



**FAYETTEVILLE REGIONAL AIRPORT
AIRPORT COMMISSION MEETING
FIRST FLOOR CONFERENCE ROOM
Tuesday, February 28, 2017
2:00 P.M.**

ATTENDANCE

Mr. Jay Wyatt, Mr. John Lewis, Mr. Gene Vance, Mr. Naynesh Mehta, Mr. Patrick Wachtler, Mr. Robert Van Geons

ABSENT

Mr. Donald Warren, Mrs. Liza Hondros, Mr. John Meroski, Mr. T.J. Jenkins

OTHERS

Mr. Bradley Whited, Airport Director
Mr. Toney Coleman, Deputy Airport Director
Ms. Patricia Campbell, Sr. Administrative Assistant
Ms. Lorena Contreras, Airport Marketing Specialist

Vice Chairman Wyatt called the meeting to order at 2:09 P.M.

ITEM 1: Consider approval of the Agenda

Vice Chairman Wyatt asked for a motion to approve the agenda.

Mr. Mehta made a motion to approve the agenda.

Mr. Lewis seconded the motion.

ACTION: The motion was carried unanimously.

ITEM 2: Consider Approval of the Minutes of the Meeting held Tuesday, January 31 2017

Vice Chairman Wyatt asked for a motion to approve the minutes.

Mr. Vance made a motion to approve the minutes.

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Mr. Mehta seconded the motion.

ACTION: The motion was carried unanimously.

ITEM 3: Consider GA Rates and Charges

Mr. Whited explained the new spreadsheet that was included in the packet. Most leases are month to month or year to year. If we apply a new rate structure, there would not need to be an addendum to the leases. We could put the new rate in effect July 1st with a notice to the tenants. Mr. Mehta suggested that somehow a standard lease hangar/office rate needs to be established. Mr. Whited stated the corporate rates are still below commercial rates. Mr. Van Geons asked about the CPI calculation. As the leases change for year to year or month to month, the CPI will change every three years. M. Whited stated that is true, the CPI will be adjusted every three years from the time the lease starts. Mr. Coleman explained that if someone built a hangar 10 years ago and signed a .20 cent ground lease, they would get the benefit of the old rate versus someone seeking a new ground lease, at a higher rate. Mr. Wachtler said it is all about commitment. Mr. Whited said Signature has three more years on their lease and we are wanting to find out their intentions. We really would like them to invest in building a larger hanger on the South side. If this is not the case, we will be in the RFP situation.

Mr. Van Geons left at 2:47 P.M.

Mr. Vance, following discussion, made a motion to adjust the large corporate hangar rate to \$2.50 and corporate office rate to \$5.50. Signature office rate to remain at \$2.86.

Mr. Mehta seconded the motion.

ACTION: The motion was carried unanimously.

Mr. Vance made a motion, following discussion, to adjust the 10 unit t-hangar rate to \$200.00 a month and the 28 unit t-hangars rent to \$225.00 a month.

Mr. Mehta seconded the motion.

Mr. Lewis recused himself from voting as he rents a t-hangar.

ACTION: The motion carried with Mr. Mehta, Mr. Vance and Mr. Wachtler voting yes for the new rates.
Mr. Wyatt voted no.

Mr. Vance made a motion for the small corporate hangar rate including Signature Flight Support Services Hangar #441 and Great Escapes Hangar #449 new rate to be \$2.50 per square foot per year.

Mr. Mehta seconded the motion.

Mr. Wyatt and Mr. Wachtler recused themselves from voting as they rent corporate hangars.

ACTION: The motion was carried with Mr. Lewis, Mr. Mehta, and Mr. Vance voting in favor of the new rates.

Mr. Wachtler asked who owns and maintains the fuel farm. Mr. Whited said it is owned by the airport and leases it to Signature and handles the maintenance.

Mr. Wachtler made a motion to increase the fuel flowage rate one cent to six cents per gallon.

Mr. Lewis seconded the motion.

ACTION: The motion was carried unanimously.

ITEM 4: Management Report

Enplanements. Total enplanements for all carriers as of January 2017 is 16,823. This indicates a 3.7% increase compared to January of last year and a 3.7% increase year to date.

USO visitor count for the month of January 2017 was 2,693. Year to date total is 2,693.

The Annual NCAA Conference will be in Pinehurst March 26th to the 28th. Mr. Lewis and Mr. Van Geon's will be joining us this year.

We are still working at getting reimbursement from FEMA based on some damage (slope failure) from Hurricane Matthew. Pre-bid meetings scheduled for March 8th and 9th. Bid openings March 22nd and 23rd.

Terminal Project bidding process update: Part I to be re-bid April 2017. We need a 12 month lag between Part I & Part II. Asked FAA to push Part II to 2018.

The Arts Council has agreed to partner and provide a minimum of \$15,000 on the Earthcastings Project, by Thomas Sayre. The Arts Council will also assist us in funding and applying for additional grants.

The rehab for 10/28 is scheduled to start March 20, 2017.

The next Tenant Managers Meeting will be Wednesday, March 1st at 8:30 A.M. in P. Inc. Please feel free to join us.

ITEM 5: Consider changing or cancelling March 28, 2017 meeting due to the regular meeting date being during the NCAA Conference.

Vice Chairman Wyatt made a motion to keep the meeting as scheduled, March 28, 2017 at 2:00 in the First Floor Conference Room.

Mr. Mehta seconded the motion.

ACTION: The motion was carried unanimously to keep the regular scheduled date of March 28, 2017.

ITEM 6: Consider changing or cancelling December 26, 2017 meeting due to the regular meeting date being during Christmas break.

This item is being tabled for research as to cancelling a scheduled meeting that is scheduled during a City Holiday. Ms. Campbell will get advice from the City Clerk and will report back to the Commission. This will be voted on next month.

(After the meeting, Ms. Campbell spoke with the City Clerk, Pamela Megill, and she said the Commission can cancel the meeting and request a special meeting at a different date. This special meeting will count towards attendance.)

ITEM 7: Commission Members Concerns

Mr. Lewis suggested that pavers be put down where the grass is being worn from people walking from new parking lot to the airport. Mr. Whited said that employees are supposed to be using the sidewalk that was built with ADA compliance in mind. It is a liability issue if we encourage employees to cut through.

Mr. Vance had no concerns.

Mr. Mehta had no concerns.

Mr. Wachtler had no concerns.

Mr. Wyatt had no concerns.

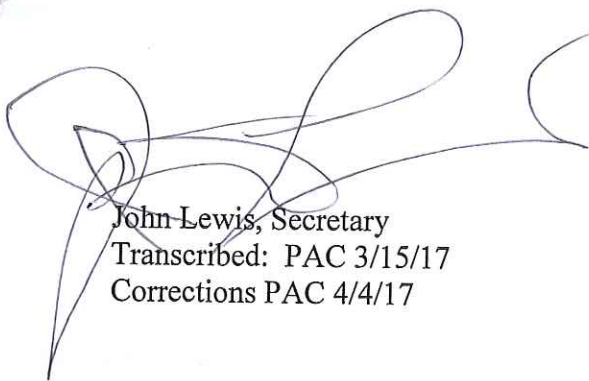
ITEM 8: Adjournment of meeting

Vice Chairperson Wyatt asked for a motion to adjourn the meeting.

Mr. Vance made a motion to adjourn the meeting,

Mr. Lewis seconded the motion

ACTION: The meeting was adjourned.



John Lewis, Secretary
Transcribed: PAC 3/15/17
Corrections PAC 4/4/17