq. ft. \$300	2008
	Over 200,000 sq. ft. \$350	2008
Educational:		
Day Cares (Not in residential home)	Up to 2,500 sq. ft. \$75	2008
Public and Private Schools (Inspected every 6 months)	2,501 - 10,000 sq. ft. \$100	2008
	10,001 - 50,000 sq. ft. \$150	2008
	50,001 - 100,000 sq. ft. \$200	2008
	100,001 - 150,000 sq. ft. \$250	2008
	150,001 - 200,000 sq. ft. \$300	2008
	Over 200,000 sq. ft. \$350	2008
Hazardous:		
	Up to 2,500 sq. ft. \$75	2008
	2,501 - 10,000 sq. ft. \$100	2008
	10,001 - 50,000 sq. ft. \$150	2008
	50,001 - 100,000 sq. ft. \$200	2008
	100,001 - 150,000 sq. ft. \$250	2008
	150,001 - 200,000 sq. ft. \$300	2008
	Over 200,000 sq. ft. \$350	2008

City of Fayetteville
Fiscal Year 2011/2012 Fee Schedule

Description	Current Fee	Established or Last Changed
Institutional:		
Nursing Home, Hospital, Mental Health Facility,	Up to 2,500 sq. ft. \$75	2008
Jail or Detox Center	2,501 - 10,000 sq. ft. \$100	2008
	10,001 - 50,000 sq. ft. \$150	2008
	50,001 - 100,000 sq. ft. \$200	2008
	100,001 - 150,000 sq. ft. \$250	2008
	150,001 - 200,000 sq. ft. \$300	2008
	Over 200,000 sq. ft. \$350	2008
High-Rise		
	Up to 2,500 sq. ft. \$75	2008
	2,501 - 10,000 sq. ft. \$100	2008
	10,001 - 50,000 sq. ft. \$150	2008
	50,001 - 100,000 sq. ft. \$200	2008
	100,001 - 150,000 sq. ft. \$250	2008
	150,001 - 200,000 sq. ft. \$300	2008
	Over 200,000 sq. ft. \$350	2008
Residential:		
Group home	\$75 per visit	2008
Day Care (in a residence)	\$75 per visit	2008
Apartments, Hotels, Dorms	1-10 units \$75	2008
	11-20 units \$100	2008
	21-40 units \$125	2008
	41-100 units \$150	2008
	101-200 units \$200	2008
	201-300 units \$250	2008
	301-400 units \$300	2008
	401-500 units \$350	2008
	Over 500 units \$400	2008
<u>3-Year Inspection Fee:</u>		
Business, Mercantile, Storage, Church/Synagogue,	Up to 2,500 sq. ft. \$75	2008
Miscellaneous (Group U)	2,501 - 10,000 sq. ft. \$100	2008
	10,001 - 50,000 sq. ft. \$150	2008
	50,001 - 100,000 sq. ft. \$200	2008
	100,001 - 150,000 sq. ft. \$250	2008
	150,001 - 200,000 sq. ft. \$300	2008
	Over 200,000 sq. ft. \$350	2008
<u>Permits:</u>		
Fire Sprinkler Permit		
Fixtures, each sprinkler head	\$1.05	2008
Tap Connection	\$21.00	2008
Flammable or combustible liquids:		
Install or remove an abandoned tank (per tank)	\$52.50 per tank	2008
Fireworks/Explosives Permit	\$250.00 per event	2004
Hood Suppression System	\$52.50	2008
Paint Booth Permit	\$52.50	2011
Private fire hydrants/valves	\$52.50	2008
Tent Permit	\$75 per visit	2008

City of Fayetteville
Fiscal Year 2011/2012 Fee Schedule

Description	Current Fee	Established or Last Changed
<u>Additional Inspections:</u>		
Reinspection fee	\$50 per visit	2004
A.L.E.	\$75 per visit	2008
Amusement Buildings	\$75 per visit	2008
Carnival and fair	\$75 per visit	2008
Circus tent	\$250.00	2004
Courtesy/Requested Inspections	\$75 per visit	2008
Covered mall bldg. Displays	\$75 per visit	2008
Equipment Testing (alarm, sprinkler, hood suppression and flammable or combustible liquid systems and paint booths)	\$125.00 per visit plus \$50.00 per additional hour for weekend or after hours request	2010
Exhibits/trade show	\$75 per visit	2008
Foster Home	\$75 per visit	2008
LP or gas equip. in assemble	\$75 per visit	2008
<i>Training Facility Fees</i>		
ARFF - One-Day Training	\$250.00 per person	2010
ARFF - Three-Day Training	\$425.00 per person	2010
ARFF - Five-Day Training	\$550.00 per person	2011
Out of State Training Registration Fee	\$60.00 per person	2010
Refueling Course	\$65.00 per person	1993
Industry	\$175.00 per burn	2010
<i>Training Tower Fees:</i>		
Drill Tower Usage	\$ 200.00 per day	2011
with live burn	\$ 200.00 per burn	2011
Classroom Room use	\$ 50.00 per 4 hours	2011
Confine Space Training Area	\$ 100.00 per day	2011
Service Test Pit Area	\$ 100.00 per unit	2011
Engine	\$ 200.00 per day	2011
Miscellaneous Equipment use	\$50.00 per day	2011
<i>Hazardous Material Protection Fee</i>		
Haz-Mat Unit Response	\$555.00 per hour	2010
Haz-Mat Battalion Commander Response	\$60.00 per hour	2010
Engine Company Response	\$205.00 per hour	2010
Truck Company Response	\$205.00 per hour	2010
Rescue Company	\$175.00 per hour	2010
Fire Suppression Battalion Commander Response	\$60.00 per hour	2010
Material, Equipment, and Long Distance	Replacement Cost	1992
Recalled Personnel	Time and half of the hourly salary of recalled personnel	1992
Air Monitoring	\$170.00	2010
Environmental Research Immediate Area - 1 year	\$20.00	2010
Environmental Research Immediate Area - 5 year	\$115.00	2010
Environmental Research Half Mile Radius - 1 year	\$60.00	2010
Environmental Research Half Mile Radius - 5 year	\$190.00	2010
Environmental Research One Mile Radius - 1 year	\$80.00	2010
Environmental Research One Mile Radius - 5 year	\$230.00	2010

City of Fayetteville
Fiscal Year 2011/2012 Fee Schedule

Description	Current Fee	Established or Last Changed
Management Services		
<i>City Song and Music Video DVDs</i>	\$10.00 each	2007
Police		
<i>Code Violations</i>		
Noise Violation - Barking Dog	\$200 for the 1st violation, \$250 for subsequent violations within 12 months	2009
Noise Violation - Residential	\$200.00	2008
Noise Violation - Radios, Loudspeakers, etc.	\$200.00	2008
Street Numbering Violation	\$50.00	1990
<i>Police False Alarm Fee</i>		
1st false alarm per fiscal year	No Charge	2010
2nd false alarm per fiscal year	No Charge	2010
3rd false alarm per fiscal year	\$25.00	2010
4th false alarm per fiscal year	\$50.00	2010
5th false alarm per fiscal year	\$50.00	2010
6th false alarm per fiscal year	\$100.00	2010
7th false alarm per fiscal year	\$100.00	2010
In excess of 7th false alarm per fiscal year	\$200.00 each	2010
Continuous alarm	\$10.00 for each 60-minute interval beginning 60 minutes after notification, not to exceed \$100.00 in a 24-hour period	2010
<i>IDB Photo Reports</i>	\$0.35 for 4"x 6", \$5.00 for 8"x 10", \$5.00 for Contact Sheet	2008
<i>Photographic CD</i>	\$35.00 per CD	2008
<i>Wrecker Fees</i>		
Annual Wrecker Inspection Fee	\$100 per truck	2008
Wrecker Rotation Fee	\$15.00 per tow	2008
<i>Officer Fees</i>	Variable	2002
<i>Range Fee</i>	\$200.00 per day	2010
Parks, Recreation & Maintenance		
<i>Special Event Permits</i>		
Special Event Permits for Mazarick Building, Cross Creek Park Fountain, Mazarick Park Shelters, Core Downtown Area, Festival Park	Up to 500 attendees: \$75.00 with \$100.00 deposit; 501-2500 attendees: \$150 with \$200.00 deposit; Over 2500 attendees: \$300.00 with \$500.00 deposit	1999

