



**FAYETTEVILLE REGIONAL AIRPORT  
AIRPORT COMMISSION MEETING  
FIRST FLOOR CONFERENCE ROOM  
Tuesday, November 28, 2017  
2:00 P.M.**

**ATTENDANCE**

Mr. Naynesh Mehta, Mr. Gene Vance, Mr. John Lewis, Mr. PJ Wachtler, Ms. Katherine Marable, Mr. T.J. Jenkins

**ABSENT**

Mr. Jay Wyatt, Ms. Dawn Gibson, Mr. Robert Van Geons, Mr. John Meroski

**OTHERS**

Mr. Bradley Whited, Airport Director  
Mr. Toney Coleman, Deputy Airport Director  
Ms. Patricia Campbell, Sr. Administrative Assistant  
Ms. Alicia Young, Assistant City Attorney

Member Wachtler called the meeting to order at 2:10 P.M.

**ITEM 1: Consider approval of the Amended Agenda**

Mr. Wachtler asked for a motion to approve the agenda.

Mr. Lewis made a motion to approve the agenda.

Mr. Gene seconded the motion.

**ACTION:** The motion was carried unanimously.

**ITEM 2: Consider Approval of the Minutes of the Meeting held October 31, 2017**

Mr. Wachtler asked for a motion to approve the minutes.

Mr. Lewis made a motion to approve the minutes.

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Ms. Marable seconded the motion.

**ACTION:** The motion was carried unanimously.

Mr. Jenkins arrived at 2:16 P.M.

**ITEM 3: Consider approval of the name transfer for Signature Flight Services**

Mr. Whited stated this request came from Signature. According to company attorneys, there is an issue with them "doing business as" Landmark Aviation and they want this component removed. It is a tax issue for them. They want the name solely as Signature Flight Support Corporation. Ms. Young has spoken with their attorneys and sees no issues with the document.

Mr. Wachtler asked for a motion to approve the name transfer.

Mr. Lewis made a motion to approve the name transfer

Mr. Vance seconded the motion.

**ACTION:** The motion was carried unanimously.

Mr. Mehta arrived at 2:20 P.M.

NOTE- after the Management notes, Mr. Wachtler, recommended ITEM 3 be revisited allowing Mr. Mehta to vote. Mr. Mehta voted in favor.

**ITEM 4: Management Report**

**Enplanements.** Total enplanements for all carriers as of October 2017 were 21,446. This indicates an 18.1% increase compared to October of last year and an 8.3% increase year to date.

USO visitor stats for the month of October were 2,090. The total year to date total is 28,573. October numbers are a little down and this is attributed to a new sign in system they are trying to get used to using.

The demolition ceremony was held Tuesday, November 14 at 2:00 P.M. Thanks to Mr. Wyatt, Ms. Gibson, Mr. Van Geon, and Mr. Jenkins for attending. It was a nice turnout and went very well.

The decorative fence at the FBO is complete and operational.

Snowball Express will be leaving Saturday, December 9<sup>th</sup> at 8:40 A.M.

NCDOT Aviation is visiting Monday, December 11<sup>th</sup> at 2:00 P.M. Mr. Mehta will be representing the Commission and Mr. Bauer, Deputy City Manager, Representing the City Manager will be here.

Work starting Part 1:

Restriping airline parking areas  
TSA approved safety plan  
United move almost complete

The next Tenant Managers Meeting will be Wednesday, December 6th, 2017 at 8:30 A.M. in P. Inc. Please feel free to join us.

**ITEM 5: Commission Members Concerns**

Mr. Vance inquired about a passenger traveling with a pet. He asked about the policy on pets. Mr. Whited said he saw the article and we don't know who the employee was or the entire story. It is being investigated for more information. Mr. Coleman said in light of the article, the signs on the entrance doors stating "No pets" had been removed. Mr. Whited said he would get clarification with the Attorney's Office as far as laws or policies. We have FAA mandated pet relief areas that passengers can take their pets to, but in the terminal, they should be in their carriers.

Mr. Lewis had no concerns.

Mr. Jenkins asked about cargo parking for drop-offs and pickups. Mr. Whited stated there is no designated parking for cargo pickup or drop-offs. There is vendor parking in the Management Parking Lot. Mr. Jenkins said someone came to pick up a large item that was too big to walk from terminal to parking lot, so they parked in front of the terminal and got a ticket. Mr. Whited said no unattended parking is allowed in front of the terminal. The person could have brought someone with them that stayed in the vehicle while they came into the terminal, or parked in short term parking and used a baggage cart.

Mr. Wachtler asked about FedEx being approached or has FedEx approached the Airport about air cargo at the airport instead of trucking everything to Raleigh. Mr. Whited said before the conversion of the cargo building, all air cargo carriers were approached. Studies were done but there is no interest in coming to Fayetteville because Fayetteville is a trucking market. Mr. Wachtler said this may be a market to be pursued. Mr. Whited said the cargo building is full, so we have no space. Mr. Whited said calls could be made but doesn't think there is enough volume to justify the aircraft. When Hill Beason had the cargo building, Piedmont Airlines decided Fayetteville was going to be a freight hub. Piedmont and American signed long term leases. Two years into the lease, Piedmont sold to US Airways and US Airways said a cargo hub was no longer planned. American pulled out in 1993/94 and the cargo operator had no interest in pursuing other business. After the second bankruptcy of US Airways, they extricated themselves from the lease and the operator paid the bond off and turned in the keys into the airport. The

building was half built out. We advertised with the EDC and got SNC and it has been a wonderful relationship.

Ms. Marable said she was impressed with the advertising.

Mr. Mehta apologized for being late. Owen Drive was blocked to one lane.

**ITEM 6: Consider cancelling the next regularly scheduled meeting of the Airport Commission on Tuesday, December 26, 2017 at 2:00 P.M. and have the next regularly scheduled meeting Tuesday, January 30, 2018 at 2:00 P.M.**

Chairman Mehta asked for a motion to approve cancelling the December meeting.

Ms. Marable made a motion to cancel the December meeting.

Mr. Wachtler seconded the motion.

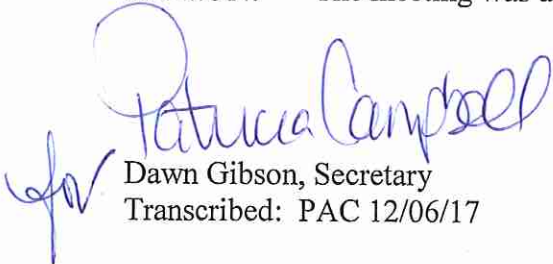
**ACTION:** The motion was carried unanimously.

Chairman Mehta asked for a motion to adjourn the meeting.

Mr. Lewis made a motion to adjourn the meeting.

Mr. Wachtler seconded the motion.

**ACTION:** The meeting was adjourned.

  
Dawn Gibson, Secretary  
Transcribed: PAC 12/06/17