



**FAYETTEVILLE REGIONAL AIRPORT
AIRPORT COMMISSION MEETING
FIRST FLOOR CONFERENCE ROOM
Tuesday, March 29, 2016
2:00 P.M.**

ATTENDANCE

Mr. Donald Warren, Mr. Jay Wyatt, Ms. Katherine Marable, Mr. John Lewis, Mr. Gene Vance, Mr. John Meroski

ABSENT

Mr. Naynesh Mehta, Mrs. Liza Hondros, Mr. Russ Rogerson, Mr. Floyd Shorter

OTHERS

Mr. Brad Whited, Airport Director
Mr. Toney Coleman, Deputy Airport Director
Ms. Patricia Campbell, Sr. Administrative Assistant
Mr. Gordon Johnson, Gordon Johnson Architecture
Ms. Ok Sun Hodges
Mr. Alexander Hodges

Chairperson Warren called the meeting to order at 2:00 P.M.

ITEM 1: Consider approval of the Revised Agenda

Chairman Warren asked for a motion to approve the revised agenda. The revision was adding Consider approval of Terminal Color Palate.

Mr. Lewis made a motion to approve the revised agenda.

Mr. Wyatt seconded the motion.

ACTION: The motion was carried unanimously.

ITEM 2: Consider Approval of the Minutes of the Meeting held Tuesday, February 23, 2016

Chairperson Warren asked for a motion to approve the minutes.

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Mr. Lewis made a motion to approve the minutes.

Ms. Marable seconded the motion.

ACTION: The motion was carried unanimously.

ITEM 3: Consider approval of the Terminal Color Palate

Mr. Gordon Johnson showed the Commission different color palates of carpet, tiles and terrazzo to select for the renovations. He explained in detail where the new carpet and terrazzo will be placed and had samples of the new tiles for restrooms. Three carpet samples were provided and one was recommended for selection. Mr. Warren suggested that the blue terrazzo in the restaurant should be carried throughout the terminal. After discussion, it was decided that color samples be brought back that would work better with the transition with the carpet we have now.

The Commission agreed they would like to see more choices of carpet but liked the terrazzo and restroom tile choices.

ITEM 4: Consider approval of the Rental Car Lease Agreements

Mr. Whited explained the rental car agreements are extending the term. This is the only change at this time. The Customer Facility Charge (CFC) was an addendum in the past leases, now it is included.

Chairperson Warren asked for a motion to approve the Rental Car Lease Agreements.

Mr. Vance made a motion to approve the Rental Car Lease Agreements.

Mr. Lewis seconded the motion.

ACTION: The motion was carried unanimously.

ITEM 5: Presentation of Plaque to Ms. Marable

Chairman Warren presented Ms. Marable a plaque for her participation on the Airport Commission. She has been a member since February 2011 and served as Commission Secretary September 2012 to April 2014 and May 2015 to March 2016.

ITEM 6: Management Notes

Enplanements. Total enplanements for all carriers as of February 2016 were 15,988. This indicates a 12.1% increase compared to February of last year and a 6.8% increase year to date.

USO visitor count for the month of February 2016 is 2,790. Year to date total is 5,273.

Just a reminder that at next month's meeting, new Officers will be elected. New member Mr. PJ Wachtler will be sworn in and Mr. Wyatt will be re-appointed to his second term.

Mr. Whited will be out of the office from April 1st until April 25th. He is having shoulder surgery.

Mr. Coleman and Ms. Campbell will be attending the North Carolina Airports Association Conference in Wilmington April 17th until the 20th.

Mr. Coleman will be attending the Southeast Chapter of AAAE in Greenville, S.C. April 30th until May 4th.

Construction on the New Employee Parking Lot begins today. This should be complete by mid-July. Barnhill Contracting won the contract.

The pre-bid meeting for Runway 10/28 rehabilitation was held yesterday. The bid opening is scheduled for April 12th.

Our Table Top meeting will be held Thursday, March 31st and the Disaster Drill will be April 28th.

The next Tenant Managers Meeting will be Wednesday, April 6, 2016 at 8:30 A.M. in P. Inc. Please feel free to join us.

ITEM 7: Commission Members Concerns

Mr. Wyatt asked who our advertising company was and when the contract is up. Mr. Whited stated it was Clear Channel and the contract is up 2016/2017. Mr. Wyatt commented that maybe the new marketing person the airport is hiring could do the airport advertising. Mr. Whited said that could be looked into.

Ms. Marable inquired about the front of the airport landscaping and flowers. Mr. Whited stated that the airport has hired a Landscape Tech in the past and it didn't work out.

Mr. Vance stated the restroom in the South GA is very dirty. Mr. Whited said the FBO did hire a former custodian to clean the restroom and he would inquire with the new Manager if they could continue having the restroom cleaned since tenants are not keeping it clean. Also, the wall needs to be looked at, it looks like the sheet rock got wet and is rotting.

Mr. Lewis said he has had some problems with air traffic controllers in the past and wanted to know who to advise. Mr. Whited said the Tower Manager, Mr. White. Mr. Wyatt said he had a number that could be called and he would get that to him. Mr. Whited said that this tower is a "training tower" and staff is really helpful with concerns and said the tower manager needed to know things like this.

Mr. Meroski asked about the USO visitor numbers. He wondered if this equated to 50% of our travel being Military. Mr. Whited said that wasn't the case. We are having a leakage study done and will have that information to report in the near future.

Mr. Warren stated that he and Mr. Lewis attended the Master Plan Meeting. It was informative and they look forward to seeing the finished product.

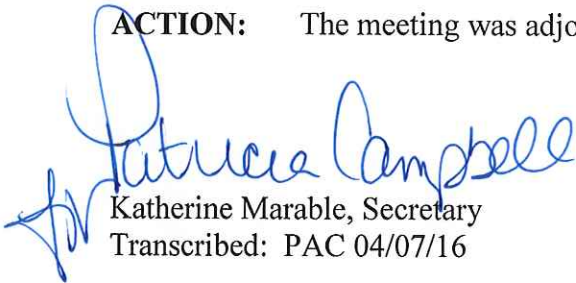
ITEM 8: The next meeting of the Airport Commission is Tuesday, April 26, 2016 at 2:00 P.M. in the First Floor Conference Room

Chairperson Warren asked for a motion to adjourn the meeting.

Mr. Vance made a motion to adjourn the meeting.

Mr. Wyatt seconded the motion.

ACTION: The meeting was adjourned.



Katherine Marable, Secretary
Transcribed: PAC 04/07/16