City of Fayetteville
Fiscal Year 2011/2012 Fee Schedule

Description	Current Fee	Established or Last Changed
<i>Recreation Center Rentals</i>		
Program Room Rental (nonprofit organizations)	\$200 deposit & \$65.00 for 1 to 4 hours, plus \$25.00 each additional hour up to 8 hours maximum	2007
Multipurpose Room Rental (nonprofit organizations)	\$200 deposit & \$130.00 for 1 to 4 hours, plus \$25.00 each additional hour up to 8 hour maximum	2007
Gym Rental (nonprofit organizations)	\$200 deposit & \$200.00 up to 4 hours, \$50.00 each additional hour; if event requires floor covering \$300 up to 4 hours, \$50 each additional hour	1999
Kitchen Rental (non-profit organizations)	\$200 deposit & \$50.00 up to 4 hrs plus \$25.00 each additional hr up to 8 hrs maximum	1999 or prior
After-Hour Fee (non-profit organizations)	\$25.00 additional per hour for rentals after center closings	2007
Sunday or Legal Holiday use (nonprofit organizations)	\$100.00 for 1 to 4 hours maximum plus deposit and rental fee	2007
Program Room Rental (for profit organizations)	\$200 deposit & \$130 per hour for 1 to 4 hours, plus \$50 each additional hour up to 8 hours maximum	2007
Multipurpose Room Rental (for profit organizations)	\$200 deposit & \$260.00 for 1 to 4 hours, plus \$50.00 each additional hour up to 8 hour maximum	2007
Gym Rental (for profit organizations)	\$200 deposit & \$400.00 up to 4 hours, \$100.00 each additional hour. If event requires floor covering \$600 up to 4 hours, \$100 each additional hour	2007
Kitchen Rental (for profit organizations)	\$200 deposit & \$100.00 up to 4 hrs plus \$50.00 each additional hr up to 8 hrs maximum	2007
After-Hour Fee (for profit organizations)	\$50.00 additional per hour for rentals after center closings	2010
Sunday or Legal Holiday use (for profit organizations)	\$200.00 for 1 to 4 hours maximum plus deposit and rental fee	2007
Custodial Setup/Breakdown/Clean-Up	\$25.00 per hour	1999
Expedited Rental Fee	\$100 per rental for any facility rental contract executed within 48 hours of the event	2011

City of Fayetteville
Fiscal Year 2011/2012 Fee Schedule

Description	Current Fee	Established or Last Changed
<i>Park Rental Fees</i>		
Ball Field Rental	\$250.00 deposit plus \$175.00 per day or \$250.00 deposit plus \$35.00 up to four hours, \$50.00 over four hours	1999
Basketball Court (Outdoor)	\$100 deposit plus \$35.00 (up to four hours); \$50.00 (over four hours)	2010
Cross Creek Park Rental	\$100.00 (1-4 hours), \$25.00 each additional hour	1999
Festival Park		
Category 1 - Dogwood Festival, International Folk Festival, 2 uses per year (1 per six months) by Cumberland County Schools, 4 uses per year (1 per 3 months) by Art Agencies as coordinated through Arts Council Executive Director	Free	2007
Category 2 - Non-profit event sponsored by a 501(c) organization	\$250 deposit plus \$500 per calendar day	2007
Category 3 - Community event open to the public when no admission is charged, sponsored by any entity other than a non-profit	\$375 deposit plus \$750 per calendar day	2007
Category 4 - Commercial ticketed events - concerts, paid admission shows	\$500 deposit plus \$1,000 per calendar day plus 15% of gross ticket sales, unless event is being sponsored as a part of Category 1 event	2007
Category 5 - Park rental open to the public (eg. Family reunions, weddings, company picnics, etc.)	\$125 deposit plus \$250 per calendar day	2007
Sunday or Legal Holiday use	\$150 plus deposit and rental fee	2007
Lamon Street Park Complex	\$500.00 per day plus \$250.00 deposit	2007
Martin Luther King Park	\$40.00 (1-4 hours), \$70.00 over four hours	1999
Mazarick Building	\$65.00 (1-4 hours), 25.00 each additional hour plus \$200.00 deposit	2011
North Carolina Veterans Park Visitors' Center and Outdoor Garden	\$725.00 (1-4 hours), \$100.00 each additional hour plus \$700.00 deposit	2011
North Carolina Veterans Park Amphitheater		
Category 1 - Non-profit event sponsored by a 501(c) organization	\$250 deposit plus \$500 per calendar day	2011
Category 2 - Community event open to the public when no admission is charged, sponsored by any entity other than a non-profit	\$375 deposit plus \$750 per calendar day	2011
Category 3 - Commercial ticketed events - concerts, paid admission shows	\$500 deposit plus \$1,000 per calendar day plus 15% of gross ticket sales	2011

City of Fayetteville
Fiscal Year 2011/2012 Fee Schedule

Description	Current Fee	Established or Last Changed
Category 4 - Park rental open to the public (eg. Family reunions, weddings, company picnics, etc.)	\$125 deposit plus \$250 per calendar day	2011
Sunday or Legal Holiday use	\$150 plus deposit and rental fee	2011
Reid Ross Track	\$500.00 per day plus \$250 deposit	2007
Shelter - Small	\$40.00 (1-4 hours), \$70.00 over four hours	2008
Shelter - Large	\$60.00 (1-4 hours), \$110.00 over four hours	2008
Tokay Park Complex	\$500.00 per day plus \$250.00 deposit	2010
Boating	\$2.00 per hour, \$5.00 per half day, \$10.00 per day	1998
Camping Fees (organized groups)	\$1.00 per person per night, \$25.00 minimum	1995 or prior
Family Campsite	\$10.00 per night	1995 or prior
Mobile Stage - Large (nonprofit organizations)	\$500.00 per calendar day, plus \$500.00 deposit	2008
Mobile Stage - Small (nonprofit organizations)	\$400.00 per calendar day, plus \$500.00 deposit	2008
Mobile Bleachers (nonprofit organizations)	\$400.00 per calendar day, plus \$500.00 deposit	2007
Mobile Stage - Large (for profit organizations)	\$1,000.00 per calendar day, plus \$500.00 deposit	2008
Mobile Stage - Small (for profit organizations)	\$800.00 per calendar day, plus \$500.00 deposit	2008
Mobile Bleachers (for profit organizations)	\$800.00 per calendar day, plus \$500.00 deposit	2007
<i>Mini-Bus Rental for Partnering Agencies</i>	100% recovery of direct costs	
<i>Athletic Programs</i>		
Adult Open Play Athletics	\$2.00	2004
Adult Softball Team Fee (Fall League - 1 night per week)	\$400.00	100% Cost Recovery
Adult Softball Team Fee (Fall League - 2 nights per week)	\$500.00	100% Cost Recovery
Adult Softball Team Fee (Spring league - 1 night per week)	\$400.00	100% Cost Recovery
Adult Softball Team Fee (Spring league - 2 nights per week)	\$500.00	100% Cost Recovery
Adult Basketball Team Fee (1 night per week)	\$400.00	100% Cost Recovery
Adult Basketball Team Fee (2 nights per week)	\$500.00	100% Cost Recovery
Golf Lessons	Variable	
Youth Athletics not otherwise listed	\$20.00	1999
Youth Cheerleading	\$20.00	2009
Youth Football	\$25.00	1999
Late Registration for Youth Sports Programs	\$5.00	2001

