

**FAYETTEVILLE CITY COUNCIL
APPOINTMENT COMMITTEE MINUTES**

DECEMBER 15, 2008

4:00 P.M.

ST. AVOLD CONFERENCE ROOM

Present: Mayor Anthony G. Chavonne
Council Members Bobby Hurst, Chair (District 5); Valencia A. Applewhite (District 7) (arrived at 4:10 p.m.); Wesley A. Meredith (District 9)
Council Members Keith A. Bates (District 1); D. J. Haire (District 4) (departed at 4:30 p.m.)

Others Present: Dale E. Iman, City Manager
Doug Hewett, Assistant City Manager
Karen M. McDonald, City Attorney
Craig Hampton, Special Projects Manager

1. CALL TO ORDER

Council Member Hurst called the meeting to order and gave an overview of business to be conducted to include identification of NC Veterans Park committees, composition of said committees, and development of a process for applications.

2. DISCUSSION OF COMMITTEES – DESIGN REVIEW COMMITTEE AND CONTENT COMMITTEE

Discussion and consideration of committees for the NC Veterans Park ensued. Consensus was that the Design Review Committee and the Content Committee would be needed. The Design Review Committee would meet for approximately six months with at least one meeting per month and the Content Committee would meet as needed.

Discussion ensued regarding the composition of the Content Committee and consensus was for a diverse structure. To be considered would be branch of service, era of service, officer or enlisted status, gender, ethnicity, service member, and service family members.

Appointment Committee members discussed whether City Council board and commissions policies would be applicable to the NC Veterans Park Committees. Consensus was that Design Review Committee members would not need to be city residents, could serve on one other City Council appointed board or commission, and would need to comply with the attendance requirements as outlined in City Council policy 110.1. Consensus was also that Content Committee members would not need to be city residents, could serve only on the Content Committee, and would need to comply with attendance requirements as outlined in City Council policy 110.1.

3. DESIGN REVIEW COMMITTEE

An overview of the Design Review Committee was provided. The purpose of the Design Review Committee would be to ensure the primary thematic and experience elements contained in the initial plans were continued through final design of the project and to ensure the city's overall goals for development in the downtown would be met. Responsibilities of the Committee would be to provide direction and guidance to the design consultants on all design development and construction documents. The Committee would meet with all design consultants on a regular basis to ensure the work was progressing in a timely manner and that the work was properly coordinated between the various designers. The Project Management Team could convene meetings as needed should significant design changes become necessary. The committee would recommend final documents to the city project manager for approval. Consensus was in favor of the following composition for the Design Review Committee:

Title	Name
City Project Manager	Craig Hampton
City CDU	Rob Anderson
ASOM	ASOM Curator and Roy Parker, Mike Lynch (Ft. Bragg)

Engineer	William Carroll Beard
Arts Council	Deborah Mintz
F/C Parks	Mike Gibson
Center for Universal Design	
NCSU Landscape Architect	
FSU Fine Arts Specialist	
Joint Appearance Commission	
CVB	John Meroski
Local Architect	Gordon Johnson
Local Architect	Eric Lindstrom
Museum of Cape Fear	

4. **CONTENT COMMITTEE**

An overview of the Content Committee was provided. The Content Committee would be similar to the ad hoc Veterans Sounding Board used during the initial park design and could contain many of the same members. Representatives from other branches of service and the State Veterans Affairs Division would be added to the Committee. The purpose of the Content Committee would be to provide guidance concerning the primary themes to be expressed in the park and to determine how veterans and veterans' groups would use the park to ensure the park met veterans' needs. Concepts, ideas, and guidance provided by the committee would be incorporated into the schematic plans prepared by the lead designer, which would then drive the work of the Design Review Committee and design consultants.

Consensus was that the State should be offered a role in developing the park to enable them to better promote the park. Upon completion of the park, the Content Committee could become the NC Veterans Park Management Board. The management board would assume operational responsibilities to include promoting the park, scheduling users of the park, and managing exhibits.

The Content Committee would have staggered terms as follows: a three-year term for organization appointees; a two-year term for veteran appointees from the five branches as outlined; and a 1-year term for at-large appointees.

Consensus was in favor of the following composition for the Content Committee:

Title	Name
ASOM	ASOM Curator and Roy Parker
VA Hospital	Rosalyn Cole
NC Agency for Veteran Service Org.	
NC Division of Veterans Affairs	
Fayetteville Light Infantry	Bruce Daws
Local Veterans Five Branches:	
§ Army	
§ Air Force	
§ Navy	
§ Marines	
§ Coast Guard	

Cumberland County Veteran Council President

Fayetteville State University

Four At-Large

5. **ACTION STEPS**

Discussion ensued regarding the application process for the NC Veterans Park committees. Consensus was to run newspaper advertisements and media releases for veterans and at-large members, and to send letters to organizations with committee descriptions and meeting requirements.

6. EXECUTIVE ADVISORY COMMITTEE

An overview of the Executive Advisory Committee was provided. The Executive Advisory Committee would be comprised of honorary members who could be asked to provide guidance regarding politically related issues.

Consensus was in favor of the following composition for the Executive Advisory Committee:

Executive Advisory Committee

Representation and Members

	Name
Cumberland County Legislative Delegation	Tony Rand
	Larry Shaw
	Margaret Dickson
	Marvin Lucas
	Rick Glazier
	Elmer Floyd
Mayor of City of Fayetteville	Anthony G. Chavonne
City Manager	Dale E. Iman
ASOM Chair	Gen. James Lindsey
Ft. Bragg Garrison Commander	Col. David Fox
Cumberland County Commission Chair	Dr. Jeanette Council

7. ADJOURNMENT

There being no further business, the meeting adjourned at 5:30 p.m.