



**FAYETTEVILLE REGIONAL AIRPORT  
AIRPORT COMMISSION MEETING  
FIRST FLOOR CONFERENCE ROOM  
Tuesday, April 26, 2016  
2:00 P.M.**

**ATTENDANCE**

Mr. Donald Warren, Mr. Jay Wyatt, Mr. John Lewis, Mr. Gene Vance, Mr. Naynesh Mehta, Mrs. Liza Hondros, Mr. Patrick Wachtler, Mr. John Meroski, Mr. Floyd Shorter, Mr. John Meroski

**ABSENT**

**OTHERS**

Mr. Brad Whited, Airport Director  
Mr. Toney Coleman, Deputy Airport Director  
Ms. Patricia Campbell, Sr. Administrative Assistant  
Ms. Trinia Wolfe, Administrative Assistant

Chairman Warren called the meeting to order at 2:00 P.M.

**ITEM 1: Consider approval of the Agenda**

Chairman Warren asked for a motion to approve the agenda.

Mr. Wyatt made a motion to approve the agenda.

Mr. Lewis seconded the motion.

**ACTION:** The motion was carried unanimously.

Mr. Whited introduced Mr. Wachtler. He was sworn in at the New Commission Orientation and is the former manager of Centurion Aviation and owner of Skies Unlimited Flight School.

**ITEM 2: Election of Officers: Chairperson, Vice Chairperson and Secretary**

Chairman Warren asked for nominations for Chairperson. Mr. Wyatt nominated Mr. Warren. Mr. Lewis seconded the nomination. The vote was unanimous for Mr. Warren as Chairman.

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Chairman Warren asked for nominations for Vice Chair. Chair Warren nominated Mr. Wyatt for Vice Chair. Mr. Lewis seconded the nomination. The vote was unanimous for Mr. Wyatt as Vice Chair. Chairman Warren asked for nominations for Secretary. Mrs. Hondros nominated Mr. Lewis for Secretary. Mr. Wachtler seconded the nomination. The vote was unanimous for Mr. Lewis as Secretary.

**ITEM 3: Introduction of Employee of the Quarter**

Mr. Whited introduced Ms. Trinia Wolfe. She is the Administrative Assistant and has been with the Airport for six months. She has been with the City for 12 years and transferred from Community Development.

**ITEM 4: Consider Approval of the Minutes of the Meeting held Tuesday, March 29, 2016**

Chairman Warren asked for a motion to approve the minutes.

Mrs. Hondros made a motion to approve the minutes.

Mr. Wyatt seconded the motion.

**ACTION:** The motion was carried unanimously.

**ITEM 5: Consider approval of the Fourth Amendment to Sierra Nevada Corporation Lease.**

Mr. Whited said the Sierra Nevada requested a one year extension on their lease with a 3% increase in rent. The Airport is still reviewing rates and charges and the City Attorney's office is reviewing this lease. We are asking for consideration of approval of this amendment pending City Attorney's review/comments. The current rent is \$14,276.21 and with the 3% increase it will be \$14,704.00 a month.

Chairman Warren asked for a motion to approve the lease amendment.

Mr. Wyatt made a motion to approve the lease amendment.

Mr. Lewis seconded the motion.

**ACTION:** The motion was carried unanimously.

**ITEM 6: Management Notes**

**Enplanements.** Total enplanements for all carriers as of March 2016 were 18,433. This indicates a 12.8% increase compared to March of last year and a 5.3% increase year to date.

USO visitor count for the month of March 2016 is 2,790. Year to date total is 5,273.

City Council approved Terminal "Pre-qualification" process.

Runway 10/28 bids came in last week at approximately \$3.5 million. The budget is \$2.5 million. We will talk with NCDOT Aviation regarding the difference.

We received two responses to our Food & Beverage RFP. Both are in the airport food and beverage business. One is headquartered in Wilmington and the other in Florida.

Mr. Coleman and Ms. Campbell attended the North Carolina Airports Association Conference in Wilmington April 17<sup>th</sup> to the 20<sup>th</sup>. There were over 40 exhibitors and right at 400 registrants.

The Disaster Drill will be April 28<sup>th</sup>.

Republic Parking has been purchased by Impark. No Commission action needed.

The next Tenant Managers Meeting will be Wednesday, May 4<sup>th</sup>, 2016 at 8:30 A.M. in P. Inc. Please feel free to join us.

**ITEM 7: Commission Members Concerns**

Mr. Wyatt stated that he hears a lot of complaints about how long it takes for bags to be brought to baggage claim on the last flight inbound. He requested that Airport Management write a letter to the Station Managers asking for some feedback.

Mr. Vance had no concerns.

Mr. Lewis asked about the parking at the GA area. Mr. Whited stated the new employee parking lot will be for FBO employees also. The parking lot behind the FBO is for customers. The FBO was running out of space in the parking lot because the casino junket customers were parking there. They need to be parking in the paid parking lot. Mr. Wyatt stated signs should be posted in the parking lot for GA/FBO customers.

Mr. Mehta had no concerns.

Mr. Rogerson had no concerns.

Mr. Meroski asked about the possibility of bringing the NCAA Conference to Fayetteville. Mr. Whited said he has tried and he will bring it up again to the Board.

Mr. Shorter had no concerns.

Mr. Wachtler had no concerns.

Mrs. Hondros had no concerns.



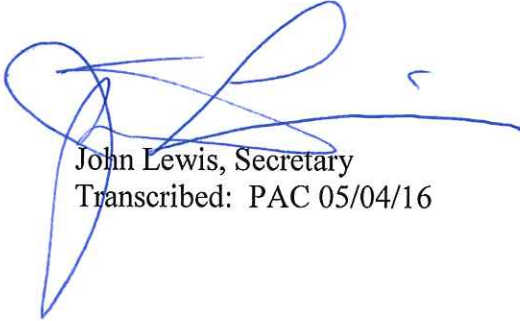
**ITEM 8: The next meeting of the Airport Commission is Tuesday, May 31, 2016 at 2:00 P.M. in the First Floor Conference Room**

Chairman Warren asked for a motion to adjourn the meeting.

Mr. Lewis made a motion to adjourn the meeting.

Mr. Mehta seconded the motion.

**ACTION:** The meeting was adjourned.



John Lewis, Secretary  
Transcribed: PAC 05/04/16