City of Fayetteville
Fiscal Year 2011/2012 Fee Schedule

Description	Current Fee	Established or Last Changed
<i>Swimming Pool Fees</i>		
Swimming Lessons	\$30.00	2009
Pool Entry Fee	\$2.00 for adults, \$1.00 for children	1995 or prior
Pool Rental	\$200.00 deposit, \$175.00 rental fee for first two hours, \$50.00 for each additional hour; plus current rate of pay for lifeguards	2011
<i>Tennis Fees</i>		
Tennis Lessons	Variable	1995 or prior
Courts	\$150 refundable deposit; rental fee of \$35 (up to four hours); \$50 (over four hours); \$175 additional charge for use of lights	2010
<i>Senior Programs / Leisure Activities</i>		
Leisure Activities	Variable	1995 or prior
<i>After-School Program</i>		
Program Fee	\$70.00 per month	2008
Early/Late Fee	\$5.00 per 5 minute period	2008
<i>Summer Camp/Playground</i>		
Summer Day Camp	\$50.00 per week	2009
Summer Playground	\$20.00 per week	2009
Late Pickup Fee	\$5.00 per 5 minute period	2009
<i>Athletic Protest Fee</i>	\$25.00	2002
<i>Community Garden</i>	\$25.00 refundable deposit	2009
<i>Concessions</i>	Variable	2002 or prior
<i>Cemetery:</i>		
<i>Burial Plots</i>		
Pre-Need Cemetery Fee	\$400.00	2004
At-Need Cemetery Fee (Adult)	\$475.00	2004
At-Need Cemetery Fee (Infant)	\$350.00	2004
At-Need Cemetery Fee (Pauper)	\$250.00	2002 or prior
<i>Monument Administration/Interment Fees</i>		
Monument Administration/Interment Fees	\$25.00	2002 or prior
After Hours Cemetery Fee	\$75.00	2002 or prior

City of Fayetteville
Fiscal Year 2011/2012 Fee Schedule

Description	Current Fee	Established or Last Changed
Parking		
<i>Parking Fines</i>		
Amtrak Lot Violation	\$10.00	2007
Backed to Curb Violation	\$10.00	2007
City Hall Lot Violation	\$10.00	2007
Curb to Sidewalk Violation	\$25.00	1986 or prior
Fire Hydrant Violation	\$25.00	1986 or prior
Fire Lane Violation	\$100.00	1986 or prior
Handicapped Violation	\$250.00	2000
Judgment Fees	\$50.00	2002 or prior
Late Payment Penalty	\$25.00	1999
Left to Curb Violation	\$25.00	1986 or prior
Loading Zone Violation	\$25.00	1986 or prior
No Parking Zone Violation	\$25.00	1986 or prior
Overtime Violation (Lots)	\$10.00	2007
Overtime Violation (Street)	\$10.00	2007
Prohibited Parking Violation	\$25.00	1986 or prior
Repeat Overtime Violation	\$5.00	2007
Traffic Obstruction Violation	\$25.00	1986 or prior
Within Lines Violation	\$10.00	2007
<i>Immobilization Fee</i>		
Fee per wheel lock removal, in addition to outstanding parking	\$50.00	2009
<i>Leased Parking Spaces</i>		
Franklin Common Parking Lot	\$50.00 per month	2007
All Other Lots	\$50.00 per month	2011
<i>Hourly Paid Parking</i>		
Parking lots (where applicable)	\$0.50 per hour, or \$4.00 per day	2009
On Street (where applicable)	\$0.75 per hour	2009
<i>Contractor Parking Permit</i>		
	\$5.00/day, \$15.00/wk	2008
<i>Annual Contractor Parking Permit</i>		
	\$1,000.00 per year	2010
<i>Residential Parking Permit</i>		
	\$100.00 per year	2010
Recycling		
<i>Curbside Residential Recycling Fee</i>		
Single-family homes and residential units in multi-family properties of 7 units or less	\$38.00 per year	2009
<i>Rollout Carts</i>		
Large Cart Purchase	Variable based upon actual City purchase price	2007
Optional Recycling Cart Exchange- Small for Large	\$25.00	2011
Delivery Fee	\$11.25	2007

City of Fayetteville
Fiscal Year 2011/2012 Fee Schedule

Description	Current Fee	Established or Last Changed
Stormwater		
<i>Stormwater Fee (Quality & Improvements)</i>		
Single Family	\$3.00 per month per ERU	2009
Non-Single Family	\$3.00 per month per 2,266 square feet of impervious surface	2009
<i>Best Management Practice Inspection Fee</i>	\$150.00	2011
<i>Stormwater Control Ordinance Variance Filing Fee</i>	\$500.00	2011
<i>Stormwater Control Ordinance Civil Penalties</i>		
<i>Failure to Obtain Permit</i>		
First Offense within 2 years:		
Off-site impacts documented	\$3,000 per day	2011
No off-site impacts documented	\$1,000 per day	2011
Second Offense within 2 years:		
Off-site impacts documented	\$5,000 per day	2011
No off-site impacts documented	\$3,000 per day	2011
Third or Subsequent Offense within 2 years:		
Each violation	\$5,000 per day	2011
<i>Illicit Connection and Improper Disposal Civil Penalties</i>		
Category I Violation	\$1,000.00 per day, plus investigation, restoration and administrative costs	2009
Category II Violation	\$500.00 per day, plus investigation, restoration and administrative costs	2009
Category III Violation	\$100.00 per day, plus investigation, restoration and administrative costs	2009
<i>Other Violations of Stormwater Control Ordinance</i>	Up to \$5,000/day	2011
Transit		
<i>Motor Vehicle License Tax for Transit</i>	\$5.00 per year	2008
<i>Bus</i>		
Adult Bus Fare	\$1.00	2007
Adult 10-ride Pass	\$10.00	2007
Discount Bus Fare (Elderly and Disabled)	\$0.35	1994
Discount 10-ride Pass (Elderly and Disabled)	\$3.40	1994
One Day Pass	\$3.00	2003 or prior
Rolling 30 Day Pass	\$30.00	2007
Discount Rolling 30 Day Pass (Elderly and Disabled)	\$11.70	2003 or prior
Student Rolling 30 Day Pass	\$25.00	2007
ADA Demand Response Fare	\$1.50	1994
ADA 20 Ride Pass	\$27.00	2003 or prior
ADA 10 Ride pass	\$13.50	2003 or prior

City of Fayetteville
Fiscal Year 2011/2012 Fee Schedule

Description	Current Fee	Established or Last Changed
<i>Advertising Space</i>		
King Sign (bus exterior)	\$175.00 per month	2007
Queen Sign (bus exterior)	\$160.00 per month	2007
Rear Sign	\$150.00 per month	2007
Rear Quarter Sign	\$150.00 per month	2007
Interior Banner	\$30.00 per month	2007

