



**FAYETTEVILLE REGIONAL AIRPORT
AIRPORT COMMISSION MEETING
FIRST FLOOR CONFERENCE ROOM
Tuesday, August 30, 2016
2:00 P.M.**

ATTENDANCE

Mr. Donald Warren, Mr. John Lewis, Mr. Gene Vance, Mr. Naynesh Mehta, Mr. Patrick Wachtler, Mr. Russ Rogerson, Mr. John Meroski

ABSENT

Mr. Jay Wyatt, Mrs. Liza Hondros

OTHERS

Mr. Brad Whited, Airport Director
Ms. Patricia Campbell, Sr. Administrative Assistant
Mr. Douglas Banez, Hubpoint Strategic Advisors

Chairman Warren called the meeting to order at 2:00 P.M.

ITEM 1: Consider approval of the Agenda

Chairman Warren asked for a motion to approve the agenda.

Mr. Mehta made a motion to approve the agenda.

Mr. Vance seconded the motion.

ACTION: The motion was carried unanimously.

ITEM 2: Consider Approval of the Minutes of the Meeting held Tuesday, July 26, 2016

Chairman Warren asked for a motion to approve the minutes.

Mr. Vance made a motion to approve the minutes.

Mr. Lewis seconded the motion.

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ACTION: The motion was carried unanimously.

ITEM 3: Leakage Study presented by Douglas Banez

Mr. Douglas Banez with Hubpoint Strategic Advisors had a PowerPoint presentation for the Commission. Also, Dave Dague, Sr. Vice President with InterVistas was on the conference phone. This PowerPoint explained how analysis is studied to determine leakage. Mr. Banez said studies were done on traveler behavior and the dynamics of the airport and the region. The presentation lasted roughly one hour. This study is available for each member if they would like it.

ITEM 4: Consider the recognition of Commission Members from 2016 forward for dedication and time for Terminal Renovation decisions

At last month's meeting, Mr. Wyatt asked that Commission Members that have served during the planning of renovations and throughout the renovation process be recognized in some way at completion.

Chairman Warren asked for a motion to approve the recognition of Commission Members.

Mr. Mehta made a motion to approve the recognition of Commission Members.

Mr. Lewis seconded the motion.

ACTION: The motion was carried unanimously.

ITEM 5: Consider committee formation for researching anti-terrorist terminal protection

It was recommended by Mr. Lewis at the last meeting that a committee be formed to research anti-terrorist protection for the airport. Chairman Warren asked for someone to head up the committee. Mr. Lewis said he would head up the committee. Mr. Wachtler and Mr. Vance said they would help.

Chairman Warren asked for a motion to approve the committee formation.

Mr. Wachtler made a motion to approve the committee formation.

Mr. Mehta seconded the motion.

ACTION: The motion was carried unanimously.

Mr. Rogerson left at 2:45 P.M.

ITEM 6: Management Notes

Enplanements. Total enplanements for all carriers as of July 2016 were 19,153. This indicates a 3.3% decrease compared to July of last year and a 2.9% increase year to date.

USO visitor count for the month of July 2016 is 2,771. Year to date total is 20,274.

Two bids were received August 25th. Therefore, we have re-advertised to open bids September 1st at 4:30 P.M. All the firms are from North Carolina.

A council meeting for Terminal Renovations is scheduled for September 22nd at 7:00 P.M. at City Hall.

The next Tenant Managers Meeting will be Wednesday, September 7, 2016 at 8:30 A.M. in P. Inc. Please feel free to join us.

ITEM 7: Commission Members Concerns

Chairman Warren asked for the PowerPoint presentation be emailed to him. Mr. Whited said he would after the meeting.

Mr. Lewis had no concerns.

Mr. Vance had no concerns.

Mr. Mehta had no concerns.

Mr. Wachtler had no concerns.

ITEM 8: The next meeting of the Airport Commission is Tuesday, September 27, 2016 at 2:00 P.M. in the First Floor Conference Room

Chairman Warren asked for a motion to adjourn the meeting.

Mr. Vance made a motion to adjourn the meeting.

Mr. Lewis seconded the motion.

ACTION: The meeting was adjourned.


for John Lewis, Secretary
Transcribed: PAC 08/31/16