



**FAYETTEVILLE REGIONAL AIRPORT  
AIRPORT COMMISSION MEETING  
FIRST FLOOR CONFERENCE ROOM  
Tuesday, May 30, 2017  
2:00 P.M.**

**ATTENDANCE**

Mr. Naynesh Mehta, Mr. John Lewis Mr. Gene Vance, Mr. PJ Wachtler, Ms. Katherine Marable, Mr. T.J. Jenkins

**ABSENT**

Mr. Jay Wyatt, Ms. Dawn Gibson, Mr. John Meroski, Mr. Robert Van Geons

**OTHERS**

Mr. Bradley Whited, Airport Director  
Ms. Trinia Wolfe, Administrative Assistant

Chairman Mehta called the meeting to order at 2:00 P.M.

**ITEM 1: Consider approval of the Agenda**

Vice Chairperson Wyatt asked for a motion to approve the agenda.

Mr. Lewis made a motion to approve the agenda.

Mr. Wachtler seconded the motion.

**ACTION:** The motion was carried unanimously.

**ITEM 2: Presentation of plaque to outgoing Member Liza Hondros**

Ms. Hondros was unable to attend. Her plaque will be mailed to her.

**ITEM 3: Introduce Employee of the Quarter**

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Mr. Whited introduced Maronica Hill. She is one of our custodians and has been with the Airport 5 years.

**ITEM 4: Consider Approval of the Minutes of the Meeting held April 25, 2017**

Chairperson Mehta asked for a motion to approve the minutes.

Mr. Vance made a motion to approve the minutes.

Mr. Lewis seconded the motion.

**ACTION:** The motion was carried with Mr. Mehta, Mr. Lewis, Mr. Vance and Ms. Marable voting in favor. Mr. Wachtler abstained from voting stating as he was not present at the last meeting.

**ITEM 5: Consider request from Centurion reference landing fees**

Mr. Whited said Centurion Aviation is a noncommercial service and recommends revising the lease to not charge landing fees effective July 1<sup>st</sup>. Mr. Wachtler stated that Centurion has never been certificated by the FAA. Centurion has always operated under Part 91.

Mr. Vance made a motion to approve the lease to be amended to delete charging signatory landing fees.

Mr. Lewis seconded the motion.

**ACTION:** The motion was carried with Mr. Mehta, Mr. Lewis, Mr. Vance and Ms. Marable voting in favor. Mr. Wachtler abstained from voting to avoid the possibility of any perception of an ethics issue.

**ITEM 6: Management Report**

**Enplanements.** Total enplanements for all carriers as of April 2017 is 19,168. This indicates a 1.1% increase compared to April of last year and a 4.1% increase year to date.

USO visitor count for the month of April 2017 was 2,847. Year to date total is 10,751.

Runway 10/28 Project update: The asphalt strip was installed May 19, 2017. Paving to begin the 22<sup>nd</sup>. Contract end date remains July 17<sup>th</sup>.

South GA 14 unit T-hangar update: Some of the issue we have with this hangar relate to the original construction.

- The building inspector required our engineer to design the concrete slab to taper from the outside to the center of the building. Despite our objections, we were not successful in altering their requirement.

- The blacktop ramp was designed with a shallow slope to facilitate pushing aircraft back into the hangar. The paving contractor placed too much material on the east end of the building, which resulted in the blacktop being ¼” to ½” higher than the concrete slab. To correct this condition the contractor installed rubber seals on the bottom of all the doors.
- The metal roofing did not allow for any overhang and water collects at the bottom of the doors, finds a weak spot and flows inward toward the center.
- Lastly, the building was erected on top of the slab. Therefore, at the ends of the building sealant was required to stop water from moving under the building frame on the slab.

We have requested Talbert & Bright to investigate these conditions and suggest a remedy for the blacktop drainage issue. We are also considering inserting section of sheet metal under the roof material and provide for an overhang. We will need to determine if similarly shaped panels are available. The door seals are 18 years old and airport staff has replaced the two on the east end of the hangar. These replacement seals are performing well so our plan is to have our staff replace all fourteen seals. We also found that one of the roof mounted ramp lights seal was damaged and airport staff replaced it. When we get feedback from our airport engineer we will share that information with you.

Two memorandums were included to report on the conferences that Mr. Coleman and Mr. Whited attended. The SEC-AAAE Conference in Knoxville, TN and the Annual AAAE Airport Conference in Long Beach, CA.

The next Tenant Managers Meeting will be Wednesday, June 7th at 8:30 A.M. in P. Inc. Please feel free to join us.

**ITEM 7: Commission Members Concerns**

Mr. Vance asked about the start date for the new fence between the FBO and the FAA Tower. Mr. Whited said he did not have the date. The contracts have been routed through the City. It should be any time.

Mr. Lewis said he attended the NCAA Region II workshop with Mr. Coleman and Mr. Whited. They represented the City and the Airport very well.

Mr. Jenkins asked about the status of the renovations. Mr. Whited said the project has to be re-bid. The bids are due back June 20<sup>th</sup>. We hope to get 3 or more bids on this date in order to open them. If not, we will have to wait 8 days to re-bid. If less than 3 bids come in at that time, we will be able to open them at that time.

Mr. Wachtler asked if the Marketing Specialist would be marketing our airport. He knows the City controls the Airport website but suggests the Airport needs to be marketed better and the website needs to describe how to do business with/at the airport. Mr. Whited said the Marketing Specialist is exploring changes to the website but it heavily controlled by the city. Any suggestions are welcome.

He also stated he noticed the airlines haven't had any increases in rates since early 2000. Mr. Whited said some rates have not increased, but, others have, such as a substantial increase in security rates. A price comparison has been completed and we are on the higher end of prices such as counter space. But we try to stay competitive.

Mr. Wachtler asked why it is so hard to grow grass at the Airport. Mr. Whited stated we are located in the sand hills, the environment and irrigation. We have discussed with the maintenance not to mow grass too short.

Mr. Wachtler commented on the article in the paper about the environment award the Airport received. Mr. Whited stated Fayetteville Regional Airport was the first airport in the State to be certified under the Sustainable Program. Sustainable Sandhill's pushed this through as the Airport has been a certified entity for six years.

Ms. Marable asked how issues, like a fight, in the airport are handled. Mr. Whited stated the Police Officer would be called for that. She wanted to know how customers are assured of safety. Mr. Whited said our Police Officers help with that and the Airport has plans for different situations and how they are to be handled.

Mr. Mehta asked about any updates for the ticketing counter and bag belts. Mr. Whited said the first bid numbers were very high and that is why this portion was pushed back to later in the project. As of now, Senate is pushing a bill for 1.1 million dollars a year, reoccurring, and the House wants to double that. Once this is settled and we know how they vote, if additional funding is granted, then we will have discussions with Division of Aviation and hopefully can move this up in the project.

**ITEM 8: The next regularly scheduled meeting of the Airport Commission is Tuesday, June 27, 2017 at 2:00 P.M.**

Chairperson Mehta asked for a motion to adjourn the meeting.

Ms. Marable made a motion to adjourn the meeting.

Mr. Vance seconded the motion.

**ACTION:** The meeting was adjourned.

Dawn Gibson, Secretary  
Transcribed: PAC 6/07/17