**City of Fayetteville Capital Improvement Plan
Fiscal Years 2012 to 2016**

Project	Project Funding By Fiscal Year						Total Project Funding
	Inception Thru FY2011	FY2012	FY2013	FY2014	FY2015	FY2016	
Community Development							
Hope VI (City Share)	5,080,454	638,373	807,173	-	-	-	6,526,000
Military Business Park	666,750	584,000	-	-	-	-	1,250,750
Murchison Road Redevelopment	-	2,750,000	-	180,000	180,000	4,847,067	7,957,067
Total - Community Development	5,747,204	3,972,373	807,173	180,000	180,000	4,847,067	15,733,817
Development Services							
Wayfinding Signage	488,286	150,000	150,000	150,000	150,000	-	1,088,286
Total - Development Services	488,286	150,000	150,000	150,000	150,000	-	1,088,286
Engineering & Infrastructure							
Blanton Road Extension	-	-	-	-	4,500,000	-	4,500,000
City-wide Sidewalk Plan	1,032,447	156,000	158,000	160,000	3,063,847	114,000	4,684,294
Downtown Brick Sidewalk Repair	83,696	166,304	50,000	50,000	50,000	50,000	450,000
Downtown Streetscape	916,009	-	-	-	-	-	916,009
Fort Bragg Railway Connector	250,000	580,000	700,000	2,417,500	2,657,500	2,855,000	9,460,000
Intersection Improvements	-	-	-	-	3,285,700	-	3,285,700
Langdon Street Widening	-	-	-	-	750,000	-	750,000
Legend Avenue Relocation	-	-	-	-	2,000,000	-	2,000,000
Louise Street Bridge	-	-	250,000	500,000	-	-	750,000
Parking Lot Resurfacing	156,513	53,000	54,000	55,000	56,000	57,000	431,513
Ramsey St. Transportation Project	350,000	240,000	-	-	-	-	590,000
Russell Street Sidewalk	470,000	-	-	-	-	-	470,000
Soil Street Construction	947,729	-	-	-	-	-	947,729
Street Resurfacing	6,255,392	3,853,201	3,350,000	3,400,000	3,450,000	3,500,000	23,808,593
Transportation Improvements Projects (NCDOT Municipal Agreements)	309,309	1,190,000	-	120,000	-	-	1,619,309
Total - Engineering & Infrastructure	10,771,095	6,238,505	4,562,000	6,702,500	19,813,047	6,576,000	54,663,147
Environmental Services							
EECBG Formula Grant Building Maintenance Projects	329,000	688,500	212,500	-	-	-	1,230,000
Total - Environmental Services	329,000	688,500	212,500	-	-	-	1,230,000
Fire							
Fire Station 12 - Land for Future Station Relocation	-	125,000	-	-	-	-	125,000
Fire Station 19 - North Farmer's Road Area	2,692,000	-	-	-	-	-	2,692,000

**City of Fayetteville Capital Improvement Plan
Fiscal Years 2012 to 2016**

Project	Project Funding By Fiscal Year						Total Project Funding
	Inception Thru FY2011	FY2012	FY2013	FY2014	FY2015	FY2016	
Fire Tower Replacement	500,000	-	-	-	-	-	500,000
SCBA Replacement (4 years of 6 year replacement plan)	-	-	184,017	184,017	184,017	184,017	736,068
Total - Fire	3,192,000	125,000	184,017	184,017	184,017	184,017	4,053,068
Information Technology							
A/C Upgrade	65,000	-	-	-	-	-	65,000
Total - IT	65,000	-	-	-	-	-	65,000
Parks & Recreation							
Cape Fear River Trail, Phase II	106,289	2,539,211	-	-	-	-	2,645,500
Freedom Park	473,481	48,641	30,000	-	-	-	552,122
Ballfield Lighting	90,000	140,000	-	-	-	-	230,000
Gymnasium Floor Resurfacing	-	60,000	-	-	-	-	60,000
Linear Park	1,596,940	186,341	186,341	186,341	186,341	754,318	3,096,622
MLK Entry Feature	60,000	-	-	-	-	-	60,000
Northern Cumberland Park	-	200,000	-	-	-	-	200,000
Parks & Recreation Master Plan Bond Projects	-	-	2,220,000	17,400,000	17,800,000	19,450,000	56,870,000
Western Area Neighborhood Park	-	550,000	250,000	-	-	-	800,000
Total - Parks & Recreation	2,326,710	3,724,193	2,686,341	17,586,341	17,986,341	20,204,318	64,514,244
Maintenance							
Building Maintenance HVAC Replacement	-	160,000	150,000	30,000	102,000	-	442,000
Building Maintenance Other Projects	188,085	135,000	60,000	-	-	-	383,085
Building Maintenance Roof Repairs	-	478,000	60,000	60,000	112,000	230,000	940,000
Facility Space and Needs Analysis	-	265,000	-	-	-	-	265,000
Grove Street Facility Roof Replacement (GF Share)	60,500	-	-	-	-	-	60,500
Playground Improvements	298,735	150,000	150,000	62,000	-	-	660,735
Total - Maintenance	547,320	1,188,000	420,000	152,000	214,000	230,000	2,751,320
Police							
Precinct Station Needs Assessment Study - Facility funding available in FY16 and beyond	50,000	-	-	-	-	-	50,000
Total - Police	50,000	-	-	-	-	-	50,000
Special Projects							
300 Block of Hay Street Redevelopment	1,857,475	-	-	-	-	-	1,857,475
Franklin Street Parking Deck	1,989,000	3,973,000	-	-	-	-	5,962,000

**City of Fayetteville Capital Improvement Plan
Fiscal Years 2012 to 2016**

Project	Project Funding By Fiscal Year						Total Project Funding
	Inception Thru FY2011	FY2012	FY2013	FY2014	FY2015	FY2016	
NC State Veterans Park	15,300,000	399,776	-	-	700,000	-	16,399,776
Phase V Sewer Contributions	5,700,993	926,030	2,351,428	2,800,715	3,080,529	3,348,644	18,208,339
Texfi Site Acquisition	527,376	100,000	-	-	-	-	627,376
Total - Special Projects	25,374,844	5,398,806	2,351,428	2,800,715	3,780,529	3,348,644	43,054,966
Stormwater							
Stormwater Improvement Projects	3,126,007	11,845,761	5,414,159	1,394,515	1,374,821	1,359,832	24,515,095
Total - Stormwater	3,126,007	11,845,761	5,414,159	1,394,515	1,374,821	1,359,832	24,515,095
Transit Projects							
Sidewalks for ADA Compliant Pedestrian Access	39,054	219,000	-	-	-	-	258,054
Transit Administrative and Maintenance Facility Renovations - Phase 1	370,000	-	-	-	-	-	370,000
Transit Administrative and Maintenance Facility Renovations - Phase 2	363,681	-	-	-	-	-	363,681
Transit Buildings & Grounds/Shop Rehabilitation	-	412,700	-	-	-	-	412,700
Transit Multimodal Center	2,235,011	561,065	-	16,787,693	-	-	19,583,769
Total - Transit	3,007,746	1,192,765	-	16,787,693	-	-	20,988,204
Airport Projects							
Air Carrier Asphalt / Mill & Overlay	-	749,210	-	-	-	-	749,210
Airline Concrete Slabs & Joints	210,000	4,500,000	-	-	-	-	4,710,000
Airport Improvement Projects-AIP 32	738,420	-	-	-	-	-	738,420
Airport Rescue and Firefighting Facility Rehabilitation	1,736,467	-	-	-	-	-	1,736,467
Fence Replacement at FBO and Taxi Area	-	175,000	-	-	-	-	175,000
Jet Bridge to Replace Fixed Bridge at Gate B4	-	475,000	-	-	-	-	475,000
Land Purchase in Runway 28 Protection Zone	700,000	-	-	-	-	-	700,000
Land Purchase in Runway 4 Protection Zone	-	-	-	-	-	1,684,211	1,684,211
North General Aviation Auto Parking	-	-	165,000	-	-	-	165,000
Paid Parking Lot Rehabilitation	1,542,969	-	-	-	-	-	1,542,969
Perimeter Fencing Replacement	-	-	-	100,000	1,400,000	-	1,500,000
Perimeter Road Rehabilitation	-	-	-	140,000	1,700,000	-	1,840,000
Runway 10/28 Improvements	-	2,000,000	-	-	-	-	2,000,000
Runway 4 RSA Extension Design	-	500,000	-	-	-	-	500,000
Runway 4/22 Paved Shoulders	-	150,000	2,500,000	-	-	-	2,650,000
Runway 4/22 Rehabilitation	7,171,533	-	-	-	-	-	7,171,533

