



**FAYETTEVILLE REGIONAL AIRPORT
AIRPORT COMMISSION MEETING
ZOOM MEETING
Tuesday, March 28, 2022
2:10 P.M.**

ATTENDANCE

Mr. Vic Carnevale, Mrs. Sandy Ammons (ZOOM), Mrs. Judy Dawkins, Mr. Daniel Travieso (ZOOM), Dr. Wilson Lacy (ZOOM)

ABSENT

Mr. Mark Lynch, Mr. Naynesh Mehta, Mrs. Kim Medley, Mr. Randy Fiveash, Mr. Robert Van Geons

OTHERS

Dr. Toney Coleman, Airport Director (ZOOM)
Ms. Patricia Campbell, Sr. Administrative Assistant (ZOOM)
Mr. Greg Davis, All American Aviation (ZOOM)
Mr. Jay Wyatt, Former Commission Member
Ms. Tosha Szabo, Signature Flight Support (ZOOM)
Ms. Kecia Parker, City Real Estate (ZOOM)
Mr. Paul Allen, Assistant City Attorney (ZOOM)

Vice Chairperson Carnevale called the meeting to order at 2:10 P.M.

ITEM 1: Consider Approval of the Agenda

Vice Chairperson Carnevale asked for a motion to approve the agenda.

Mrs. Dawkins made a motion to approve the agenda.

Mr. Carnevale seconded the motion.

ACTION: The motion was carried unanimously.

ITEM 2: Consider Approval of the Minutes of the Meeting held February 22, 2022

Vice Chairperson Carnevale asked for a motion to approve the minutes.

Mrs. Ammons made a motion to approve the minutes.

Mr. Travieso seconded the motion.

ACTION: The motion was carried unanimously.

ITEM 3: Presentation of plaques to Outgoing Members

Dr. Coleman presented plaques to Mr. Vic Carnevale and Mr. Daniel Travieso. He thanked them for their time, dedication and support to the Fayetteville Regional Airport.

ITEM 4: Recommendation acceptance of Concession Rent Relief Airport Rescue Grant Offer

Dr. Coleman advised the Commission FAY received a Concessions Rent Relief Airport Grant Addendum that added \$185,768 in relief for large and small concessionaires. The airport only has two concessionaire groups that had not received other Paycheck Protection Plan dollars. Those were the advertising concessionaire (small) and car rental agencies (large). The Airport has devised and received approval of its allocation formula from the FAA and would give relief to said agencies for the four-year eligibility period.

Vice Chairperson Carnevale asked for a motion to approve the Grant Offer.

Mrs. Dawkins made a motion to approve the Grant Offer.

Mr. Carnevale seconded the motion.

ACTION: The motion was carried unanimously.

ITEM 5: Recommend acceptance of Electric Charging Station Proposal by REEP Parking

Dr. Coleman advised that he had been in communications with Reef Parking about installation of 7 to 10 electric vehicle parking spaces. Included in Commission packets was a proposal that outlined a no-cost and at-cost options for installation of electrical charging stations. The at-cost option required FAY to pay for all infrastructure and maintenance cost of stations, but had not extended lease requirement. The no-cost option provided for complete installation by the contractor and shared electric receipts with airport. FAY would also be able to retain all regular long-term and short-term costs for spaces, as currently exists. The no-cost option did require 7-year lease agreement to allow the contractor to secure a return on their investment. Airport Management recommended approval of the no cost option.

Vice Chairperson Carnevale asked for a motion to approve the proposal.

Mrs. Ammons made a motion to approve the proposal.

Mrs. Dawkins seconded the motion.

ACTION: The motion was carried unanimously.

ITEM 6: Accept Lease Extension request for Sierra Nevada Corporation (SNC)

Sierra Nevada Corporation has requested a lease extension per their current agreement. Due to changes in the approval process, the Airport Commission is asked to recommend approval of the lease extension to City Council. The City Attorney's Office is drafting the document and Airport Management will place before City Council when complete.

Vice Chairperson Carnevale asked for a motion for City Council to approve the Lease Extension.

Mr. Travieso made a motion for City Council to approve the Lease Extension.

Mrs. Ammons seconded the motion.

ACTION: The motion was carried unanimously.

ITEM 7: Management Report

Enplanements. Total enplanements for all carriers as of February 2022 were 23,437. This indicates a 27% increase compared to February of last year. Total deplanements were 23,535. This is a total of 46,972 passengers in and out of FAY last month.

Average load factor (LF) target is 80%. American LF from 92.4% in January 2022 to 92.3% in February 2022. American's passenger count is up 26.5% compared to February 2021.

Delta LF decreased from 79% in January 2022 to 87% in February. Delta passenger count is up 28% compared to February 2021.

Ridership Averages as of February 2022: Business Travel is at 30.9%, Personal Travel at 44.17% and Military Travel at 23.32% and "other" at 1.6%.

Rental Car Revenue in February 2022 was up 28.3% as compared to February 2021.

Parking Lot revenues up 66% in February 2022 compared to February 2021 with an 108.3% increase year to date.

American operating ten flights per day, 5 in and 5 out and Delta is operating 6 flights per day, 3 in and 3 out.

Dr. Coleman announced that Allison Rogers was in Dallas for a Marketing Conference and that her last say with us will be April 15, 2022.

Dr. Coleman gave an update on the Terminal Renovations. Mr. Andrew Connell is no longer with RS&H.

ITEM 8: Commission Members Concerns

Mr. Carnevale asked if anyone was aware that the new Flying Club was purchasing an aerobatic aircraft. He said they have a Cessna 150 and he thinks the Club is operating above and beyond minimum standards. Dr. Coleman said he was not aware of this and would check into it.

Mrs. Ammons updated the Commission that 31 RPF's were received for the Art project. There will be a panel comprised to pick the top 3 and a stipend will be offered to the final project decided upon.

Mr. Lacy asked when is the project's substantial completion date. Dr. Coleman said May for the customer side and the rest (behind the scenes) July.

ITEM 9: The next regularly scheduled meeting of the Airport Commission will be Tuesday, April 26, 2022 at 2:00 P.M. This will be a ZOOM and In Person Meeting in the First Floor Airport Conference Room.

Vice Chairperson Carnevale asked for a motion to approve the next regularly scheduled Airport Commission meeting and to adjourn the meeting.

Mrs. Ammons made the motion to approve the next regularly scheduled Commission meeting.

Mrs. Dawkins seconded the motion.

ACTION: The motion was carried unanimously.

The meeting was adjourned at 2:52 P.M.

Sandy Ammons

Transcribed: PAC 04/11/2022