



**FAYETTEVILLE REGIONAL AIRPORT
AIRPORT COMMISSION MEETING
FIRST FLOOR CONFERENCE ROOM
Tuesday, October 25, 2016
2:00 P.M.**

ATTENDANCE

Mr. Donald Warren, Mr. Jay Wyatt, Mr. John Lewis, Mrs. Liza Hondros, Mr. Gene Vance, Mr. Naynesh Mehta, Mr. Patrick Wachtler, Ms. Juawana Colbert-Williams

ABSENT

Mr. John Meroski

OTHERS

Mr. Toney Coleman, Deputy Airport Director
Ms. Patricia Campbell, Sr. Administrative Assistant
Mr. Kristoff Bauer, Deputy City Manager
Ms. Alicia Young, Assistant City Attorney
Mr. Gordon Johnson, Gordon Johnson Architecture

Chairman Warren called the meeting to order at 2:00 P.M.

ITEM 1: Consider approval of the Agenda

Chairman Warren asked for a motion to approve the agenda.

Mr. Wachtler made a motion to approve the agenda.

Mr. Mehta seconded the motion.

ACTION: The motion was carried unanimously.

ITEM 2: Consider Approval of the Minutes of the Meeting held Tuesday, September 27, 2016

Chairman Warren asked for a motion to approve the minutes.

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Mr. Mehta made a motion to approve the minutes.

Mrs. Hondros seconded the motion.

ACTION: The motion was carried unanimously.

ITEM 3: Mr. Gordon Johnson to present Terminal Update Part 1 Brief

Mr. Johnson had a power PointPresentation of the terminal design update due to the project coming in over budget. He showed and explained in detail the items that were taken out and/or projected to move to another phase. Most of the items omitted from the first phase are items that can be done at later times. Commission Members were concerned that the TSA equipment on the first floor was still going to be visible. Mr. Johnson explained that those portions of the upgrade could be done at a later time. The Commission thanked Mr. Johnson for the presentation. They were disappointed in some of the items taken out of the project, but understood funding problems.

ITEM 4: Management Notes

Enplanements. Total enplanements for all carriers as of September 2016 is 19,046. This indicates a 5.9% increase compared to September of last year and a 2.8% increase year to date.

USO visitor count for the month of September 2016 is 3,116. Year to date total is 26,301.

Mr. Whited is in Malta for the International Airports Conference. He is also a presenter.

Mr. Coleman passed out a summary of potential impacts based on the Rates and Charges analysis. This is ONLY an update. No action is required at this time.

Ms. Campbell passed out a listing of scheduled flights versus cancelled flights. This was a request from Mr. Wyatt from last month's meeting.

Runway 10-28 pre-construction meeting was held September 26th. Barnhill Contracting has requested a change in the notice to proceed to November 14, 2016, based on issues with the materials provider who was impacted by Hurricane Matthew.

The Airport passed the Annual Stormwater inspection. Items that are inspected are outfalls on the airfield, inspection logs and documentation of other checks required monthly and bi-annually.

The Airport passed the TSA comprehensive inspection. The TSA inspector checks SIDA records, alarm response times and also checks challenging/piggy back procedures. Documentation associated with both inspections is highly scrutinized, but Ms. Campbell's administrative prowess was evident again. She handles 95% of all related paperwork

We are working at getting reimbursement from FEMA based on some damage from Hurricane Matthew.

Mr. Whited recommended to City Council that the Stormwater pipe project be changed to "Aviation Fuel Farm Access Paving." This is due to The Army Corps of Engineers deeming a concrete ditch to be a stream.

The next Tenant Managers Meeting will be Wednesday, November 9, 2016 at 8:30 A.M. in P. Inc. Please feel free to join us.

ITEM 5: Commission Members Concerns

Mr. Wyatt had no concerns.

Mr. Lewis had no concerns.

Mr. Vance asked about the property by the airport owned by the Young's. He asked if it was flooded during the storm. Mr. Coleman said it was not, even though high water was present in his backyard. Mr. Vance asked about the airport obtaining that property. Mr. Coleman said the owners want more than the property is valued at. It was asked if eminent domain could be used to acquire the property. Mr. Coleman said the Airport would not want to do that. It would not set a good precedence or foster good public relations.

Mr. Mehta asked if the reserve fund could be used to make up some of the funding deficient for terminal renovations. Mr. Coleman stated that reserve funds are being used with the understanding that additional funds may be needed. There needs to be some allowance for change notices that may arise.

Ms. Colbert-Williams had no concerns.

Mr. Wachtler had no concerns.

Mrs. Hondros stated it was good to have savings but thinks some of the reserve funds should be used for the renovations.

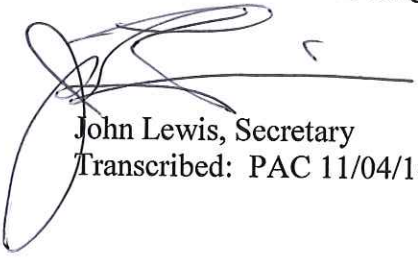
ITEM 6: The next meeting of the Airport Commission is Tuesday, November 29, 2016 at 2:00 P.M. in the First Floor Conference Room

Chairman Warren asked for a motion to adjourn the meeting.

Mrs. Hondros made a motion to adjourn the meeting.

Mr. Mehta seconded the motion.

ACTION: The meeting was adjourned.

A handwritten signature in black ink, appearing to be 'John Lewis', written over the printed name.

John Lewis, Secretary
Transcribed: PAC 11/04/16