**City of Fayetteville Capital Improvement Plan
Fiscal Years 2012 to 2016**

Project	Project Funding By Fiscal Year						Total Project Funding
	Inception Thru FY2011	FY2012	FY2013	FY2014	FY2015	FY2016	
Runway Protection Zone Tree Clearing Project	250,000	-	-	-	-	-	250,000
Storm Drain Pipe (North of Paid Parking Lot)	-	115,000	-	-	-	-	115,000
Taxiway A Extension	-	4,500,000	5,500,000	-	-	-	10,000,000
Taxiway A Overlay, Shoulders & Lights	6,042,873	-	-	-	-	-	6,042,873
Taxiway F & G Rehabilitation	-	-	-	-	-	1,320,000	1,320,000
Terminal Renovation Phase IV	100,000	1,000,000	-	-	-	-	1,100,000
Terminal Sink, Counters, Faucets & Flush Valve	-	135,000	-	-	-	-	135,000
Upgrade Electrical Vault/Emergency Generator - AIP 33	2,189,864	-	-	-	-	-	2,189,864
West General Aviation Ramp Rehabilitation	776,454	-	-	-	-	-	776,454
Total - Airport	21,458,580	14,299,210	8,165,000	240,000	3,100,000	3,004,211	50,267,001
Grand Total - Capital Improvement Plan	76,483,792	48,823,113	24,952,618	46,177,781	46,782,755	39,754,089	282,974,148

**City of Fayetteville Information Technology Plan
Fiscal Years 2012 to 2016**

Project Funding By Fiscal Year

Project	Inception Thru FY2011	FY2012	FY2013	FY2014	FY2015	FY2016	Total Project Funding
Development Services							
Development Plan Review Software System	-	-	68,500	-	-	-	68,500
Magnet System Modules (Technology Upgrade)	-	-	78,225	52,000	-	-	130,225
Planning Module of Magnet	51,700	-	-	-	-	-	51,700
Total - Development Services	51,700	-	146,725	52,000	-	-	250,425
Environmental Services							
On-Route Software	-	-	-	290,000	-	-	290,000
Total - Environmental Services	-	-	-	290,000	-	-	290,000
Finance							
Integrated Cashiering System	228,200	-	-	-	-	-	228,200
Total - Finance	228,200	-	-	-	-	-	228,200
Human Resources Development							
HR Electronic Forms	50,000	-	-	-	-	-	50,000
Total - HRD	50,000	-	-	-	-	-	50,000
Information Technology							
Avaya Phone System Upgrade	124,008	-	-	-	-	-	124,008
Computer Replacement Plan (Incl. Virtualization)	832,262	337,300	292,300	292,300	292,300	292,300	2,338,762
Customer Service and Work Order Management System	-	50,000	648,000	-	-	-	698,000
HRIS-Financial System Replacement	-	-	-	125,000	4,000,000	-	4,125,000
Network Disaster Recovery	-	-	251,500	93,349	-	-	344,849
Network Survivability/Redundancy Router	93,000	-	-	-	-	-	93,000
Wireless Access Point	-	-	131,863	-	-	-	131,863
Total - Information Technology	1,049,270	387,300	1,323,663	510,649	4,292,300	292,300	7,855,482
Parks, Recreation & Maintenance							
RecTrac Upgrades	25,728	-	-	-	-	-	25,728
Total - Parks, Recreation & Maintenance	25,728	-	-	-	-	-	25,728
Public Safety							
800 MHz Radio System Digital Upgrade (P-25 Interoperability / Viper)	-	-	6,679,767	-	-	-	6,679,767
Computer-Aided Dispatch, Police and Fire Records Management Systems (incl PS AVL)	3,689,236	-	-	-	-	-	3,689,236
Digital Radio Upgrades (Police, Fire and Non-Public Safety Radios)	3,169,869	-	149,100	-	-	-	3,318,969
Mobile Data Computer Project	-	-	-	-	-	769,600	769,600

**City of Fayetteville Information Technology Plan
Fiscal Years 2012 to 2016**

Project Funding By Fiscal Year

Project	Inception Thru FY2011	FY2012	FY2013	FY2014	FY2015	FY2016	Total Project Funding
NetMotion	158,024	-	-	-	-	-	158,024
Police In-Car Cameras	190,740	270,000	-	-	-	-	460,740
Police Server Upgrades	208,000	-	-	-	-	-	208,000
Positron Phone System Upgrade (E911 Fund)	297,691	-	-	-	-	-	297,691
Total - Public Safety	7,713,560	270,000	6,828,867	-	-	769,600	15,582,027
Transit Projects							
Transit Automatic Vehicle Locator Systems - Fixed Route	419,012	-	-	-	-	-	419,012
Transit Automatic Vehicle Locator Systems - Demand Response	120,000	-	-	-	-	-	120,000
Trapeze Software	-	175,000	-	-	-	-	175,000
Total - Transit	539,012	175,000	-	-	-	-	714,012
 Grand Total - Information Technology Plan	 9,657,470	 832,300	 8,299,255	 852,649	 4,292,300	 1,061,900	 24,995,874

**City of Fayetteville Capital Improvement Plan
Fiscal Years 2012 to 2016**

Project Funding By Source of Funds

Project	Project Funding To Date	General Fund Taxes / Revenues	Debt Financing Proceeds	Non General Fund Funding	Total Project Funding	Funding Source Comments
Community Development						
Hope VI (City Share)	6,526,000	-	-	-	6,526,000	Project cost does not include expenditures funded through CDBG/HOME, or land donations or fee waivers.
Military Business Park	1,250,750	-	-	-	1,250,750	100% Federal funding.
Murchison Road Redevelopment	-	2,501,067	2,750,000	2,706,000	7,957,067	Proposed \$2.75M HUD Section 108 loan and \$2.256M HOME funding.
Total - Community Development	7,776,750	2,501,067	2,750,000	2,706,000	15,733,817	
Development Services						
Wayfinding Signage	488,286	200,000	-	400,000	1,088,286	\$400,000 in anticipated future grants.
Total - Development Services	488,286	200,000	-	400,000	1,088,286	
Engineering & Infrastructure						
Blanton Road Extension	-	-	900,000	3,600,000	4,500,000	Debt financing through 2015 Infrastructure Bonds, plus state funding
City-wide Sidewalk Plan	1,032,447	750,000	2,901,847	-	4,684,294	Debt financing through 2015 Infrastructure Bonds
Downtown Brick Sidewalk Repair	200,000	-	-	250,000	450,000	\$50,000 per yr from CBTD.
Downtown Streetscape	916,009	-	-	-	916,009	
Fort Bragg Railway Connector	9,460,000	-	-	-	9,460,000	SAFETEA Grant \$7,568,000, \$1,892,000 General Fund match.
Intersection Improvements	-	-	3,285,700	-	3,285,700	Debt financing through 2015 Infrastructure Bonds
Langdon Street Widening	-	-	750,000	-	750,000	Debt financing through 2015 Infrastructure Bonds
Legend Avenue Relocation	-	-	2,000,000	-	2,000,000	Debt financing through 2015 Infrastructure Bonds
Louise Street Bridge	-	150,000	-	600,000	750,000	Federal Bridge Replacement funding with local match
Parking Lot Resurfacing	156,513	275,000	-	-	431,513	
Ramsey St. Transportation Project	350,000	240,000	-	-	590,000	
Russell Street Sidewalk	470,000	-	-	-	470,000	
Soil Street Construction	947,729	-	-	-	947,729	
Street Resurfacing	6,458,593	17,350,000	-	-	23,808,593	General Fund contributions (Powell Bill)
Transportation Improvements Projects (NCDOT Municipal Agreements)	309,309	1,310,000	-	-	1,619,309	
Total - Engineering & Infrastructure	20,300,600	20,075,000	9,837,547	4,450,000	54,663,147	
Environmental Services						
EECBG Formula Grant Building Maintenance Projects	1,230,000	-	-	-	1,230,000	Federal ARRA stimulus grant.
Total - Environmental Services	1,230,000	-	-	-	1,230,000	

**City of Fayetteville Capital Improvement Plan
Fiscal Years 2012 to 2016**

Project Funding By Source of Funds

Project	Project Funding To Date	General Fund Taxes / Revenues	Debt Financing Proceeds	Non General Fund Funding	Total Project Funding	Funding Source Comments
Fire						
Fire Station 12 - Land for Future Station Relocation	125,000	-	-	-	125,000	
Fire Station 19 - North Farmer's Road Area	-	-	2,692,000	-	2,692,000	Capital lease proceeds.
Fire Tower Replacement	500,000	-	-	-	500,000	
SCBA Replacement (4 years of 6 year replacement plan)	-	736,068	-	-	736,068	
Total - Fire	625,000	736,068	2,692,000	-	4,053,068	
Information Technology						
A/C Upgrade	65,000	-	-	-	65,000	
Total - IT	65,000	-	-	-	65,000	
Parks & Recreation						
Cape Fear River Trail, Phase II	2,645,500	-	-	-	2,645,500	
Freedom Park	482,425	-	-	69,697	552,122	Private Donations
Ballfield Lighting	90,000	140,000	-	-	230,000	
Gymnasium Floor Resurfacing	-	60,000	-	-	60,000	
Linear Park	1,711,598	-	-	1,385,024	3,096,622	Private Donations
MLK Entry Feature	-	-	-	60,000	60,000	Grant from FSU
Northern Cumberland Park	-	-	-	200,000	200,000	County Parks District Funding
Parks & Recreation Master Plan Bond Projects	-	-	56,870,000	-	56,870,000	
Western Area Neighborhood Park	800,000	-	-	-	800,000	
Total - Parks & Recreation	5,729,523	200,000	56,870,000	1,714,721	64,514,244	
Maintenance						
Building Maintenance HVAC Replacement	-	442,000	-	-	442,000	
Building Maintenance Other Projects	202,775	180,310	-	-	383,085	
Building Maintenance Roof Repairs	-	940,000	-	-	940,000	
Facility Space and Needs Analysis	-	265,000	-	-	265,000	
Grove Street Facility Roof Replacement (GF Share)	60,500	-	-	-	60,500	
Playground Improvements	459,000	201,735	-	-	660,735	
Total - Maintenance	722,275	2,029,045	-	-	2,751,320	
Police						
Precinct Station Needs Assessment Study - Facility funding available in FY16 and beyond	50,000	-	-	-	50,000	

**City of Fayetteville Capital Improvement Plan
Fiscal Years 2012 to 2016**

Project Funding By Source of Funds

Project	Project Funding To Date	General Fund Taxes / Revenues	Debt Financing Proceeds	Non General Fund Funding	Total Project Funding	Funding Source Comments
Total - Police	50,000	-	-	-	50,000	
Special Projects						
300 Block of Hay Street Redevelopment	1,857,475	-	-	-	1,857,475	
Franklin Street Parking Deck	5,962,000	-	-	-	5,962,000	City Share of Project
NC State Veterans Park	16,399,776	-	-	-	16,399,776	
Phase V Sewer Contributions	5,700,993	12,507,346	-	-	18,208,339	General Fund contribution as specified in PWC transfer agreement.
Texfi Site Acquisition	527,376	50,000	-	50,000	627,376	Anticipated PWC participation
Total - Special Projects	30,447,620	12,557,346	-	50,000	43,054,966	
Stormwater						
Stormwater Improvement Projects	3,126,007	-	10,595,000	10,794,088	24,515,095	
Total - Stormwater	3,126,007	-	10,595,000	10,794,088	24,515,095	
Transit Projects						
Sidewalks for ADA Compliant Pedestrian Access	258,054	-	-	-	258,054	
Transit Administrative and Maintenance Facility Renovations - Phase 1	370,000	-	-	-	370,000	
Transit Administrative and Maintenance Facility Renovations - Phase 2	363,681	-	-	-	363,681	
Transit Buildings & Grounds/Shop Rehabilitation	-	82,540	-	330,160	412,700	80% FTA Funding, 20% Local
Transit Multimodal Center	2,796,076	1,678,769	-	15,108,924	19,583,769	80% FTA Funding, 10% State and 10% Local anticipated for construction funding
Total - Transit	3,787,811	1,761,309	-	15,439,084	20,988,204	
Airport Projects						
Air Carrier Asphalt / Mill & Overlay	-	-	-	749,210	749,210	Airport/Fed & State Funds
Airline Concrete Slabs & Joints	210,000	-	-	4,500,000	4,710,000	Airport/Fed & State Funds
Airport Improvement Projects-AIP 32	738,420	-	-	-	738,420	Airport/Fed & State Funds
Airport Rescue and Firefighting Facility Rehabilitation	1,736,467	-	-	-	1,736,467	Airport/Fed & State Funds
Fence Replacement at FBO and Taxi Area	-	-	-	175,000	175,000	Airport Funds
Jet Bridge to Replace Fixed Bridge at Gate B4	-	-	-	475,000	475,000	Airport Funds
Land Purchase in Runway 28 Protection Zone	700,000	-	-	-	700,000	Airport Funds
Land Purchase in Runway 4 Protection Zone	-	-	-	1,684,211	1,684,211	Airport/Fed & State Funds
North General Aviation Auto Parking	-	-	-	165,000	165,000	Airport/FBO Operator Funding
Paid Parking Lot Rehabilitation	1,542,969	-	-	-	1,542,969	Airport/Fed & State Funds
Perimeter Fencing Replacement	-	-	-	1,500,000	1,500,000	Airport/Fed & State Funds

**City of Fayetteville Capital Improvement Plan
Fiscal Years 2012 to 2016**

Project Funding By Source of Funds

Project	Project Funding To Date	General Fund Taxes / Revenues	Debt Financing Proceeds	Non General Fund Funding	Total Project Funding	Funding Source Comments
Perimeter Road Rehabilitation	-	-	-	1,840,000	1,840,000	Airport/Fed & State Funds
Runway 10/28 Improvements	-	-	-	2,000,000	2,000,000	Airport/Fed & State Funds
Runway 4 RSA Extension Design	-	-	-	500,000	500,000	Airport/Fed & State Funds
Runway 4/22 Paved Shoulders	-	-	-	2,650,000	2,650,000	Airport/Fed & State Funds
Runway 4/22 Rehabilitation	7,171,533	-	-	-	7,171,533	Fed & State Funds
Runway Protection Zone Tree Clearing Project	250,000	-	-	-	250,000	
Storm Drain Pipe (North of Paid Parking Lot)	-	-	-	115,000	115,000	Airport Funds
Taxiway A Extension	-	-	-	10,000,000	10,000,000	Airport/Fed & State Funds
Taxiway A Overlay, Shoulders & Lights	6,042,873	-	-	-	6,042,873	Airport/Fed & State Funds
Taxiway F & G Rehabilitation	-	-	-	1,320,000	1,320,000	Airport/Fed & State Funds
Terminal Renovation Phase IV	-	-	-	1,100,000	1,100,000	Airport Funds
Terminal Sink, Counters, Faucets & Flush Valve	-	-	-	135,000	135,000	Airport Funds
Upgrade Electrical Vault/Emergency Generator - AIP 33	2,189,864	-	-	-	2,189,864	Airport/Fed & State Funds
West General Aviation Ramp Rehabilitation	776,454	-	-	-	776,454	Airport/Fed & State Funds
Total - Airport	21,358,580	-	-	28,908,421	50,267,001	

Grand Total - Capital Improvement Plan 95,707,452 40,059,835 82,744,547 64,462,314 282,974,148

**City of Fayetteville Information Technology Plan
Fiscal Years 2012 to 2016**

Project Funding By Source of Funds						
Project	Project Funding To Date	General Fund Taxes / Revenues	Debt Financing Proceeds	Non General Fund Funding	Total Project Funding	Funding Source Comments
Development Services						
Development Plan Review Software System	-	68,500	-	-	68,500	
Magnet System Modules (Technology Upgrade)	-	130,225	-	-	130,225	
Planning Module of Magnet	51,700	-	-	-	51,700	
Total - Development Services	51,700	198,725	-	-	250,425	
Environmental Services						
On-Route Software	-	290,000	-	-	290,000	
Total - Environmental Services	-	290,000	-	-	290,000	
Finance						
Integrated Cashiering System	228,200	-	-	-	228,200	
Total - Finance	228,200	-	-	-	228,200	
Human Resources Development						
HR Electronic Forms	50,000	-	-	-	50,000	
Total - HRD	50,000	-	-	-	50,000	
Information Technology						
Avaya Phone System Upgrade	124,008	-	-	-	124,008	
Computer Replacement Plan (Incl. Virtualization)	832,262	1,375,000	-	131,500	2,338,762	\$131,500 for replacements in other funds
Customer Service and Work Order Management System	-	698,000	-	-	698,000	
HRIS-Financial System Replacement	-	125,000	4,000,000	-	4,125,000	Capital Lease Proceeds
Network Disaster Recovery	-	344,849	-	-	344,849	
Network Survivability/Redundancy Router	93,000	-	-	-	93,000	
Wireless Access Point	-	131,863	-	-	131,863	
Total - Information Technology	1,049,270	2,674,712	4,000,000	131,500	7,855,482	
Parks, Recreation & Maintenance						
RecTrac Upgrades	25,728	-	-	-	25,728	
Total - Parks, Recreation & Maintenance	25,728	-	-	-	25,728	
Public Safety						
800 MHz Radio System Digital Upgrade (P-25 Interoperability / Viper)	-	-	6,011,790	667,977	6,679,767	Capital Lease Proceeds, 10% PWC Participation
Computer-Aided Dispatch, Police and Fire Records Management Systems (incl PS AVL)	3,689,236	-	-	-	3,689,236	
Digital Radio Upgrades (Police, Fire and Non-Public Safety Radios)	3,169,869	-	149,100	-	3,318,969	Capital Lease Proceeds
Mobile Data Computer Project	-	769,600	-	-	769,600	
NetMotion	158,024	-	-	-	158,024	
Police In-Car Cameras	190,740	270,000	-	-	460,740	

**City of Fayetteville Information Technology Plan
Fiscal Years 2012 to 2016**

Project Funding By Source of Funds						
Project	Project Funding To Date	General Fund Taxes / Revenues	Debt Financing Proceeds	Non General Fund Funding	Total Project Funding	Funding Source Comments
Police Server Upgrades	208,000	-	-	-	208,000	
Positron Phone System Upgrade (E911 Fund)	297,691	-	-	-	297,691	
Total - Public Safety	7,713,560	1,039,600	6,160,890	667,977	15,582,027	
Transit Projects						
Transit Automatic Vehicle Locator Systems - Fixed Route	419,012	-	-	-	419,012	
Transit Automatic Vehicle Locator Systems - Demand Response	120,000	-	-	-	120,000	
Trapeze Software	-	35,000	-	140,000	175,000	
Total - Transit	539,012	35,000	-	140,000	714,012	
 Grand Total - Information Technology Plan	 9,657,470	 4,238,037	 10,160,890	 939,477	 24,995,874	

**CAPITAL PROJECT ORDINANCE
ORD 2012-1**

BE IT ORDAINED by the City Council of the City of Fayetteville, North Carolina, that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted effective July 1, 2011:

Section 1. The authorized project is the FY2012 street resurfacing project, including the rehabilitation of Fort Bragg Road, and miscellaneous street improvements.

Section 2. The project director is hereby directed to proceed with the project within the terms of the various agreements executed and within the funds appropriated herein.

Section 3. The following revenues are anticipated to be available to the City to complete the project:

General Fund Transfer	<u>\$ 3,650,000</u>
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Section 4. The following amounts are appropriated for the project:

Project Expenditures	<u>\$ 3,650,000</u>
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Section 5. Copies of this capital project ordinance shall be made available to the budget officer and the finance officer for direction in carrying out the project.

Adopted this 13th day of June, 2011.

CITY OF FAYETTEVILLE

BE IT ORDAINED by the City Council of the City of Fayetteville, North Carolina, that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinances are hereby amended effective July 1, 2011:

**CAPITAL PROJECT ORDINANCE AMENDMENT
CHANGE 2012-1 (CPO 2010-2)**

Section 1. The project change authorized is to Capital Project Ordinance 2010-2, adopted June 22, 2009, as amended, for the funding of computer replacements.

Section 2. The following revenues are anticipated to be available to the City to complete the project:

	<u>Listed As</u>	<u>Amendment</u>	<u>Revised</u>
General Fund Transfer	<u>\$ 832,262</u>	<u>\$ 311,000</u>	<u>\$ 1,143,262</u>

Section 3. The following amounts are appropriated for the project:

Project Expenditures	<u>\$ 832,262</u>	<u>\$ 311,000</u>	<u>\$ 1,143,262</u>
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**CAPITAL PROJECT ORDINANCE AMENDMENT
CHANGE 2012-2 (CPO 2009-3)**

Section 1. The project change authorized is to Capital Project Ordinance 2009-3, adopted June 9, 2008, as amended, for the funding of miscellaneous building maintenance projects.

Section 2. The following revenues are anticipated to be available to the City to complete the project:

	<u>Listed As</u>	<u>Amendment</u>	<u>Revised</u>
General Fund Transfer	<u>\$ 153,000</u>	<u>\$ 818,310</u>	<u>\$ 971,310</u>
Public Safety Fund Transfer	<u>49,775</u>	<u>-</u>	<u>49,775</u>
	<u>\$ 202,775</u>	<u>\$ 818,310</u>	<u>\$ 1,021,085</u>

Section 3. The following amounts are appropriated for the project:

Project Expenditures	<u>\$ 202,775</u>	<u>\$ 818,310</u>	<u>\$ 1,021,085</u>
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**CAPITAL PROJECT ORDINANCE AMENDMENT
CHANGE 2012-3 (CPO 2009-2)**

Section 1. The project change authorized is to Capital Project Ordinance 2009-2, adopted June 9, 2008, as amended, for the funding of miscellaneous parking lot maintenance projects.

Section 2. The following revenues are anticipated to be available to the City to complete the project:

	<u>Listed As</u>	<u>Amendment</u>	<u>Revised</u>
General Fund Transfer	<u>\$ 153,000</u>	<u>\$ 53,000</u>	<u>\$ 206,000</u>

Section 3. The following amounts are appropriated for the project:

Project Expenditures	<u>\$ 153,000</u>	<u>\$ 53,000</u>	<u>\$ 206,000</u>
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**CAPITAL PROJECT ORDINANCE AMENDMENT
CHANGE 2012-4 (CPO 2009-7)**

Section 1. The project change authorized is to Capital Project Ordinance 2009-7, adopted June 9, 2008, as amended, for the funding of playground equipment and improvements.

Section 2. The following revenues are anticipated to be available to the City to complete the project:

	<u>Listed As</u>	<u>Amendment</u>	<u>Revised</u>
General Fund Transfer	<u>\$ 459,000</u>	<u>\$ 67,000</u>	<u>\$ 526,000</u>

Section 3. The following amounts are appropriated for the project:

Project Expenditures	<u>\$ 459,000</u>	<u>\$ 67,000</u>	<u>\$ 526,000</u>
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**CAPITAL PROJECT ORDINANCE AMENDMENT
CHANGE 2012-5 (CPO 2001-8)**

Section 1. The project change authorized is to Capital Project Ordinance 2001-8, adopted May 7, 2001, as amended, for sidewalks and related improvements.

Section 2. The following revenues are anticipated to be available to the City to complete the project:

	<u>Listed As</u>	<u>Amendment</u>	<u>Revised</u>
General Fund Transfer	<u>\$ 384,166</u>	<u>\$ 156,000</u>	<u>\$ 540,166</u>
Developer's Fees	48,775	-	48,775
Miscellaneous Income	10,204	-	10,204
	<u>\$ 443,145</u>	<u>\$ 156,000</u>	<u>\$ 599,145</u>

Section 3. The following amounts are appropriated for the project:

Project Expenditures	<u>\$ 443,145</u>	<u>\$ 156,000</u>	<u>\$ 599,145</u>
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**CAPITAL PROJECT ORDINANCE AMENDMENT
CHANGE 2012-6 (CPO 2010-9)**

Section 1. The project change authorized is to Capital Project Ordinance 2010-9, adopted July 27, 2009, as amended, for the funding of right-of-way, utility relocation, and other expenditures for the Ramsey Street Transportation Improvement Project.

Section 2. The project director is hereby directed to proceed with the project within the terms of the various agreements executed and within the funds appropriated herein.

Section 3. The following revenues are anticipated to be available to the City to complete the project:

	Listed As*	Amendment	Revised
General Fund Transfer	\$ 440,000	\$ 150,000	\$ 590,000

Section 4. The following amounts are appropriated for the project:

Project Expenditures	\$ 440,000	\$ 150,000	\$ 590,000
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* Reflects assumed adoption of Capital Project Ordinance Amendment 2011-20 also presented on June 13, 2011.

**CAPITAL PROJECT ORDINANCE AMENDMENT
CHANGE 2012-7 (CPO 2010-13)**

Section 1. The project change authorized is to Capital Project Ordinance 2010-13, adopted November 9, 2009, as amended, for the funding of various railroad crossing safety and roadway improvement projects committed under Municipal Agreements with North Carolina Department of Transportation.

Section 2. The project director is hereby directed to proceed with the project within the terms of the various agreements executed and within the funds appropriated herein.

Section 3. The following revenues are anticipated to be available to the City to complete the project:

	Listed As	Amendment	Revised
North Carolina Department of Transportation	\$ 15,710	\$ -	\$ 15,710
General Fund Transfer	2,185,599	1,190,000	3,375,599
	\$ 2,201,309	\$ 1,190,000	\$ 3,391,309

Section 4. The following amounts are appropriated for the project:

Project Expenditures	\$ 2,201,309	\$ 1,190,000	\$ 3,391,309
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**CAPITAL PROJECT ORDINANCE AMENDMENT
CHANGE 2012-8 (CPO 2009-10)**

Section 1. The project change authorized is to Capital Project Ordinance 2009-10, adopted June 9, 2008, as amended, for the funding of Central Business District brick paver and sidewalk maintenance and repairs.

Section 2. The following revenues are anticipated to be available to the City to complete the project:

	<u>Listed As</u>	<u>Amendment</u>	<u>Revised</u>
Central Business District Fund Transfer	<u>\$ 200,000</u>	<u>\$ 50,000</u>	<u>\$ 250,000</u>

Section 3. The following amounts are appropriated for the project:

Project Expenditures	<u>\$ 200,000</u>	<u>\$ 50,000</u>	<u>\$ 250,000</u>
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The project directors are hereby directed to proceed with the projects within the terms of the various agreements executed and within the funds appropriated herein.

Copies of the capital project ordinance amendments shall be made available to the budget officer and the finance officer for direction in carrying out the projects.

Adopted this 13th day of June, 2011.

SPECIAL REVENUE FUND PROJECT ORDINANCE AMENDMENT
CHANGE 2012-1 (ORD 2008-14)

BE IT ORDAINED by the City Council of the City of Fayetteville, North Carolina, that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following special revenue project ordinance is hereby amended effective July 1, 2011:

Section 1. The project change authorized is to the Special Revenue Project Ordinance 2008-14, adopted May 27, 2008, as amended, for the funding of the Wayfinding Signage Project.

Section 2. The project director is hereby directed to proceed with the project within the terms of the various grant agreements executed with the Federal and State governments and within the funds appropriated herein.

Section 3. The following revenues are anticipated to be available to the City to complete the project:

	<u>Listed As</u>	<u>Amendment</u>	<u>Revised</u>
Federal Grant- U.S. Dept. of Interior- NPS	\$ 150,000	\$ -	\$ 150,000
Local Cash Match- Convention & Visitor's Bureau	100,000	-	100,000
Local In-Kind Match- Convention & Visitor's Bureau	45,846	-	45,846
Local In-Kind Match- City of Fayetteville	4,740	-	4,740
Non-Grant Contribution- Convention & Visitor's Bureau	100,000	-	100,000
Non-Grant Contribution- General Fund Transfer	50,000	50,000	100,000
	<u>\$ 450,586</u>	<u>\$ 50,000</u>	<u>\$ 500,586</u>

Section 4. The following amounts are appropriated for the project:

Grant Expenditures	\$ 300,586	\$ -	\$ 300,586
Non-Grant Expenditures	150,000	50,000	200,000
	<u>\$ 450,586</u>	<u>\$ 50,000</u>	<u>\$ 500,586</u>

Section 5. Copies of this special revenue project ordinance amendment shall be made available to the budget officer and the finance officer for direction in carrying out this project.

Adopted this 13th day of June, 2011.